



City Commission

Kingston Springs, Tennessee

November 18, 2021

Meeting Packet



**Kingston Springs Board of Commissioners
November 18, 2021 Public Hearing Agenda**

A. Call to Order:

The meeting was called to order by _____ at _____

B. Open Public Comments on Ordinance 21-012 – Amending Ordinance 21-006 and accepting a budget amendment for the July 1, 2021 through June 30, 2022 Fiscal Year.

C. Adjournment

_____ adjourned the meeting at _____ p.m.

Francis A. Gross, III
Mayor

Jamie Dupré
City Recorder



**Kingston Springs Board of Commissioners
Regular Business Meeting Agenda
November 18, 2021**

1. Call to Order:

The meeting was called to order by _____ at _____ p.m.

2. Pledge of Allegiance:

3. Roll Call:

Board Members in Attendance:

Carolyn Clark, Commissioner _____

Josh Eatherly, Commissioner _____

Tony Gross, Mayor _____

Mike Hargis, Commissioner _____

Glenn Remick, Vice-Mayor _____

Staff in Attendance:

John Lawless, City Manager _____

Jamie Dupré, City Recorder _____

Martha Brooke Perry, City Attorney _____

Eugene Ivey, Police and Fire Chief _____

Brandy Miniatt, Parks Director _____

4. Declaration of Quorum by Mayor

5. Motion to Approve the October 21, 2021 Public Hearing Meeting Minutes

6. Motion to Approve the October 21, 2021 City Commission Meeting Minutes:

7. Motion to Approve the November 18, 2021 City Commission Meeting Agenda:

8. Announcements from Commissioners:

9. Community Input and Concerns:

10. Department Reports:

11. Legal Updates:

12. Unfinished Business:

- A. Second Reading of Ordinance 21-012 – Amending Ordinance 21-006 - 2021-2022 Budget.

13. New Business:

- A. Continued discussion of traffic speed mitigation in the Town of Kingston Springs and direction for staff moving forward.
- B. Discussion of speed limit signage on SR249 (East Kingston Springs Road. Sponsored by Commissioner Clark.
- C. Approval of Second South Cheatham Utility District to refund secondary meters in the amount of \$14,510.73.
- D. Approval of gravel donation from Mr. Hall, 209 Acorn Court, Kingston Springs.
- E. Discussion and approval of grant funding options for Multimodal, Safe Routes to School, and Transportation Alternative Program (TAP) grants.

14. Surplus:

- Police Department - .40 Caliber Ammunition – to be traded for 9MM Ammunition.

15. Other (For Discussion Only):

16. Reminders:

- City Hall will be closed Thursday, November 25th and Friday November 26th for Thanksgiving Holidays.

17. Adjourn the Meeting:

Motion to adjourn the meeting.

Francis A. Gross, III
Mayor

Jamie Dupré
City Recorder



**Kingston Springs Board of Commissioners
October 21, 2021 Public Hearing Meeting Minutes**

A. Call to Order:

The meeting was called to order by Mayor Gross at 7:14 p.m.

B. Open Public Comments on Ordinance 21-011 – Amending Article VIII of the Town of Kingston Springs Zoning Ordinance – Notice Requirements to Planning Commission and Board of Zoning Appeals.

No comment.

C. Adjournment

Mayor Gross adjourned the meeting at 7:15 p.m.

Francis A. Gross, III
Mayor

Jamie Dupré
City Recorder



**Kingston Springs Board of Commissioners
Regular Business Meeting Minutes
October 21, 2021**

1. Call to Order:

The meeting was called to order by Mayor Gross at 7:15 p.m.

2. Pledge of Allegiance:

3. Roll Call:

Board Members in Attendance:

Carolyn Clark, Commissioner	Present
Josh Eatherly, Commissioner	Absent
Tony Gross, Mayor	Present
Mike Hargis, Commissioner	Present
Glenn Remick, Vice-Mayor	Present

Staff in Attendance:

John Lawless, City Manager	Present
Jamie Dupré, City Recorder	Present
Martha Brooke Perry, City Attorney	Present
Tom Brostowin, Public Safety Officer	Present
Brandy Miniatt, Parks Director	Present
Kellie Reed, Finance Director	Present
Sharon Armstrong, City Planner	Present (via phone)

4. Declaration of Quorum by Mayor

Mayor Gross declared a quorum.

5. Motion to Approve the September 16, 2021 Public Hearing Meeting Minutes

Motion to Approve the September 16, 2021 Public Hearing Meeting Minutes made by Vice-Mayor Remick, with a second by Commissioner Clark. Motion passed.

6. Motion to Approve the September 16, 2021 City Commission Meeting Minutes:

Motion to Approve the September 16, 2021 City Commission Meeting Minutes made by Vice-Mayor Remick, with a second by Commissioner Clark. Motion passed.

7. Motion to Approve the October 21, 2021 City Commission Meeting Agenda:

Motion to Approve the October 21, 2021 City Commission Meeting Agenda made by Commissioner Hargis, with a second by Vice-Mayor Remick. Motion passed.

8. Announcements from Commissioners:

Commissioner Clark said it was Breast Cancer Awareness month and encouraged women to self-exam and get screened. She also noted that City Hall had decorated in pink for Breast Cancer Awareness.

Vice-Mayor Remick thanked Town staff for Art in the Park, saying it was a lot of fun.

9. Community Input and Concerns:

No comments.

10. Department Reports:

Multimodal and Safe Routes to School Grants. City Manager Lawless reported that TDOT concurred with construction bids for both projects. Pre-construction meetings are scheduled for second week of November. Both projects will run concurrently. We'll have a better idea of timeframe after preconstruction meetings, but if projects start in December as anticipated and weather permitting, they should both be completed by end of August. Commissioner Hargis asked about the cost to the Town now that we have two bids in. Lawless did not have that figure, but promised to email it to commissioners.

South Harpeth Road Bridge over Brush Creek. City Manager Lawless said the latest information from TDOT is that Requests for Construction bids will be presented in their December letting. Commissioner Hargis asked about a timeframe and Lawless said he estimated construction would take approximately 18 months.

FEMA Assistance for Barn Court headwalls and Burns Park Debris Removal. Requests for Proposal for Debris and Trash Removal at Burns Park will be advertised next week. Vice-Mayor Remick asked if it was debris and trash. City Manager Lawless said there is hopefully a minimal amount of trash mixed in the debris. Trash will be separated out and hauled away. Debris will be placed in piles and burned. FEMA has estimated about 26,000 cubic yards of debris that needs to be cleared from the site at an estimated cost of \$20-25,000. The Town would bear the initial costs. FEMA would reimburse 75% of cost, with State potentially reimbursing 12.5 %, leaving Town responsible for 12.5%. Commissioner Hargis asked if debris was on both sides of the river, and City Manager Lawless said the Town was able to clean up the debris in City Park side of river. The Burns Park side was much worse. The culvert at Barn Court was replaced and the addition headwalls on both sides of that culvert so that it doesn't wash out is a mitigation effort, with a potential for FEMA to reimburse 100% of

costs as long as the mitigation project doesn't exceed 100% of the repair cost, which was approximately \$25,000.

Splash Pad Expansion. Parks Director Miniatt said the Splash Pad Expansion is underway, and the first phase is almost finished. Concrete will be done November 1. At that point the pad, building footings, and building slab will be poured. The week after that the features on top of the pad will be set. The tentative completion date is December 3rd. Miniatt noted that the Burns Park gate has been hit again by a truck making a delivery. Gate can't be locked, so Police Department has increased patrols.

Lundy Cupp Sculpture. City Manager Lawless said the Town is working on the installation of the Lundy Cupp sculpture. The concrete base and structural elements are being set. Staff is working with Cupp and the structural engineer on a center drill hole in the sculpture to secure it over the mounting pole.

TDEC Notice of Violation. City Manager Lawless said the violation concerns the unused lagoon cells. TDEC is requiring one of the cells to be back in operation by November 30th and the remaining cell in operation by May 31st of next year. Lawless said that TDEC issued notice of violation of unused lagoon cells because plans stated that all lagoons would be operational, and they need to be back in operation by May 31st. Lawless and Austin Patterson continue to have meetings with our waste water engineer, and after consultation with waste water engineer, don't feel dredging is necessary to get lagoons operational. There are two options for dredging: 1) dredge and distribute sediment by land application at a cost of approximately \$300,000, with a start time of June 2022; or 2) dredge and disposal of sediment to landfill for approximately \$400,000, with a January 2022 start time. Staff thinks these funds would be better spent on I&I repair, which we think is a bigger issue with our overall wastewater infrastructure, starting with the SCADA system-supervisory control and data acquisition. Without dredging, both lagoons can be online in 60 days. A meeting is scheduled with TDEC to review this plan and see if it is satisfactory on their end. If so, that is the direction staff would like to take. Commissioner Hargis and Mayor Gross asked about the cost difference between dredging now versus waiting to dredge. Middle lagoon has 8 inches of sediment and left lagoon has approximately 2 feet of sediment. If we don't dredge now, wastewater engineer estimated that it will be 10-15 years before they need to be dredged. The cost difference between now and later is inflationary. City Manager Lawless said we will receive \$800,000 in ARP funds (\$400,000 this year and \$400,000 next year). If TDEC agrees, we will use \$400,000 for I&I, and if, in 12 months lagoons need dredging, we can use the second \$400,000. Mayor Gross asked if the State would have matching funds for infrastructure projects. Lawless said they will, but the State is waiting for the Feds to establish their ARP guidelines before the State establishes its guidelines. This is on our radar. Commissioner Hargis asked if lagoons could be dredged one at a time. Lawless said it could be done, but would not be cost-effective. Commissioner Clark asked why the two lagoons were shut down. Lawless stated that the two existing lagoons were operational, and when the new lagoon came online the existing lagoons were taken offline. TDEC wants the other two back online because the initial plans have all three lagoons working in tandem.

TDEC Public Hearing. At the request of the Town, TDEC will have a public hearing in Kingston Springs regarding the proposed work being done at the Golf Club of Tennessee. This will be an open community discussion on a permit the Golf Club has submitted to the State of Tennessee. The hearing will include TDEC and other State of TN personnel, Golf Club of TN representatives, Kingston Springs Planning Commission and Board of Commissioners and any interested community members. The venue most likely will be at Activity Center at Burns Park. When date is set, we will post information.

Website. City Manager Lawless met with current website provider and provider may be able to incorporate the features we liked from the other vendors and keep it local. Lawless will meet with provider to discuss potential costs. Commissioner Clark said she viewed features on Ashland City's website that City Manager had recommended, and it was impressive.

Pink Out. City Manager Lawless noted it was Pink Out for month of October for Breast Cancer Awareness. Lawless thanked Finance Director Kellie Reed for spearheading staff efforts to decorate City Hall for Pink Out in October. The Town won the trophy for decorations in Kingston Springs.

