



**Kingston Springs Regional Planning Commission
Meeting Minutes
January 14, 2021**

“I am Chairman Mike Patenaude, and I hereby call to order the January 14, 2021, meeting of the Kingston Springs Regional Planning Commission. Due to the Covid 19 pandemic, and in accordance with Governor Bill Lee’s Executive Order 16, this meeting is being conducted with no physical public access. The meeting is being made available, however, to the public participants via live video stream on the Zoom application.”

The meeting was called to order by Mike Patenaude at 7 pm.

1. Roll Call of Voting Members:

Keith Allgood	Present
Tony Campbell	Absent
Tom Cullen	Present
Tony Gross	Present
Brian McCain	Present
Mike Patenaude	Present
Glenn Remick	Present
Chuck Sleighter	Present
Bob Stohler	Present

2. Non-Voting Staff:

Sharon Armstrong	Present
John Lawless	Present
Martha Brooke Perry	Present
Brittney Stanley	Absent

*All members are participating via electronic means

3. Declaration of Quorum by Chairperson

Chair Patenaude declares a quorum is present

“The Kingston Springs Regional Planning Commission finds that conducting the meeting by electronic means is necessary to protect the public health, safety and welfare in light of the Covid 19 pandemic”.

4. **Motion to approve that the Kingston Springs Regional Planning Commission finds that conducting this meeting by electronic means is necessary to protect the public health, safety, and welfare in light of the Covid19 pandemic.**

Motion made by Tom Cullen 2nd by Tony Gross to approve that the Kingston Springs Regional Planning Commission finds it necessary to conduct this meeting via electronic means.

Roll Call Vote: Keith Allgood yes, Tony Campbell absent, Tom Cullen yes, Tony Gross yes, Brian McCain yes, Mike Patenaude yes, Glenn Remick yes, Chuck Sleighter yes, Bob Stohler yes.

5. **Chair Patenaude turns meeting over to City Manager Lawless for Election of KS Regional Planning Commission Chair.**

City Manager Lawless opens the floor for nominations for the Election of KS Regional Planning Commission Chair. Motion was made by Tony Gross to nominate Mike Patenaude as the 2021 Kingston Springs Regional Planning Commission Chair., 2nd by Glenn Remick. Motion to cease nominations made by Keith Allgood 2nd Bob Stohler

Roll Call Vote to cease nominations: Keith Allgood yes, Tony Campbell absent, Tom Cullen yes, Tony Gross yes, Brian McCain yes, Mike Patenaude yes, Glenn Remick yes, Chuck Sleighter yes, Bob Stohler yes.

Roll Call Vote for all in favor of Mike Patenaude being elected as the Kingston Springs Regional Planning Commission Chair.

Roll Call Vote: Keith Allgood yes, Tony Campbell absent, Tom Cullen yes, Tony Gross yes, Brian McCain yes, Mike Patenaude yes, Glenn Remick yes, Chuck Sleighter yes, Bob Stohler yes.

6. **City Manager turns meeting over to KS Regional Planning Commission Chair for election of Vice-Chair and Secretary.**

Kingston Springs Planning Chair Mike Patenaude opens nominations for 2021 Kingston Springs Regional Planning Commission Vice-Chair, Chuck Sleighter nominates Tony Campbell as Kingston Springs Regional Planning Commission Vice-Chair, Bob Stohler 2nd. Tom Cullen motions to cease nominations.

Roll Call Vote to cease nominations: Keith Allgood yes, Tony Campbell absent, Tom Cullen yes, Tony Gross yes, Brian McCain yes, Mike Patenaude yes, Glenn Remick yes, Chuck Sleighter yes, Bob Stohler yes.

Roll Call Vote for all in favor of Tony Campbell being elected as the 2021 Kingston Springs Regional Planning Commission Vice-Chair.

Roll Call Vote: Keith Allgood yes, Tony Campbell absent, Tom Cullen yes, Tony Gross yes, Brian McCain yes, Mike Patenaude yes, Glenn Remick yes, Chuck Sleighter yes, Bob Stohler yes.