Mosquito Control. Mayor Gross asked City Manager Lawless about options for mosquito control. Lawless said he asked County Mayor McCarver if the county had any mosquito control efforts and they do not. The City Planner is looking into options. Mayor Gross said there are some environmentally friendly options available.

11. Legal Updates:

None.

12. Unfinished Business:

A. Motion to Approve on Second Reading Ordinance 21-011 - Amending Article VIII of the Town of Kingston Springs Zoning Ordinance - Notice Requirements to PC and BZA.

This was approved on first reading at the August 19 Commission meeting, to include amendments made to change section 2.d from 1000 ft to 300 ft, and that items g& h be added which include a property address if available and the nature of the action be taken on any signage and in newspaper notification. Motion to Approve on Second Reading Ordinance 21-011 – Amending Article VIII of the Town of Kingston Springs Zoning Ordinance – Notice Requirements to PC and BZA made by Vice-Mayor Remick with a second by Commissioner Clark. Motion passed.

13. New Business:

A. Consideration of execution of the TMU PUD Agreement between the Town of Kingston Springs and the Golf Club of DBI, LLC.

City Planner Armstrong joined the meeting by phone. PUD agreement was sent to the Planning Commission during their October meeting. The framework of the PUD agreement recommended by the Planning Commission, and adopted by them at their last meeting, and has several tenets including a Land Use Table, outlining the ranges of uses, a PUD Data Table containing the required percentage of development uses and the proposed percentage by the Golf Club of DBI project. The agreement meets the requirements of the ordinance and has been approved by the Planning Commission. Project stipulations have all utility and roads as responsibility of the owner and not the Town. Permits will be required prior to construction. Submission of plans and documents will be vetted by city staff and city engineer. No structures or fill other than roads or golf course playing holes in section B will be allowed in the regulated playing areas. City inspections are required. Golf Club is responsible for all tap fees and for the provision of sprinklers. They are responsible for all roads and maintenance. The roads have to be built to city standards because that is required by our subdivision regulations and zoning ordinance. This agreement supersedes any prior PUD agreement or any other agreements related to the project development. If they want to amend this agreement, they have to go back to Planning Commission for a recommendation on that revision that will then go to the City Commission for approval or not approval based on recommendation of Planning Commission. City Attorney Perry added that a couple of typographical tweaks to the agreement will be made. She said that the motion should be to approve the substance of the document and authorize mayor to sign on behalf of Town. Motion to approve the substance of the PUD agreement and give the mayor the authority to sign on behalf of the Town made by Vice-Mayor Remick, with a second by Commissioner Hargis. Motion passed.

B. Discussion of 2020-2021 Audit – John Poole, Accountant.

John Poole, CPA, hired by the Town to perform the state-required annual audit, said that State audit provides three things:

- 1) Make sure that auditor provides the state with the financial information they require in their oversight capacity. Mr. Poole stated that Debbie Finch did a terrific job;
- 2) Make sure the town is receiving the money it should be receiving. That money comes from a variety of sources: property taxes, utilities, taxes received from the county and the state, and miscellaneous revenue. As an auditor, he feels comfortable that the town is receiving money that it is supposed to receive and once it receives those funds, making sure town is handling those funds in accordance with city policy and state guidelines, and proper accounting for those monies. He saw no issues.
- 3) Looking at money this board approves for the annual budget, and making sure money is being spent on town business. He did not run across anything that gave him concern as an auditor.

Poole said the State requires a utility fund to earn a profit, at least every other year. Sewer fund can't lose money two years in a row. The Sewer Fund had a small positive number for

the Net Change in Position. The sewer fund has \$1,061,957 for future expansion, future improvement, etc. Long term debt is \$716,000. It is nice that there is more cash than debt. The General Fund's change in fund balance is +\$964,125. Approximately \$400,000 of that came from donations that will be used in future years. But taking that aside, there is approximately \$500,000 surplus. The non-utility funds have about \$400,000 in debt that is going to be payable in the next 10-11 years. Mr. Poole suggested paying debt off early, which would save about \$95,000 in interest. He noted that it was Debbie Finch's last year, and said the books were in tremendous order. Everything was transparent and straightforward. The Town has tremendous controls in place, and he would encourage those to continue in the transition with new financial director. Commissioner Hargis asked about the finding of one deficiency – separation of duties. Mr. Poole said this is a small finding. It would require hiring four or five more people, which would not make sense for Kingston Springs, just to satisfy a state hope, not a requirement. Mr. Poole said what it means is that because we are small, we have to be more attuned, and if something doesn't sound right or feel right, we need to look into it.

C. Discussion of potential I-40 Ramp Beautification Project.

City Manager Lawless said that staff was looking at different enhancement grants for the I-40 ramp, because they feel that beautification of that particular area would increase traffic on our Luyben Hills Road, and increase tax dollar revenues. Mayor Gross felt it was a great idea, and he was all for exploring options. Finance Director Reed looked at a couple of options. Finance Director Reed said she investigated several different avenues for funding for this project. She said they are looking at doing is landscaping and signage to improve the exit. She said the purpose of this discussion was to see if the Board felt it was a worthwhile project for staff to spend time to investigate further. Commissioner Clark said she has been looking into same thing. She said TDOT has a beautification program, and noted that North Carolina has a great wildflower program. She suggested having Thorntons get involved to invest in the community and do more landscaping on their hillside. Reed said they are trying to get more corporate buy in. Reed said TDOT doesn't currently have a grant for such a project, but they sent her a landscaping/planning guide with what you are and aren't allowed to do.

D. Resolution 21-012 – Authorizing the Town of Kingston Springs to participate in the Public Entity Partners Property Conservation Matching Grant Program.

City Manager Lawless said this is a 50/50 grant up to \$2500 sponsored by Public Entity Partners for property security measures. He said they would like to apply this grant funding for security cameras at City Park, a project we already have allocated funding for in this budget year up to \$3,000. Whatever we spend up to \$2500 would be matched with this grant. City Attorney Perry said for this Resolution we need to insert grant limit amount of "up to \$2,500." Motion to Approve Resolution 21-012 – Authorizing the Town of Kingston Springs to participate in the Public Entity Partners Property Conservation Matching Grant Program as amended made by Commissioner Hargis, with a second by Commissioner Clark. Motion passed.

E. Resolution 21-013 – Authorizing the Town of Kingston Springs to participate in the Public Entity Partners Driver Safety Matching Grant Program.

City Manager Lawless said this is a 50/50 grant up to \$2500 sponsored by Public Entity Partners for vehicle safety measures. He said we would like to apply this grant funding to vehicle warning lights for a new public works truck, which is something we already have allocated funding for this year's budget. Commissioner Clark asked if the grant was still open. Lawless said the time period has closed, but we have already expressed interest in the grant. Commissioner Clark asked if application will be for next year, then. Lawless said it is for this year. He said we have expressed interest basically to hold our place, and this resolution would allow PEP to consider our request. Commissioner Hargis asked if money is already budgeted. Mayor Gross confirmed with Lawless that we have budgeted for the lights in this year's budget. City Attorney Perry said for this resolution, we need to insert grant limit amount of "up to \$2,500." Motion to Approve Resolution 21-013 – Authorizing the Town of Kingston Springs to participate in the Public Entity Partners Driver Safety Matching Grant Program as amended made by Commissioner Hargis, with a second by Vice-Mayor Remick. Motion passed.

F. Resolution 21-014 – Adopting the SR249 Corridor Study initiated through the Tennessee Department of Transportation Community Transportation Planning Grant Program.

City Manager Lawless provided a little background. This resolution relates to the Corridor Study grant received as a partnership with TDOT. The City Manager and City Planner supplied TDOT with comments on multiple final drafts of the study, primarily related to adding verbiage on the need to widen East Kingston Springs Road as well as a potential secondary corridor to relieve traffic pressure on Luyben Hills Road. At their October 14th meeting the KS Regional Planning Commission approved recommending this study to the Board of Commissioners with a condition that sometime in the near future the Town consult with a TDOT approved engineering firm to provide a second estimate of potential cost of widening SR249 to three lanes, and once that additional estimate is produced it will be included with the study as an additional addendum. TDOT has approved this requested addendum and staff recommends approval of this Resolution. Commissioner Hargis asked what was learned in the study – that we need to widen lanes, we need a turning lane and we want three lanes all the way to rail road track. Lawless said we did get verbiage included that said we need three lanes. Commissioner Hargis noted it was a state road, and asked if they will provide the funds to fix it. Mayor Gross said it was a step in the right direction. TDOT had an insanely high amount of \$60 million initially for fixing it. They lowered it, and we are basically going to get a second opinion. This puts it on their radar. Lawless said it is best to look at this study as planting additional seeds for future information. With TDOT, when they look at potential projects, the more information and relevant data they have on that potential project, the better chance for that project to come to fruition. Commissioner Hargis said the accident experience is much higher than the state average all through that corridor, and that is the kind of data TDOT needs to have. Commissioner Hargis noted this was a step in the process to get TDOT to look at this to consider approval. City money was spent on study, but will not be spent on the widening project. Motion to Approve Resolution 21-014 – Adopting the SR249 Corridor Study initiated through the

Tennessee Department of Transportation Community Transportation Planning Grant Program made by Vice-Mayor Remick, with a second by Commissioner Hargis. Motion passed.

G. First Reading of Ordinance 21-012 – Amending Ordinance 21-006 - 2021-2022

Budget.

City Manager Lawless said last month the board approved amending the sewer budget at \$80,000 to replace Valley Drive pump station, moving it from last year's budget into this year's budget. The initial \$80,000 discussed at the September meeting was for the pump station only. Actually \$98,000 was the amount that was budgeted last year to include installation cost as well as the pump. This budget amendment captures that full amount. Commissioner Hargis asked if this was captured last year. City Manager Lawless said it did capture it last year, but when we discussed this dollar figure at the September meeting, we only discussed the \$80,000 for the pump itself, rather than the full \$98,000 that was budgeted. Lawless said the reason we did not include it in this year's budget is that we held out as long as we possibly could and felt that we still might get the pump, but because of construction delays and supply chain delays we still don't have it. Commissioner Hargis asked if this was the pump that was damaged in flood, and Lawless said no. It is for the Valley Drive pump that has been in service for 30 years that is just worn out. The pump was ordered in March or April. Debbie Finch asked for clarification on that line item. Lawless said it is listed as \$98,000 for replacement of Valley Drive pump station, and \$12,000 for scoping cameras. It is listed in notes on that line item.

Lawless said that another budget item is that staff is planning a Christmas event in Burns Park for Sunday, December 12. This is the evolution of our past tractor parades. Event will include lighted tractors, Christmas decorations, outdoor gingerbread décor competitions, food trucks, free hot chocolate, and live music. Lawless said they are requesting that money be moved from two money market savings accounts – specifically \$5,000 from the Parks/Farmers Market account, which would leave \$13,000 remaining in that account, and \$2,000 from the Christmas Decorations account, leaving just over \$1,500 remaining in that account. He said we don't plan on spending all the funds on this single event, but it gives us the option to purchase additional Christmas decorations now as well as after the holidays when we can get them at a discounted rate. We will also have the expense of renting a portable stage and lights, rather than building our own for this event. Because it is a nighttime event, with lighting on the stage, there is a safety factor with the trust system that we are able to build compared to a lighting and trust system that comes with a portable stage. Commissioner Hargis asked what was spent on tractor parade. Lawless said in the past, we did not spend anything for the first two tractor parades. The last tractor parade, the reverse tractor parade, which we thought was safer because of the pandemic, about \$1500 was spent on Christmas decorations for the park. Commissioner Hargis said that now you are asking for \$7,000. Lawless said this is the amount we are asking to be pulled out of the two different savings accounts, but we don't plan on spending all that money on this one event. It will allow us to purchase additional decorations for this event, hot chocolate, stage and light rental. We think this will be a successful event and it will give us additional funding after the holidays to purchase more Christmas decorations, hopefully at a

discounted rate. Mayor Gross asked for clarification, since money is already budgeted for Christmas decorations, why wouldn't that be used for Christmas decorations anyway. Lawless said the funds are in a money market saving account, but they are not in this current year's budget as a line item for Christmas decorations. We want to move some funds out of that account into this year's budget. Commissioner Hargis asked if buying Christmas decorations was a one-time deal and if they were going to be used every year for this event. Lawless said that the event is something we would like to do every year. Commissioner Clark commented that during Farmers Market people said they would like to see more Christmas decorations downtown. Motion to approve First Reading of Ordinance 21-012 – Amending Ordinance 21-006 – 2021-2022 Budget made by Commissioner Clark, with a second by Vice-Mayor Remick. Roll call vote was held with Commissioner Clark voting yes, Commissioner Hargis voting no, Mayor Gross voting yes, Vice-Mayor Remick voting yes, and Commissioner Eatherly absent. Motion passed.

H. Discussion of Staff Payroll Pay Period Change.

City Manager Lawless said this is primarily for information on a pay schedule change that staff would like to implement. Current staff pay period is from Wednesday of one week to Tuesday of the following week. It presents a bit of time crunch in getting payroll processed and documentation to the bank on Wednesdays to get everything direct deposited to get in people's accounts by Fridays. Starting the first of January, we would plan to make adjustments to our pay period to make it Monday through Friday, rather than Wednesday through Tuesday. We wanted to make sure the board was aware and answer any questions. Commissioner Hargis asked if it impacted the direct deposit timing by changing the work week. Ending work week on Friday pushes direct deposit to the next Friday, a week later. Hargis noted there will be a one-week disruption during transition where employees will have a pay period that is two days short. Mayor Gross said once it happens, employees will still get a weekly paycheck on Friday. Commissioner Hargis said it will make a difference in that one week with a 3-day paycheck instead of 5, and will be a big deal to about 20 people. Lawless said it will be fully discussed with staff to make sure they are aware and comfortable with it. Vice-Mayor Remick said he was surprised we were still doing weekly pay cycle. Finance Director Reed said pay period ends on Tuesday, and time sheets are due Wednesday morning, and there are sometimes issues getting time sheets in on time in order to get payroll processed and to the bank. It only allows for a few hours to process payroll. If there are any hiccups or issues with software it could come back. Commissioner Hargis asked if that had happened, and Reed said she believed they had issues last year when they were shut down for snow. City Recorder Dupré said payroll was processed on time and no payrolls missed. Lawless said we don't want any changes or disruptions that put any undue burden on staff. We have had discussions with the management team, and will discuss with full staff. If it is a disturbance and they are not pleased, we will not be making this change.

I. Discussion of potential Muddy Branch Clean-Up Project.

City Attorney Perry said that at the last meeting we discussed the Town's ability to clean up on private property after a natural disaster event. She reviewed statute, and in drafting a resolution realized that the statute required the Town to have a plan adopted with respect to the cleanup, which would entail us knowing what the costs were, who is going to do what,

etc. Commissioner Remick was going to talk with Harpeth Conservancy and get information about doing a volunteer cleanup. There was also a question about the Town's ability to clean up the gravel that had been moved onto the private property at the time with respect to mediation of the sewer line issue. Statute of limitations on the Town being legally required to do that is 3 years. She also felt that the gravel would not be defined as debris under the statute. Mayor Gross asked if that meant we couldn't do it. Perry said that you would say that you are trying to remediate an issue that you are alleged to have caused on your actions many years ago, but you have no legal obligation to do so. Commissioner Clark said that after the Town had moved gravel onto his property, Mr. Hall asked the Town to help him, and he was told that Town could not go on private property. Clark said the Town caused the damage to his property. Clark said we could use the gravel on various places within the town. City Attorney Perry said that was another option, where you could work out that property owner was donating gravel to the Town. Clark felt the only cost would be time and labor and use of our bobcat and truck to move it to wherever we need it. And the other piece would be to have Harpeth Conservancy clean up along the creek. City Attorney Perry said there is no action required tonight because we need a plan. Mayor Gross said perhaps the plan could include finding uses for that gravel.

J. Discussion of potential Arboretum Project – Harpeth View Trail and East Kingston Springs Road.

Mayor Gross said this is the greenway property near the Middle School. He said there is grant money to do such things. He spoke about basically reforesting the area with native plants, and doing it in a way that would become an educational area, and have a walking path through it. The grant application needs to be submitted in the spring, and funds are dispersed in the fall. Mayor Gross wanted to put it on the radar. Commissioner Clark asked if this was the same location, we discussed for the Blue Cross Blue Shield grant. Gross said it was, and it would be another option to look at for that area.

K. Approval of Participation in the Tennessee Department of Transportation Traffic Signal Modernization Program Grant – Left Turn Signal SR249 Northbound at Harpeth View Trail

City Manager Lawless said this is a TDOT grant opportunity that we applied for in 2019, but did not receive and is open again for submissions. It is a 100% grant up to \$50,000. The request, as it was in 2019, is for the addition of a left turn signal at the northbound intersection of East Kingston Springs Road and Harpeth View Trail by Harpeth High School – for a left turn onto Harpeth View Trail. We have documentation from TDOT's Long Range Planning Division from the 2019 application that indicates a left turn signal at that location is warranted and feel that our support documentation again puts us in a competitive position. In 2019, cost was well below the \$50,000 cap, closer to \$15,000. Motion to Approve Participation in the Tennessee Department of Transportation Traffic Signal Modernization Program Grant – Left Turn Signal SR249 Northbound at Harpeth View Trail made by Commissioner Hargis, with a second by Vice-Mayor Remick. Motion passed.

L. Discussion of Acorn Court Pump Station and direction for staff moving forward.

City Manager Lawless said Acorn Court Pump Station (behind the Middle School) is the pump station that was completely submerged and taken offline during the flood. At the May Commission meeting it was decided to replace rather than repair the Acorn Court Pump Station. There are three different options regarding the Acorn Court Pump Station, and although the decision to replace was made in May, and ultimately this is still the staff recommendation, Lawless, wanted to review the options before the board.

- 1) Rehabilitation – existing pump station remains but damaged equipment and infrastructure is removed, replaced and updated. Insurance reimbursement was just over \$70,000, with an anticipated \$40,000 to \$50,000 for repair and installation. Insurance only reimburses for pieces and parts, not other infrastructure damage. We realized there are other infrastructure needs that resulted from pump being shifted off its foundation. Those costs, as well as other infrastructure needs like a site access drive, are included in this estimate. With potential financial assistance from FEMA, the cost breakdown on this option would be: \$383,500 minus the \$70,000 received from insurance for an amount of \$313,500. FEMA would potentially cover 75% of this cost at an amount of \$235,125, and the Town covering \$78,375. In addition, since this was a State declared disaster, there is a possibility that the State would split the remaining 25% with the Town and cover an additional \$39,187, leaving the Town with an expense of the remaining \$39,187. This option includes building a road as currently we have a right-of-way but no road.
- 2) Replacement – a new pump station is installed which includes mitigation efforts. This involves a different type of pump system, a new wet-well, and raised platform to keep electronic components above the base flood elevation. The difference between the Rehabilitation and Replacement options is \$113,500. The same finance scenario with FEMA would apply (75% of cost), but the additional \$113,500 is considered mitigation costs, and could potentially be covered at 100% by FEMA as long as it does not go over the total project costs.
- 3) Relocation – this option would involve the new pump station in the replacement option, but move the entire station to town-owned property – specifically one of the three open lots the town owns along Harpeth View Trail across from the Harpeth Middle School. This option has a similar financial scenario as mentioned above with FEMA picking up the 75% of the \$313,500 to rehabilitate, as well as the \$113,500 mitigation cost. With the other potential state funds that would bring the cost of this option potentially closer to \$433,188.

City Manager Lawless said that he used the word “potentially” and he wanted to clarify that though he feels we have very good documentation of our need for funding, we have not been officially approved for funding. Another point he wanted to clarify was that all costs will be paid up front by the Town. FEMA would be reimbursing us at a later date should we be awarded any disaster assistance. He said that with the inadequacies of repair, and the high cost of relocation, staff again recommends replacement, which includes mitigation. If the Board agrees, staff is asking for approval for our Wastewater Engineering firm to advertise for bids on the project. Commissioner Hargis asked why option 3 was so much higher. Lawless said it has to do with the infrastructure work required. The pump has feeds coming in from multiple locations, and would require a lot of work. Commissioner

Hargis also asked about having the right-of-way, but no road. Lawless said the property owner would rather us not go through his yard. We are looking at other options and the most efficient way to get back to that pump station. Motion to give approval for Town's Wastewater Engineering firm to advertise for bids for option 2, replace the pump, made by Commissioner Hargis, with a second by Commissioner Clark. Motion passed.