Chair Patenaude opens nominations for the 2021 Kingston Springs Regional Planning Commission Secretary, Chair Patenaude nominates Chuck Sleighter, 2nd by Tom Cullen. Tom Cullen moved that nominations be closed, 2nd by Tony Gross

Roll Call Vote to cease nominations: Keith Allgood yes, Tony Campbell absent, Tom Cullen yes, Tony Gross yes, Brian McCain yes, Mike Patenaude yes, Glenn Remick yes, Chuck Sleighter yes, Bob Stohler yes.

Roll Call Vote all in favor of Chuck Sleighter being elected the 2021 Kingston Springs Regional Planning Commission Secretary.

Roll Call Vote: Keith Allgood yes, Tony Campbell absent, Tom Cullen yes, Tony Gross yes, Brian McCain yes, Mike Patenaude yes, Glenn Remick yes, Chuck Sleighter yes, Bob Stohler yes.

7. Motion to approve December 10, 2020 Planning Commission meeting minutes.

Motion was made by Chuck Sleighter, 2nd by Glenn Remick to approve the December 10, 2020 Planning Commission Meeting Minutes.

Roll Call Vote: Keith Allgood yes, Tony Campbell absent, Tom Cullen yes, Tony Gross yes, Brian McCain yes, Mike Patenaude yes, Glenn Remick yes, Chuck Sleighter yes, Bob Stohler yes.

8. Motion to approve January 14, 2021 Planning Commission meeting agenda.

Motion by Chuck Sleighter, 2nd by Bob Stohler to approve the January 14, 2021 Planning Commission meeting agenda.

Roll Call Vote: Keith Allgood yes, Tony Campbell absent, Tom Cullen yes, Tony Gross yes, Brian McCain yes, Mike Patenaude yes, Glenn Remick yes, Chuck Sleighter yes, Bob Stohler yes.

9. Old Business

A. None

10. New Business

A. Scanlan – South Harpeth Road - Minor Subdivision Final Plat – Map 100, Parcel 2.02 (UGB).

City Planner Sharon Armstrong has reviewed the Scanlan – South Harpeth Road - Minor Subdivision Final Plat – Map 100, Parcel 2.02 (UGB). Armstrong stated that the property does meet all of Kingston Springs' Requirements for sub-division of the property. Motion to approve Scanlan Minor Subdivision Final Plat made by Tom Cullen 2nd by Chuck Sleighter

Roll Call Vote: Keith Allgood yes, Tony Campbell absent, Tom Cullen yes, Tony Gross yes, Brian McCain abstain, Mike Patenaude yes, Glenn Remick yes, Chuck Sleighter yes, Bob Stohler yes.

B. City Planner Armstrong states at request of the applicant this item be deferred:

McPherson PUD – East Kingston Springs Road

- Abandonment of Easement Agreement between Roy B. McPherson and Catherine Downs.
- Revised Easement Agreement between Roy B. McPherson and Catherine Downs, Agreement and Plat.
- Preliminary Plat, Combining Map 96K, Group C, Parcels 33.00, 35.00, and 36.01.
- Preliminary Site Plan.
- Preliminary Landscape Plan.

C. Establishing Fees for Design Committee Reviews, Conditional Use Fees, Change of Use Fees, and Rezone Request Fees – Staff Recommendation

Motion was made by Chuck Sleighter 2nd by Tony Gross for recommendation of approval to the Kingston Springs Board of Commissioners of amendments to the zoning ordinance as contained in Kingston springs Ordinance 21-001

Roll Call Vote: Keith Allgood yes, Tony Campbell absent, Tom Cullen yes, Tony Gross yes, Brian McCain yes, Mike Patenaude yes, Glenn Remick yes, Chuck Sleighter yes, Bob Stohler yes.

11. Other (For Discussion Only)

A. Zoning Limitation on accessory Use Structures

City Planner Armstrong would like to track conditional uses that are applied for within the conditional use areas for record purposes in the event the data is needed in the future.

B. City Planner Armstrong presented an ethics training session.

City Planner Armstrong led the Kingston Springs Planning Commission in a training session reviewing ex-parte communication, public records, communication with applicants, and certain disclosures when in communication with applicants in a social setting.

Motion was made to adjourn by Chuck Slighter 2nd by Tony Gross.

12. The meeting was adjourned by Mike Patenaude at 7:45 pm.

Mike Patenaude
Planning Commission Chair

Jamie Dupré
City Recorder