M. Discussion of traffic speed mitigation in Kingston Springs and direction for staff moving forward.

City Manager Lawless said that as a follow up to last month's discussion on speed limits at the Commission meeting, town staff, City Manager, Mayor Gross, Chief Ivey, and City Planner Armstrong met to discuss potential speed mitigation in Kingston Springs. The staff recommendation was to make speed limit on Mt. Pleasant Road 35 mph, match the speed limit on West Kingston Springs Road to 35 mph like East Kingston Springs Road, and reduce it to 20 mph as it approaches downtown area. All other roads in Kingston Springs would have a speed limit of 20 mph. Staff has also suggested that Harpeth Hills Drive, which is a point of contention not only because of speeding and cut-thru traffic, but because of the steep slope, which is difficult to maintain, be closed to thru traffic at the steep hill east of Lloyd Lane. This would turn Harpeth Hills Drive into a dead-end road to traffic coming south from Luyben Hills Road, and a dead-end road to traffic going north from CC Road. It would eliminate need for upkeep on the steepest grade of this hill as well as eliminate the use of this residential street as a cut-thru to I-40. There would be a public discussion before implementing this road closure plan. This information was presented to the KS Regional Planning Commission on October 14, as any changes to speed limits have an impact on the Town's Subdivision Regulations for road and street design. The Planning Commission has recommended conclusions of the staff report to the Board of Commissioners. City Manager Lawless suggested that before any final decision is implemented, we have an engineer review any proposed plan to assure it meets all federal and state regulations and guidelines. Commissioner Clark discussed speeding options with residents and was surprised that many people are not in favor of lowering speed limit to 20 mph, and do not want Mt. Pleasant's speed limit raised to 35 mph. She said it was good to have a community meeting, but we need to reach out to community with a questionnaire. She said there are a lot of driveways in curves or on a hill on Mt. Pleasant, and Vice-Mayor Remick added that the new houses on Mt. Pleasant are very close to the road. It doesn't make sense to raise speed limit on Mt. Pleasant. Mayor Gross said the reasoning for two speed limits, major roads at 35 mph and all others 20 mph, was to make it easier for presenting speeding tickets at court, with speed limit at either 35 or 20 mph, and easier to enforce. Commissioner Hargis thought 35 and 25 mph made more sense. Commissioner Clark said she understood that just having two speed limits was easier for law enforcement, but it isn't about what is easier for law enforcement, but about what the Town wants. She said having community input is vital. City Manager Lawless said a survey could be posted on the Town's website or Facebook page, and tailor specific questions to make sure we received viable answers. Commissioner Clark pointed out that the 20 mph is not on any collector roads, just the smaller roads. Mayor Gross asked if anyone would be opposed to having a forum. City Manager Lawless asked if the Board would like the staff to put together a survey. Mayor Gross said he would like to have some public participation

because recently he has heard comments for raising the speed limit. He thinks it would be a good idea to present information in a public forum. Commissioner Hargis suggested placing survey on Hip Kingston Springs or in the Cheatham Exchange. City Manager Lawless said we could start with a survey and go from there.

14. Surplus:

- City Hall – Canon color printer – Scrap.

Motion to scrap surplus item Canon color printer made by Commissioner Hargis, with a second by Vice-Mayor Remick. Motion passed.

15. Other (For Discussion Only):

None.

16. Reminders:

- City Hall will be closed Thursday, November 11th in honor of Veterans Day
- South Cheatham Striders will have a speed walking clinic on Saturday, October 23rd
- Harpeth High Band of Blue fundraiser, Saturday, October 23rd

17. Adjourn the Meeting:

Motion to adjourn the meeting made by Vice-Mayor Remick, with a second by Commissioner Hargis. Motion passed. Meeting adjourned at 9:14 pm.

Francis A. Gross, III
Mayor

Jamie Dupré
City Recorder

ORDINANCE NO. 21-012**AN ORDINANCE BY THE TOWN OF KINGSTON SPRINGS COMMISSION TO AMEND ORDINANCE 2021-006 AND ACCEPT A BUDGET AMENDMENT FOR THE JULY 1, 2021 THROUGH JUNE 30, 2022 FISCAL YEAR BUDGET.**

WHEREAS, Tennessee Code Annotated Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivision shall first be appropriated before being expended and that only funds that are available shall be appropriated: and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds: and

WHEREAS, the governing body had published the annual operating budget and budgetary comparisons of the proposed newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE TOWN OF KINGSTON SPRINGS, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund #110 Revenue	FY 2019-2020 Actual (From Audit)	FY 2020-2021 Estimated	FY 2021-2022 Proposed
Beginning Fund Balance			2,725,347
Local Taxes	1,357,790	1,640,388	1,637,129
Building & Related Permits	23,456	29,346	28,344
Intergovernmental	890,125	863,348	2,417,867
Fines and Forfeitures	27,885	25,975	20,460
Other	58,997	480,594	668,412
Total Revenue	2,358,253	3,039,651	4,772,212
Total Available Funds	2,358,253	3,039,651	7,497,559

Drug Fund #127 Revenue	FY 2019-2020 Actual (From Audit)	FY 2020-2021 Estimated	FY 2021-2022 Proposed
Beginning Fund Balance			185,859
Fines and Forfeitures	1,707	427	1,080
Other	280	38,132	20,333
Total Revenue	1,987	38,559	21,413
Total Available Funds	1,987	38,559	207,272

Adequate Facility Tax #310 Revenue	FY 2019-2020 Actual (From Audit)	FY 2020-2021 Estimated	FY 2021-2022 Proposed
Beginning Fund Balance			55,806
Local Taxes	5,133	12,000	10,077
Other	219	123	193
Total Revenue	5,352	12,123	10,270
Total Available Funds	5,352	12,123	66,076

Sewer Fund #412 Revenue	FY 2019-2020 Actual (From Audit)	FY 2020-2021 Estimated	FY 2021-2022 Proposed
Beginning Fund Balance			982,174
Service Charges & Fees	465,463	480,410	477,370
Other	6,449	1,517	3,725
Total Revenue	471,912	481,927	481,095
Total Available Funds	471,912	481,927	1,463,269

SECTION 2: That the governing body appropriates from these anticipated revenue and unexpended and unencumbered

funds as follows:

General Fund #110 Appropriations	FY 2019-2020 Actual (From Audit)	FY 2020-2021 Estimated	FY 2021-2022 Proposed
General Government	117,096	140,960	145,944
Administrative	214,514	193,320	263,605
City Council	10,977	11,735	12,759
Judicial	3,000	3,000	3,000
City Attorney	34,040	29,350	29,350
City Clerk	111,374	112,685	120,480
State Financial Support	0	90,666	44,836
Grant Administration	59,990	136,477	2,431,824
US Treasury	0	0	0
Planning and Zoning	20,359	23,100	23,940
Codes Dept.	40,891	14,419	30,010
Police Dept.	626,077	697,517	717,136
Fire Dept.	187,330	185,090	256,731
Streets Dept.	324,752	355,675	539,668
State Street Aid	44,498	78,127	100,594
Park Dept.	245,165	278,371	646,956
Tourims/Economic Development	39,716	15,500	15,500
Debt	174,650	52,761	154,355
Total Appropriations	2,254,429	2,418,753	5,536,688

Drug Fund #127 Appropriations	FY 2019-2020 Actual (From Audit)	FY 2020-2021 Estimated	FY 2021-2022 Proposed
	14,710	115,707	50,763
Total Appropriations	14,710	115,707	50,763

Adequate Facility Tax #310 Appropriations	FY 2019-2020 Actual (From Audit)	FY 2020-2021 Estimated	FY 2021-2022 Proposed
	0	0	0
Total Appropriations	0	0	0

Sewer Fund #412 Appropriations	FY 2019-2020 Actual (From Audit)	FY 2020-2021 Estimated	FY 2021-2022 Proposed
Operating Expenses	291,861	256,173	323,395
Other Expenses	1,230	278,640	363,340
Depreciation	138,693	134,979	139,028
Total Appropriations	431,784	669,792	825,763

SECTION 3: At the end of the current fiscal year the governing body estimates balances/deficits as follows:

	Fund Balance
General Fund	1,960,871
Drug Fund	156,509
Adequate Facility Tax Fund	66,076
Sewer Fund	637,506

SECTION 4: That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

General Fund -Bonded or Other Indebtedness	Debt Redemption (Principal)	Interest Requirements	Debt Authorized and Unissued
Bonds			
Notes	36,000	16,355	609,726
Capital Leases			
Other Debt (TML Bond Fees)			

Total	36,000	16,355
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Sewer Fund - Bonded or Other Indebtedness	Debt Redemption (Principal)	Interest Requirements	Debt Authorized and Unissued
Bonds			
Notes	78,000.00	22,340.00	
Capital Leases			
Other Debt			
Total	78,000.00	22,340.00	

SECTION 5: During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by	Proposed Amount Financed by Debt

SECTION 6: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the Tennessee Code Annotated.

SECTION 7: Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the Tennessee Cod Annotated. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 8: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending balances and the number of full time equivalent employees required by Section 6-56-206, Tennessee Code Annotated will be attached.

SECTION 9: If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210, Tennessee Code Annotated provided sufficient revenue are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance in the comptroller of the Treasury for a continuation budget will be requested in any indebtedness is outstanding.

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11: This ordinance shall take effect _____, the public welfare requiring it.

First Reading

Thursday, October 21, 2021

Public Hearing

Final Reading

Francis A. Gross III, Mayor

Jamie Dupre, Recorder



CAROLYN M. CLARK, COMMISSIONER
cclark@kingstonsprings-tn.gov
(615) 952-9560

11 November 2021

John Lawless
Kingston Spring City Manager
396 Spring St.
Kingston Springs, TN 37082

Re: Meeting Agenda Item – Proposed Speed Limit Increase on Mt Pleasant

Dear John:

In follow-up to agenda items discussed at our last Commission meeting concerning speed mitigation efforts, please find attached as *Exhibit A*, a copy of a letter sent out to Mt. Pleasant residents/stakeholders in regard to raising the speed limit on this street together with a compilation of the responses I have received to date (*Exhibit B*). As you can see, a preponderance of the opinions received thus far *do not* favor such an increase.

For further consideration, Mt. Pleasant is a city street about 2.5 miles in length, with currently about 80 and soon to be almost 90 homes on it, all with driveway access. It's not a rural (county) road nor is it a state route like SR249. Almost 1/2 of these residents must cross the road to access their mailboxes. It has 8 roads intersecting it from local streets (Timber Ridge, Matthew Ct., Firetower, Simms Heights, Patterson, Blackburn, Merry Log, and Barn Trace). It functions as a suburban street replete with sight distance limitations and obstacles including numerous horizontal curves, vertical rises and depressions, hidden driveways, wildlife crossings, and blind spots created by natural vegetation. In my opinion, to raise the speed limit on such a street without benefit of a sight distance survey (stopping sight, passing sight, decision sight and intersection sight) and disregarding valid input from the immediate stakeholders would not represent best safety practices.

Thank you.

Sincerely,


Carolyn M. Clark



CAROLYN M. CLARK, COMMISSIONER
cclark@kingstonsprings-tn.gov
(615) 952-9560

23 October 2021

Re: Proposed Changes to Town Speed Limits: Increasing the Speed Limit on Mt. Pleasant Rd. to 35 mph.

Dear Neighbor and Resident of Mt. Pleasant Rd.:

In addition to considering lowering the speed limits on our local streets to 20 or 25 mph which are currently set at 30 mph (as an example – Patterson, Simms Heights, Harpeth View Trail, etc.), the Town is also contemplating *increasing* the speed limit on Mt. Pleasant Rd. Since you live on this road, navigate on and off the roadway from your driveways on a daily basis, and many of you have to cross the roadway on foot to access your respective mailboxes, obtaining your specific input concerning such an increase to 35 mph is vital to the decision-making process.

Please let us know your thoughts as to whether or not you are in favor of a proposed speed limit increase on Mt. Pleasant. It is incumbent upon the Town to make sure that the voices/opinions of those who would be most directly impacted are heard.

You can reach me at the above phone number and if I'm not here, you can leave a message or reach me via email at cclark@kingstonsprings-tn.gov

Thank you.

Sincerely,

Carolyn M. Clark

EXHIBIT A

OPINION POLL/SURVEY OF MT. PLEASANT RESIDENTS RE: RAISING SPEED LIMIT TO 35 mph

78 letters sent out – 6 letters returned - 30 responses (24 via email, 6 phone calls) to date

IN FAVOR	2	BLUE
CONTINGENT¹	5	GREEN
NOT IN FAVOR	23	BLACK

In general, we are in favor of raising the speed limit to 35 mph. We do have a concern that it may increase the danger to deer. Also, since we live close to the steep curve as you head towards Main St. and downtown, if the speed is increased it might be a good idea to slow the speed limit back down to 30 as drivers head toward that curve.

Thank you for contacting us about the proposed increase in the speed limit on Mount Pleasant Road. We have lived on Mount Pleasant Road since 1997.

In those 24 years, we have seen an increase in walkers, joggers and bicyclists; we have also seen an increase in the number of vehicles and commercial trucks, as well as the increase of their speed as they pass our home. There isn't a day go by that we don't hear tires squeal as they round the curve by our home, or the sound of tires going off of the roadway.

Our driveway markers have been broken and we have had 2 cars (that we know of) end up on our lawn. A car recently struck and broke our neighbor's concrete culvert. While driving on Mount Pleasant Road, we have been passed by vehicles crossing the double yellow line at a high rate of speed.

Crossing the street to get the mail from our mailbox has become a stressful and worrisome event. Since the pandemic there has been an increase of local deliveries (UPS, FedEx, Amazon etc) who park in the street or have been trying to back out of driveways onto Mount Pleasant Road. Recent new housing has increased the number of driveways and vehicles entering and exiting the road as well. On an almost daily basis, we also see Deer, Turkey and Fox, crossing the road.

During our time on Mount Pleasant Road, it has become a major throughfare, yet it is a simple winding two lane residential road. We strongly oppose any increase in the speed limit.

Thank you for allowing those of us who live on Mt. Pleasant Rd to voice our opinion on the matter of potentially increasing the speed limit. I am not in favor of the increase to 35 mph. Many drivers already go well above the speed limit as it is, so an increase would potentially cause those drivers to go around 40-45 mph.

Children in the area play outside and ride their bikes on this road so I would be very concerned about them possibly getting hit by a car. In the letter you mentioned those of us who have to cross the road to gather our mail, so this would also endanger those folks who would have to be quicker about running across the street. Not to mention the mail crew who deliver packages and cross the street as well.

Lastly, we have lots of wildlife that cross these roads frequently and it would be putting them in danger as well. I don't see any reason to increase the speed limit and put folks in unnecessary danger.

¹ In favor in particular areas, but generally not in front of their own homes

In reference to Mount Pleasant Road, there are definitely stretches that warrant 35 miles per hour as long as those lovely deer adhere to their signage and stay within their designated crossing areas IMO, the areas closer to the old school and downtown should stay at a lower speed limit, as the road seems much more winding and narrow, but between Merrylog and Simms Heights seems reasonable for an increase.

Not in favor of raising speed limit. We have a small town feel and slow-paced environment. The large trucks are a danger and with the curves on some areas of the road, increased speed would make it even more dangerous. Having to pass them on and oncoming basis is precarious. We live on a curve and Mt. Pleasant is a narrow road with no shoulders were we are and we also have pets that go outdoors. Was rear-ended by a teenage driver right off of Merry Log – speed and inattention.

I am writing to request the speed limit for Mt. Pleasant Road not be increased at this time.

I understand that Mt. Pleasant Rd provides access to many homes in our community and a speedier commute would be beneficial to many residents.

The road is currently hazardous in several areas due to lighting, curves, visibility of driveways, and proximity of mail boxes to the street.

By solving one problem of time, we potentially create 5 others relative to safety, including increased risk or property damage or physical harm to persons.

I would support an increase in the speed limit combined with road and safety improvements to mitigate risks of accidents increasing with higher speeds. These improvements would include better lighting and pedestrian friendly walkways.

Until such time as the road itself is designed to be safer, a moderate speed is our best option.

I am okay with increasing the speed limit on Mt Pleasant Rd from 30 to 35 mph. I would guess that the majority of people traveling on Mt Pleasant already travel at least 35 mph. I just hope it will not cause people to go that much faster.

I'm writing on behalf of my 83-year-old Mom who lives at 424 Mount Pleasant Road. Absolutely, NOOOOOOOOOO to the speed limit increase.

If the city of Kingston Springs wants to increase it; I hope they take into consideration the continuous costs of mailbox replacements that we currently have by folks driving to fast and losing control. Over my 47 plus years of life, I can't tell you the amount of wrecks and almost wrecks and even lives almost being ran over at her home.

This is a totally absurd idea to increase the speed limit. It's not obeyed as it is. How ridiculous.

We have been residents of Kingston Springs for over 12 years at our Mount Pleasant Road address. Presently vehicles exceed the posted 30 mph speed limit on a regular basis.

Due to the increased traffic on this road, (new homes being built, additional delivery trucks, construction vehicles, etc.) there is no need for more speed. We have many deer crossings, and people going to get their mail. The roads are curvy and there are no berms, making it more dangerous for pedestrians and bike riders.

Maintaining the present 30mph speed limit will help keep the residents of Kingston Springs safer.

We live at 752 Mt Pleasant Rd and want you to know we are opposed to the considered speed limit increase to 35 MPH. The road is dangerous enough as it is and the increase in the speed limit will only make it more dangerous.

Please consider this as the travelers of this road already speed way above the current speed limit of 30 MPH. We live on a hill and our drive way is hard enough to get out of with the current speed limit.

Thank you for your consideration of our thoughts is this matter.

Our officers do a great job in our town but unless they are going to station themselves along Mt Pleasant 24/7/365 any speed limit will be ignored. I've seen them in the morning and in the evening just down the street and I know it is a deterrent but the rest of the time it's like the autobahn around here. I've also seen the radar trailer, that works as well, but I haven't seen that in quite some time.

All hours of the day but especially in the evening and late evening when it's probably most dangerous to be speeding many find this stretch of road to be speed limit free. We live at the bottom of a small hill and it's like a launching point for all things speed.

We used to live in the Ranchettes and have enjoyed everything about the move to Mt Pleasant besides the traffic (which we didn't think about when we purchased) and the lack of acknowledgement of a speed limit. We've even been rear ended pulling into our driveway because someone couldn't slowdown in time while they were speeding.

At this point I think you can tell my answer is unequivocally no and would love more enforcement on Mt Pleasant. I have a multitude of cameras that I'd be happy to set up and share the reality of what we witness

Thank you very much for sending this around to those who live on Mt Pleasant Rd.

I would be in favor of a 35-speed limit for my own driving. I think the problem is that most drive much faster than that, around 50-60 mph. I walk my dog on a vacant lot across from me because I'm afraid to walk the roads. Maybe a small increase will help those who won't drive 30 mph. That's probably wishful thinking, but I think there should be more enforcement in either case, because they would fly through here anyway. I would really like to feel safe walking the roads around here.

Thanks again for asking, I appreciate that.

Please leave the speed limits alone
If it ain't broke don't fix it

Not in favor of raising speed limit. We have lived here for 5 years. A driver took out our mailbox along with 2 of my neighbor's mailboxes at night. Fatigue was blamed, but speed was likely a contributing factor. Our neighbor who is in his 80's has to cross the street to get his mail. Delivery trucks have to back out of driveways and I have had to have my wife stand lookout in the road when I have been trying to back into my driveway with a trailer. It is already dangerous. It will encourage even greater speeds.

I agree with the slight increase of the speed limit on Mount Pleasant Rd. I have clear sightlines from my drive to both exit in my car as well as walking across to the mailbox. Frankly, few people drive as slow as 30 let alone 35 as it is. However, with the new 8+ houses being built across from me, that traffic may complicate the speed changes, especially if there are children at those homes.

We live at 826 Mount Pleasant Road. The cars are constantly speeding by my house as it is. They do around 40 to 45 MPH. Just this Saturday we had a kid in a red mustang and loud mufflers using Mount Pleasant for a speedway. He came by 3 times so fast we could not get his license number.

My mail box as well as my neighbor's has been ran over 3 times in 5 years. The big dump trucks and tractor trailer trucks also speed through here. If we drive at 30 MPH we get passed illegally or our bumper road trying to get us to speed up. Check the nextdoor app in the app store and you will find someone is always posting about the speeding on Mount Pleasant Road.

If they drove 35 that would be ok, but they speed now that change is not going to make a difference to those who speed.

We need Police monitoring like we did when I first moved here.

Not in favor of raising speed limit

I live right in the curve probably at one of the most dangerous points on Mt Pleasant. I have to be careful when going out to my mailbox not to get hit. Its sort of a no brainer. Listen for cars ... wait till they pass. Check your mail then get back in your driveway. No reason why someone with a long straight away with no blinded curve could not do the same. Should not be any excuses not to raise it..... across the USA that the speed limits on most rural roads are 45 MPH. I've thought for years that 30 MPH on Mount pleasant road with no real on coming connecting roads much to speak of was way to low. Its not like there are a lot of kids on that road and not hardly any foot traffic to speak of at all.

Not in favor of raising speed limit. People speed already - no more encouragement is necessary. There is a rise in my driveway. I can start to pull out, and then a car will suddenly pop up. It is dangerous enough. First time in 30 years living here that I can remember ever being asked my opinion.

Not in favor of raising speed limit. We live by the first station. Folks already do 40-45 mph -- Raising the speed limit will mean that folks will have green light to go faster. We have to cross the street to get our mail and it is stressful.

Compiled by Commissioner Clark





**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

BUREAU OF ENGINEERING
SUITE 700, JAMES K. POLK BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1402
(615) 741-0791

CLAY BRIGHT
COMMISSIONER

BILL LEE
GOVERNOR

November 9, 2021

The Honorable Carolyn M. Clark
Commissioner
Town of Kingston Springs
1048 Ridgecrest Drive
Kingston Springs, TN 37082

Subject: State Route 249
Kingston Springs, Cheatham County

Dear Commissioner Clark:

Thank you for your letter of September 27th and for your continued interest in the safety of State Route 249/East Kingston Springs Road through the Town of Kingston Springs. Our records show that between October 27, 2018 and October 26, 2021, this section of SR 249 (from LM 1.050- 2.344) has had ten crashes, one suspected serious injury crash (distracted driving), seven property damage crashes and one minor injury crash. Unfortunately, this section of road does not qualify for Highway Safety Improvement Program funds due to the severe crash rate being lower than the statewide average for the roadway classification.

Since it is incorporated, the Town would have jurisdiction in regards to regulatory warning signs and could apply markings on the state route. Although, the Department has used temporary rumble strips on construction projects with a lower traffic volume, we would not recommend these measures as a permanent solution. For more information on temporary rumble strips, please refer to the the Manual on Uniform Traffic Control Devices (MUTCD).

We would suggest that permanent speed feedback signs are counter measures that the Town could use at the discretion of the local jurisdiction with engineering judgment. If the Town does not have a licensed engineer on staff, please contact Mr. Stanley Sumner, P.E., with our Region 3 Traffic Operations office at Stanley.Sumner@tn.gov.

If you have any additional questions regarding the safety of this road, please contact Mr. Steve Allen, Director of our Strategic Transportation Investments Division, at (615) 741-2208 or by email at Steve.Allen@tn.gov.

Sincerely,

Paul D. Degges, P.E.
Deputy Commissioner & Chief Engineer

PDD/SA/jc

Cc: Mr. Steve Allen, Mr. David Layhew, Mr. Mike Brown, Mr. Stanley Sumner, Mr. Jim Waters, Mr. Brandon Darks, Mr. Greg Hamilton, TDOT



CAROLYN M. CLARK, COMMISSIONER

cclark@kingstonsprings-tn.gov
(615) 952-9560

27 September 2021

Mr. Paul Degges, TDOT Deputy Commissioner / Chief Engineer
James K Polk Building, Suite 700
505 Deaderick Street
Nashville, TN 37243
Via Paul.Degges@tn.gov

Re: Speed Mitigation on SR -249 (East Kingston Springs Rd. – EKSR)

Dear Mr. Degges:

Last fall, you graciously responded to a previous outreach regarding SR249 as it passes through Kingston Springs, and while you agreed that improving two-lane roads to provide improved geometry, wider shoulders, and a recoverable side slope was desirable, the “funding for these types of improvements on a wholesale scale was far beyond your current budgetary abilities.” These issues concerning the lack of wide road shoulders, shoulder rumble strips, and/or guardrails where the drop-offs exceed the 3H:1V slope still exist, however, this time I wanted to reach out to you in terms of speed mitigation. The uptick in traffic has increased exponentially on this road particularly as it concerns daily usage by semi-trucks/big rigs/delivery vans. The failure to adhere to the posted speed limit has also increased exponentially as well.

At our recent Town Commission meeting, a number of speed mitigation ideas were bandied about, but since this is a state route, we were not sure if we could implement them. While we appreciate the fact that this section of roadway specifically from 235 EKSR to 391 EKSR is a state highway, to those living in the over three hundred households on this road as well as on Twin Oaks Dr., Arrowhead Ct., Harpeth View Trail, Woodlands Dr., Cedar Ct., Garden Lane, and those living in Harpeth Meadows subdivision, EKSR is first and foremost a connector residential street. With that said, would our town be permitted to:

- Apply temporary Transverse Rumble Strips at strategic intervals to act as a speed deterrent?
Please see: <https://stop-painting.com/traffic-rumble-strips/>
- Place Driver Feedback Signs that show the current speed limit and the speed that a vehicle is traveling at the moment (which can be programmed to alert a driver that is traveling over the speed limit by flashing and or displaying a message.)
- Does TDOT have equipment that could cut/groove milled rumble strips at a few strategic intervals as a possible speed deterrent option?



Thank you very much for your time.

Sincerely,

Carolyn M. Clark

John Lawless

From: Carolyn Clark
Sent: Tuesday, November 9, 2021 4:23 PM
To: John Lawless; Martha Brooke Perry (mbperry@bplawfirm.com)
Subject: Response from TDOT's Paul Degges re: SR 249 - Kingston Springs
Attachments: #57393 Response to Carolyn Clark.pdf; Degges - Rumble strips and signs.pdf

Good afternoon,

Attached please find a copy of a letter I sent to TDOT regarding our speed mitigation efforts (email transmittal chain below) together with Mr. Degges' response.

At our meeting in September, there was a question as to whether we could place any regulatory warning signs/markings on a state route and according to Mr. Degges, the Town has jurisdiction to do so. His suggestion leaned in favor of the speed feedback signs.

I'd like to place these letters on the November agenda and revisit the September proposal now that we have more clarity. Thank you.

Sincerely,

Carolyn

Carolyn M. Clark
City Commissioner Town of Kingston Springs, TN



(615) 952-9560 (land-line)

cclark@kingstonsprings-tn.gov

"There's no greater challenge and there is no greater honor than to be in public service." - Condoleezza Rice

From: Carolyn Clark <cclark@kingstonsprings-tn.gov>
Sent: Tuesday, November 9, 2021 3:51 PM
To: Jennifer C. Carter <Jennifer.C.Carter@tn.gov>
Cc: Steve Allen <Steve.Allen@tn.gov>; Paul Degges <Paul.Degges@tn.gov>; David Layhew <David.Layhew@tn.gov>; Mike Brown <Mike.Brown@tn.gov>; Stanley Sumner <Stanley.Sumner@tn.gov>; Jim Waters <Jim.Waters@tn.gov>; Brandon Darks <Brandon.Darks@tn.gov>; Greg Hamilton <Greg.Hamilton@tn.gov>
Subject: Re: Response from TDOT's Paul Degges re: SR 249 - Kingston Springs

Dear Ms. Carter,

Thank you for transmitting Mr. Degges' response. As an aside to Mr. Degges and all who have been copied on this exchange, thank you for your time and attention to the concerns of our Town. With all you have on your plate, it is heartening to be afforded your consideration in this regard.

Sincerely,

Carolyn

Carolyn M. Clark
City Commissioner Town of Kingston Springs, TN



(615) 952-9560 (land-line)

cclark@kingstonsprings-tn.gov

"There's no greater challenge and there is no greater honor than to be in public service." - Condoleezza Rice

From: Jennifer C. Carter <Jennifer.C.Carter@tn.gov>

Sent: Tuesday, November 9, 2021 3:02 PM

To: Carolyn Clark <cclark@kingstonsprings-tn.gov>

Cc: Steve Allen <Steve.Allen@tn.gov>; Paul Degges <Paul.Degges@tn.gov>; David Layhew <David.Layhew@tn.gov>; Mike Brown <Mike.Brown@tn.gov>; Stanley Sumner <Stanley.Sumner@tn.gov>; Jim Waters <Jim.Waters@tn.gov>; Brandon Darks <Brandon.Darks@tn.gov>; Greg Hamilton <Greg.Hamilton@tn.gov>

Subject: Response from TDOT's Paul Degges re: SR 249 - Kingston Springs

Commissioner Clark,

In response to your letter to Paul Degges, please see the attached response.

If you have any additional safety questions regarding SR 249, please contact our office again or Mr. Steve Allen, Director of our Strategic Transportation Investments Division.

Thank you,



Jennifer C. Carter | Administrative Assistant to
Deputy Commissioner/Chief Engineer Paul D. Degges, P.E.
James K. Polk Bldg., Suite 700
505 Deaderick Street | Nashville, TN 37243
office: 615.741.0791
Jennifer.C.Carter@tn.gov
tn.gov/tdot

From: Carolyn Clark <cclark@kingstonsprings-tn.gov>

Sent: Saturday, October 23, 2021 12:07:13 PM (UTC-06:00) Central Time (US & Canada)

To: Paul Degges <Paul.Degges@tn.gov>

Subject: [EXTERNAL] SR 249 - Kingston Springs

***** This is an EXTERNAL email. Please exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email - STS-Security. *****

Good Day, Mr. Degges:

I am writing in follow-up regarding the attached letter. I appreciate your busy schedule and hope I might hear from you within the next few weeks or so. (As an aside to the contents/queries set forth in my letter, any speed mitigation solutions that TDOT might have regarding the traffic in general (18-wheelers in particular) traveling on this residential section of 249 would be most welcome).

Thanks very much.

Sincerely,

Carolyn

Carolyn M. Clark
City Commissioner Town of Kingston Springs, TN



(615) 952-9560

cclark@kingstonsprings-tn.gov

"There's no greater challenge and there is no greater honor than to be in public service." - Condoleezza Rice

From: Carolyn Clark
Sent: Monday, September 27, 2021 1:06 PM
To: Paul.Degges@tn.gov <Paul.Degges@tn.gov>
Subject: SR 249 - Kingston Springs

Good afternoon, Mr. Degges,

I hope this email finds you well. When you have an opportunity to review the attached letter, it would be most appreciated.

Thank you.

Sincerely,

Carolyn

Carolyn M. Clark
City Commissioner Town of Kingston Springs, TN



(615) 952-9560

cclark@kingstonsprings-tn.gov

"There's no greater challenge and there is no greater honor than to be in public service." - Condoleezza Rice

13.C.

505 Valley Drive
Kingsston Springs, TN 37082
615-952-3094
615-952-2017
www.secondsouthcheatham.com

**Second South
Cheatham Utility
District**

Fax

To: Doris Fax: 615-952-2397

From: Jennifer Davenport Date: 11-2-2021

Re: Secondary Meters Pages: 3

Cc: _____

Urgent For Review Please Comment Please Reply Please Recycle

Comments: Please review/approve in your November meeting.

Thank you,
Jennifer

12:20 PM

11/02/21

Secondary Meters Summary with usage As of November 2, 2021

Type	Name	Memo	Open Balance
Current			
Bill	Agnes J. Briley	951-91780-001; Usage: ...	69.41
Bill	Allison Skiff	0951-30400-001 usage:...	16.94
Bill	Auga Gossett	0951-92950-001 Usage ...	226.34
Bill	Barbara Locke	0951-24970-000 usage ...	3.93
Bill	Belinda Swafford	0951-93180-000 usage ...	8.52
Bill	Bill Miller	0951-93070-003 usage ...	31.36
Bill	Brenda Scott	0951-99160-000 USAG...	13.10
Bill	Brian Nobes	0951-99450-001 Usage ...	82.10
Bill	Bruce Bilbrey	0951-92440-000 Usage ...	5.24
Bill	Carolyn S Gill	0951-99060-001 Usage ...	1.97
Bill	Charles Sleighter	0951-99440-000 Usage ...	39.15
Bill	Daleleen Harman	0951-25150-001 Usage ...	66.48
Bill	David Leftwich	0951-93030-009 Usage ...	160.79
Bill	David Sturtevant	0952-30020-001 usage:...	51.84
Bill	Dennis Thweatt	92510 Usage: 19,600 + ...	360.57
Bill	Donald Greer	0951-92160-000 Usage:...	121.27
Bill	E.C. Hardison, III	0951-30510-000 3Usag...	7.21
Bill	Edward Gasser	0951-92870-000 Usage ...	80.14
Bill	Elizabeth Duggan	951-99120-001 ; Usage ...	9.83
Bill	Ellen Hodges	0951-28010-001 Usage:...	76.24
Bill	Gary Freeman	0951-93190-001 Usage ...	86.98
Bill	Gene Carlton	usage1,100	7.21
Bill	GENEVIEVE SIMM...	0951-02490-003 USAG...	150.91
Bill	Glenn Baker	0952-00810-001 Usage ...	5.24
Bill	Gordon or Traci Belt	0951-30570-000 Usage ...	284.77
Bill	Guglielmo F Franco	951-30190-001 ; Usage:...	185.49
Bill	Henry Lorenz	0951-99420-000 Usage ...	76.24
Bill	James Anderson	952-27300-001 ; 3,000	22.71
Bill	James Nix	0951-96350-000 Usage ...	35.25
Bill	Janelle Mayfield	951-25200-001 ; Usage:...	450.82
Bill	Janie Tiesler	0951-99380-000 usage ...	2.62
Bill	Jeff Lundy	30370 Usage 8,300 + 7,...	138.82
Bill	Jennifer Bischof	0951-25170-002 Usage ...	15.02
Bill	Jesse Tritschler	0951-30800-000 Usage ...	55.74
Bill	Joan Weaver	951-28060-001 ; Usage:...	8.52
Bill	John Adamson	0951-92670-000 Usage ...	14.06
Bill	John Hoots	0951-99240-000 usage ...	227.37
Bill	John McLeroy	0951-99170-001 Usage ...	112.38
Bill	John Romano	0951-96280-001 Usage:...	7.21
Bill	Jonathan McKay	951-91240-001 ; Usage:...	107.47
Bill	Joyce Graves	0951-93150-001 Usage ...	0.66
Bill	K. S. Elem. School ...	0951-19610-001 Usage ...	3,618.02
Bill	Kathleen Davis	0951-25040-000 Usage ...	620.97
Bill	Kathleen Miller	Usage 3400	26.55
Bill	Katlin Elrod	951-24972-001 Usage 3...	1.97
Bill	Keith Honchell	0951-30060-000 Usage ...	77.22
Bill	Kelly or Chris Hoffm...	951-20260-001 ; Usage:...	173.63
Bill	Kelly Williams	0951-99400-002 usage ...	175.61
Bill	Kimberly Dronsella	0951-92780-002 Usage ...	36.22
Bill	Landy R. Campbell	0951-30500-001 Usage:...	45.98
Bill	Larry Turner Jr	0951-92100-001 usage:...	143.99
Bill	Laura Aker	0951-00690-001 USAG...	5.90
Bill	Linda Schulthise	usage 300	1.97
Bill	Linda Vaughn	0951-12710-000 USAG...	5.24
Bill	Lisa Clark	usage: 7,400	65.50
Bill	María Talley	0951-16630-001 Usage ...	45.98
Bill	Marion Fowkes	0951-19120-000 Usage ...	40.13
Bill	Mary Combs	0951-92490-002 Usage ...	11.14
Bill	Matt Farmer	0951-92090-003 Usage ...	19.83
Bill	Michael Burton	0951-28050-000 Usage ...	215.07
Bill	Michael Hargis	0951-20122-001 Usage ...	1,472.74
Bill	Mike Siler	0951-25160-000 Usage ...	8.52
Bill	Myrna Sullens	951-28200-000 ; usage...	1.97
Bill	Nancy Sturtevant	0951-30020-001 Usage ...	76.24
Bill	PAM FORIEST	0951-99050-002 Usage ...	132.14
Bill	Paul Ashby	0951-24880-000 usage ...	15.02
Bill	Peter White	0952-00210-001 Usage ...	8.52

12:20 PM

11/02/21

**Secondary Meters
Summary with usage
As of November 2, 2021**

<u>Type</u>	<u>Name</u>	<u>Memo</u>	<u>Open Balance</u>
Bill	Pierre LuDuc	0951-92420-001 Usage ...	17.91
Bill	Rachel Garrison	0951-27150-001 Usage:...	109.42
Bill	Ralph A Garton, Jr	951-91250-001 ; Usage:...	65.50
Bill	Randy Simpkins	0951-99070-000 usage ...	15.98
Bill	Rebecca Sessions	951-92260-001 ; Usage:...	77.22
Bill	Richard Gibbs	30470 Usage: 11,600 + ...	984.74
Bill	Richard Hilligoss	951-30590-001; Usage: ...	86.98
Bill	Richard Lawton	0951-92430-002 Usage ...	86.98
Bill	Richard Spafford	0951-19250-000 Usage ...	11.14
Bill	Ricky Gibbs	0951-30880-000 Usage ...	227.37
Bill	Robert Crouch	0951-16820-000 usage ...	257.09
Bill	Robert DeFrancesca	0951-92450-003 Usage ...	134.11
Bill	Robert DeFrancesca	0951-92450-003 Usage ...	173.63
Bill	Robert Kupina	0951-92650-000 Usage ...	14.06
Bill	Robert Perry	0951-30320-001 usage ...	7.21
Bill	Sara Hamilton	0951-92620-001 Usage ...	3.28
Bill	Sarah Hoyal	0951-99080-001 Usage ...	51.84
Bill	Selah Speich	951-96340-001 ; Usage ...	2.82
Bill	Stephen Coe	usage 300	1.97
Bill	Stephen Tumbloom	30720 usage: 61,200 + ...	863.71
Bill	Steven Bruce	0951-99260-001 usage ...	188.45
Bill	Sue Clark	0951-92930-001 Usage ...	213.02
Bill	Tommy Yarbrough	0951-24900-000 Usage ...	45.01
Bill	Traci Bobo	0951-92060-001 Usage ...	32.32
Bill	Trina Corlew	0951-13000 usage 7800	69.41
Bill	Van Nguyen	0951-99050-002 Usage ...	26.55
Bill	Vicki Watts	0951-91200-000 Usage ...	107.47
Bill	Wayne Hastings	951-30560-001 ; Usage:...	161.78
Bill	William Allen	0951-99390-001 Usage ...	1.97
Total Current			14,510.73
> 0			
Total > 0			
TOTAL			14,510.73

Grant Financing Options

13.E.

Expenses:

	<i>Kingston Springs' Portion</i>	<i>State Portion</i>	Total
Multi-modal	\$292,959.72	\$594,341.53	\$887,301.25
Safe Routes	\$76,526.01	\$402,648.99	\$479,175.00
TAP (Projected)	\$ 150,000.00	\$650,000.00	\$800,000.00
	\$369,485.73	\$996,990.52	\$1,366,476.25

*Please note this reflects the best numbers we have to date; however, there may be some fluctuation with unforeseen circumstances.

Things to Remember:

- *Multi-modal grant project is currently scheduled to begin on December 1 and will take approximately 150 days.
- *Safe Routes to School grant project is currently scheduled to begin December 6 and will take approximately 150 days.
- *Transportation Alternatives has not been bid; therefore, we do not have a start date or approximate end date.
- *TDOT funding is done through reimbursements which are allowable on a monthly basis, but must be submitted at minimum on a quarterly basis.
 - Reimbursements require copies of the cashed check so the payment must be paid and the check cleared prior to requesting the funds.
 - Once approved by TDOT it usually takes 30 to 45 days for us to receive payment.

How much money does the town have?

GEN. MKT	PSD VEH. REP	RESERVE	LAND/BLDG	ST. VEH. REP	PARK VEH. REP.	PARK EQUIP.	TAX REP.	FFA	CHRISTMAS	FARMERS	
1,280,810.65	57,883.93	521,476.34	47,521.49	21,138.29	24,937.17	37,733.99	11,089.23	35,546.16	3,560.28	18,350.75	2,060,048.28

The above chart shows the amounts designated for each fund in the money market account.

This chart shows the town has \$1,280,810.65 in unassigned fund balance.

The following options are being presented based on conversations with State Comptrollers Office from State and Local Finance Representative Steve Osborne, Auditor John Poole, MTAS and Tennessee Municipal Bond Fund. Basically there are 3

- 1 The town pays all expenses from the General Fund and is reimbursed for the State's portion.
- 2 The town pays for it's portion from General Fund and borrow's the State's portion (to be reimbursed)
- 3 Finance both the Town's and State's portion with a capital outlay note.

Questions to Determine Potential Funding Options:

Question #1: How does the Board wish to fund TDOT's Portion of the Grants?

Option 1: Fund Balance.

- * Paid for with the town's cash in the bank (Fund Balance)
- * This means the town would have to "float" TDOT's portion until the reimbursement is received.
 - The best educated guess would mean the town would be required to "float" up to approximately \$500,000 at any given time until the reimbursement is received.

Option 2: Capital Outlay Note (CON). * See attached CON ammorization table*

- * Can be used to finance grants for up to 12 years.
- * For approval the Comptroller's office will need an adopted resolution, request letter, and bid information.

Question #2 How does the Board wish to fund Town's Portion of the Grants?

Option 1: Paid for with the town's cash in the bank (Fund Balance)

Option 2: Capital Outlay Note (CON). * See attached CON ammorization table*

BOND DEBT SERVICE

Kingston Springs 2021
\$370,000 CON - 3 YEARS

TENNESSEE MUNICIPAL BOND FUND
ALTERNATIVE LOAN PROGRAM

BASED ON BQ INDICATIVE RATE FOR 3 YEAR TERM

Dated date: December 1, 2021

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2021					
06/01/2022			3,385.50	3,385.50	
12/01/2022	121,000	1.830%	3,385.50	124,385.50	127,771.00
06/01/2023			2,278.35	2,278.35	
12/01/2023	123,000	1.830%	2,278.35	125,278.35	127,556.70
06/01/2024			1,152.90	1,152.90	
12/01/2024	126,000	1.830%	1,152.90	127,152.90	128,305.80
	370,000		13,633.50	383,633.50	383,633.50

BOND DEBT SERVICE

Kingston Springs 2021
\$370,000 CON - 5 YEARS

TENNESSEE MUNICIPAL BOND FUND
ALTERNATIVE LOAN PROGRAM

BASED ON BQ INDICATIVE RATE FOR 5 YEAR TERM

Dated date: December 1, 2021

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2021					
06/01/2022			3,977.50	3,977.50	
12/01/2022	71,000	2.150%	3,977.50	74,977.50	78,955.00
06/01/2023			3,214.25	3,214.25	
12/01/2023	72,000	2.150%	3,214.25	75,214.25	78,428.50
06/01/2024			2,440.25	2,440.25	
12/01/2024	74,000	2.150%	2,440.25	76,440.25	78,880.50
06/01/2025			1,644.75	1,644.75	
12/01/2025	76,000	2.150%	1,644.75	77,644.75	79,289.50
06/01/2026			827.75	827.75	
12/01/2026	77,000	2.150%	827.75	77,827.75	78,655.50
	370,000		24,209.00	394,209.00	394,209.00

BOND DEBT SERVICE

Kingston Springs 2021
\$997,000 CON - 3 YEARS

TENNESSEE MUNICIPAL BOND FUND
ALTERNATIVE LOAN PROGRAM

BASED ON BQ INDICATIVE RATE FOR 3 YEAR TERM

Dated date: December 1, 2021

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2021					
06/01/2022			9,122.55	9,122.55	
12/01/2022	326,000	1.830%	9,122.55	335,122.55	344,245.10
06/01/2023			6,139.65	6,139.65	
12/01/2023	332,000	1.830%	6,139.65	338,139.65	344,279.30
06/01/2024			3,101.85	3,101.85	
12/01/2024	339,000	1.830%	3,101.85	342,101.85	345,203.70
	997,000		36,728.10	1,033,728.10	1,033,728.10

BOND DEBT SERVICE

Kingston Springs 2021
\$1,367,000 CON - 12 YEARS

TENNESSEE MUNICIPAL BOND FUND
 ALTERNATIVE LOAN PROGRAM

BASED ON BQ INDICATIVE RATE FOR 12 YEAR TERM

Dated date: December 1, 2021

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2021					
06/01/2022			15,378.75	15,378.75	
12/01/2022	101,000	2.250%	15,378.75	116,378.75	131,757.50
06/01/2023			14,242.50	14,242.50	
12/01/2023	103,000	2.250%	14,242.50	117,242.50	131,485.00
06/01/2024			13,083.75	13,083.75	
12/01/2024	105,000	2.250%	13,083.75	118,083.75	131,167.50
06/01/2025			11,902.50	11,902.50	
12/01/2025	107,000	2.250%	11,902.50	118,902.50	130,805.00
06/01/2026			10,698.75	10,698.75	
12/01/2026	110,000	2.250%	10,698.75	120,698.75	131,397.50
06/01/2027			9,461.25	9,461.25	
12/01/2027	112,000	2.250%	9,461.25	121,461.25	130,922.50
06/01/2028			8,201.25	8,201.25	
12/01/2028	115,000	2.250%	8,201.25	123,201.25	131,402.50
06/01/2029			6,907.50	6,907.50	
12/01/2029	117,000	2.250%	6,907.50	123,907.50	130,815.00
06/01/2030			5,591.25	5,591.25	
12/01/2030	120,000	2.250%	5,591.25	125,591.25	131,182.50
06/01/2031			4,241.25	4,241.25	
12/01/2031	123,000	2.250%	4,241.25	127,241.25	131,482.50
06/01/2032			2,857.50	2,857.50	
12/01/2032	126,000	2.250%	2,857.50	128,857.50	131,715.00
06/01/2033			1,440.00	1,440.00	
12/01/2033	128,000	2.250%	1,440.00	129,440.00	130,880.00
	1,367,000		208,012.50	1,575,012.50	1,575,012.50



Department Reports

Kingston Springs, Tennessee

November 18, 2021

Meeting Packet



Monthly Departmental Update

November 2021

PARKS DEPARTMENT MONTHLY REPORT

Projects/Items Completed this Month:

- Soccer season officially closed on November 14th.
- Attended the TRPA conference in Clarksville.

Projects/Items in the Works:

- Starting to work on the Christmas in the Park program. December 12th.
- New fountain for the dog park will be installed.
- Construction on the Splashpad.
 - RFP for electrical service went to IES Electrical
 - Pump house will begin construction on November 22nd.
 - Plumbing will begin the week of November 15th.
 - Vortex will return to complete the project once all of the electrical, plumbing and pump house construction are complete.
 - Tentative finish date of December 3rd weather permitting.

Other Notes:

Seniors will have bingo on the 1st & 3rd Monday at 10:00. Thanksgiving lunch will be at the activity center on November 18th and is sponsored by Reliant Bank.



Monthly Departmental Update

November 2021

PUBLIC WORKS DEPARTMENT MONTHLY REPORT

Projects/Items Completed this Month:

- Put up Christmas lights on City Hall , Beck Building , Firehall and light poles .
- Hung Christmas wreaths on Main Street
- Put up Christmas banners
- Finished grass cutting for the year
- Hauled scrap cars off

Projects/Items in the Works:

- Christmas decorations for Park
- Digging ditches for electrical and water at splash pad .
- Finish concrete for library statue
- Tree trimming on Maple and Oak Street
- Bush hogging at Burns Park
- Leaf removal in ditches across town

Other Notes: Public Works received the new 2022 Ford F-250 this week. We are still waiting for the utility bed to be installed along with safety lights (we received a Driver Safety Grant that will pay up to \$2500.00 for these vehicle safety lights).



Monthly Departmental Update

November 2021

POLICE/FIRE DEPARTMENT MONTHLY REPORT

Projects/Items Completed this Month:

Fire Department

KS firefighters participated in three trainings in October. Instruction was given on Search & Rescue, pumping, and driving.

We've accepted two new members to the department bringing our membership to 19 including 6 PSOs

The Fire Department responded to 51 calls in October bringing the annual total for 2021 to 477 calls.

Members participated Trick-or-Treating on Main St.

Police Department

The new back up weapons came.

New duty weapons are ordered

Speed trailer is repaired

Projects/Items in the Works:

Other Notes:

Kingston Springs Police Department
Monthly Report Worksheet

TYPE OF CALL	MONTH'S TOTAL
TRAFFIC CITATIONS ISSUED	21
MISDEMEANOR CITATIONS ISSUED	5
10-14 ESCORT	10
10-15 ARREST	3
10-17 SERVE WARRANT	
10-27 BURGLARY	2
10-42 ALARM	5
10-43 REQUEST FOR OFFICER / INVESTIGATION	48
10-43 MOTORIST / CITIZEN ASSIST	19
10-44 STOLEN VEHICLE	
10-45 VEHICLE CRASH (non-injury)	10
10-46 VEHICLE CRASH (with injuries)	
10-49 DRIVING UNDER THE INFLUENCE	
10-52 ROBBERY	
10-58 PUBLIC INTOXICATION	1
10-59 FIGHT/ASSAULT	
10-62 DECEASED PERSON	1
10-71 SCHOOL ZONE TRAFFIC	10
10-72 FIRE CALL	7
10-72b FIRE CALL (medical)	24
10-80 EXTRA PATROL	62
10-81 TRAFFIC STOP	55
10-82 MUTUAL AID	18
10-86 DOMESTIC ASSAULT	2
10-94 SUICIDE/ATTEMPTED SUICIDE	1

Month: October 2021



Kingston Springs Fire Department November 2021

Date Range October 1, 2021 – October 31, 2021

- 41 Emergency Medical Care Incidents
- 6 Vehicle Crashes
- 2 Vehicle Fires
- 1 Trash Fire
- 1 Alarm Activation



Monthly Departmental Update

October 2021

WASTEWATER DEPARTMENT MONTHLY REPORT

Projects/Items Completed this Month:

- pumped 3 septic tanks
- Repaired Woodlands Drive Pump station
- Cleaned Chlorine Chambers
- Met with TDEC about Lagoon Dredging and got the OK to turn Lagoons 2 & 3 back online and place in service.

Projects/Items in the Works:

- Sent Aerator for Lagoon 3 off to be repaired should be returned Mid-November

Other Notes:



Monthly Departmental Update

November 2021

CODES DEPARTMENT MONTHLY REPORT

Existing Cases

Case Date	Case #	Description	Address	Re-Inspection Date	Main Status
10/4/2021	200151	Trash and rotting food in yard	258 Harpeth Hills Ct.		Resolved
10/14/2021	200152	Grading without a permit	367 Twin Oaks Drive	11/14/2021	
10/26/2021	200153	Grading without a permit	251 Harpeth View Tr		Stop work Order issued
10/26/2021	200154	Brush pile	431 Mt Pleasant	11/26/2021	
10/30/2021	200155	Trash and debris in yard	112B Martin Court	11/30/2021	



QUALITY DRINKING WATER
SINCE 1964

Second South Cheatham Utility District

TOWN OF KINGSTON SPRINGS BILLING REGISTER SUMMARY

R 11/5/2021 D

Billing Period
10/31/2021

Sep. 21 - Ending Balance	40,713.95
Add Penalties:	646.54
Adjustments:	-918.34
Less Payments:	-39,204.08
Unapplied cash payments (\$410.22 less correction from Aug \$19.23)	-390.99
Balance Forward:	847.08
Sewer Billing (Sales):	35,772.58
Total Account Receivable:	36,619.66

COLLECTIONS STATEMENT

Collection Dates:	10/01/2021 - 10/31/2021
Collection Amount:	39,204.08
Unapplied Cash	390.99
Less 6.5%	2,573.68
Amount Due	37,021.39

	Same Period Last Year	Current Period	Increase or Decrease
SALES	36,090.81	35,772.58	-0.9%
GALLONS	3574.1	3426.2	-4.1%

ADJUSTMENTS

0101-85290-015	Ryan Bult	-14.58	penalty
0101-19120-000	Marion Fowlkes	-781.04	leak
0101-91330-004	Daniel Harrison	-80.41	leak
0101-92860-002	Harvey Tucker	-42.31	leak
	Total	-918.34	

Second South Cheatham

Code Summary Report

Cycle(s)	01 Cycle 1	Break Report Down	Print Totals Only
Customer Type(s)	All	Break Down AddOns By Service Type	
Service Type(s)	KS Sewer	Use Reading Factor	
Print Code Summary Report For	Historical Billing	Print Add On Usage	
		Include Inactive Services	
Account Number Range	All	Inactive Services To Include	Inactive Services With Arrears Shown In Billing
		Transaction Date Range	10/1/2021 To 10/31/2021

Service	Rate	Number		Charges	Arrears	Total	Usage	Adjustment Amount	Adjusted Total
		Active	Inactive						
KS Sewer	01 KS Sewer Usage	751	10	\$35,726.23	\$1,393.02	\$37,119.25	3,426,200		
	06 K.S. Sewer Only	3	0	\$46.35	\$0.00	\$46.35			
		754	10	\$35,772.58	\$1,393.02	\$37,165.60	3,426,200		
Penalty	11 KS Sewer Penalty	109	9	\$646.54	\$0.00	\$646.54			
	Total Penalties	109	9	\$646.54	\$0.00	\$646.54			
Report Totals				\$36,419.12	\$1,393.02	\$37,812.14	3,426,200		

Second South Cheatham

Transaction Rate Summary

Company Division(s)	All	Batch Range	All
Cycle(s)	01 Cycle 1	Break Out Addons Per Service Type	
Customer Type(s)	All	Break Out Service Credit	
Service Type(s)	KS Sewer	Report Breakdown Level	Totals Only
Account Range	All		
Transaction Type	History		
Transaction Date Range	10/1/2021 To 10/31/2021		

Service Type	Rate Code	Adjustments	Payments	Deposit	Applied	Bad Debt	Applied Credit
				Receipts	Deposits	Writeoffs	
KS KS Sewer Usage	01	-\$395.75	-\$38,680.55	\$0.00	\$0.00	\$0.00	-\$441.22
KS K.S. Sewer Only	06	\$0.00	-\$46.35	\$0.00	\$0.00	\$0.00	\$0.00
Penalty KS Sewer Penalty	11	-\$3.86	-\$477.18	\$0.00	\$0.00	\$0.00	\$0.00
KS - Svc Credit		-\$518.73	\$0.00	\$0.00	\$0.00	\$0.00	\$31.00
All Routes Totals		-\$918.34	-\$39,204.08	\$0.00	\$0.00	\$0.00	-\$410.22