



**Kingston Springs Board of Commissioners
Regular Business Meeting Agenda
July 16, 2020**

1. Call to Order:

Mayor Gross Calls Meeting to Order via Electronic Means:

The meeting was called to order by Mayor Gross at 7:05 PM. Due to the COVID-19 Pandemic and in accordance with Governor Lee's Executive Order 16, the meeting was conducted with no physical public access, but meeting was made available to public participants via live video stream through the Zoom application and published next day on the Town's YouTube channel.

2. Roll Call:

Board Members in Attendance:

Josh Eatherly, Commissioner	Present
Tony Gross, Mayor	Present
Mike Hargis, Commissioner	Late Arrival
Geoff Lorenz, Vice-Mayor	Present
Glenn Remick, Commissioner	Present

Staff in Attendance:

John Lawless, City Manager	Present
Jamie Dupré, City Recorder	Present
Martha Brooke Perry, City Attorney	Present
Eugene Ivey, Police and Fire Chief	Present
Brandy Miniati, Parks Director	Present

Motion to conduct meeting electronically made by Commissioner Remick, seconded by Commissioner Eatherly. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis absent, Vice-Mayor Lorenz voting yes, and Commissioner Remick voting yes. Motion passed.

3. Declaration of Quorum by Mayor

4. Motion to Approve the June 18, 2020 Public Hearing Minutes:

Motion to approve the June 18, 2020 Public Hearing Minutes made by Vice-Mayor Lorenz and seconded by Commissioner Remick. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis absent, Vice-Mayor Lorenz voting yes, and Commissioner Remick voting yes. Motion passed.

5. Motion to Approve the June 18, 2020 City Commission Meeting Minutes:

Motion to approve the June 18, 2020 City Commission meeting minutes made by Commissioner Remick and seconded by Commissioner Eatherly. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis absent, Vice-Mayor Lorenz voting yes, and Commissioner Remick voting yes. Motion passed.

6. Motion to Approve the July 16, 2020 City Commission Agenda:

This agenda item was omitted.

7. Announcements from Commissioners:

Commissioner Remick wanted to bring attention to the proposed Fuel Depot in Burns. It affects Kingston Springs and our water. The Turnbull Creek is close by, and if they were to have some sort of spill, it would affect the water quality of the Turnbull which then affects our drinking water. He hopes the people of Kingston Springs could be proactive in trying to deter the fuel depot from being built. There is a Facebook page, Stop Dickson Fuel Depot with more information. He would also like the Town to take a position of concern with this project.

Commissioner Remick also wanted to express his appreciation to Nate and Lindsey Palazzi for taking on K-9 Officer, Hank, from the beginning to now and for being such good caretakers of Hank.

Commissioner Eatherly wanted to address the graph that came out on social media today on COVID cases by zip code. He cautioned that the Town needs to be careful on the way we present information, how that information comes across, and that we present all the information. If you read what came across verbatim it states that the 37082 zip code currently has the highest COVID case rate in Cheatham County. The information is true, but there is more information that could go along with that which would be very helpful and not stir up a lot of craziness. The information needs to be out there, we just need to present all the information that needs to go along with it. Mayor Gross said that those are state generated numbers and state charts. Eatherly agreed, just cautioned about participating in headline news.

Eatherly asked Remick where the in the process the fuel depot is. Harpeth Conservancy is on board to try and stop it. Park Director Miniatt added that the Board of Zoning sent it back to the Planning Commission to make the decision. It has been postponed until July 24.

8. Community Input and Concerns:

Nathan Vetitoe and Todd Verhoven were present online for the meeting. Nathan Vetitoe had no comments. Todd Verhoven said he was staying informed as he is running for Commissioner.

9. Department Reports:

A. Introduction of Jamie Dupré as Kingston Springs City Recorder.

City Manager Lawless introduced Jamie Dupré as new City Recorder.

10. Legal Updates:

City Attorney Perry had a few legal updates. The Executive Order from the Governor continues our ability to meet electronically until the end of August. The County Mayor has opted not to require wearing a mask in our county. The Governor's order did not extend that authority to individual municipalities. One item not COVID related, Perdue Pharma, manufacturer of an opioid involved in quite a bit of litigation, has filed for bankruptcy. MTAS has sent information about filing a claim in bankruptcy court for cities and counties to recoup expenses related to opioid epidemic. The Town of Kingston Springs does not enough expenses that require reimbursement. For example, the Town did not have to bear the Narcan expense. We will not be filing a claim.

11. Unfinished Business:

A. Motion to approve on second reading Ordinance 20-005 – Amending Certain Portions of the Town of Kingston Springs Personnel Policy.

City Manager Lawless said that after conversations with MTAS we have noticed a discrepancy in our process when it comes to amending the Town's Personnel Policy. The initial policy was adopted by ordinance, so changes to that policy have been made by ordinance. However, the Town's Municipal Code states that Personnel rules of the Town shall be adopted by resolutions. To resolve this, it is recommended that Ordinance 20-005 fail and not be approved on second reading. Under New Business item 12.B – Ordinance 20-006 that repeals previous Kingston Spring Personnel Policy. It will be followed by New Business Item 12.F – Resolution 20-010 – Adoption of Kingston Springs Personnel Policy. Moving forward changes to Personnel Policy will be made by Resolution instead of Ordinance. Motion to approve on second reading Ordinance 20-005 – Amending Certain Portions of the Town of Kingston Springs Personnel Policy made by Commissioner Eatherly and seconded by Vice-Mayor Lorenz. Roll call vote was held with Commissioner Eatherly voting no, Mayor Gross voting no, Commissioner Hargis absent, Vice-Mayor Lorenz voting no and Commissioner Remick voting no. Motion failed.

12. New Business:

A. Discussion on modifying speed bumps on Page Road.

City Manager Lawless said when they initially saw the speed bumps in the catalogue and even when they unloaded them off the truck, the specs for the speed bumps seemed to be the tact we wanted to take, but once installed they were too severe. City Manager Lawless presented a couple of other options. The ones that are out there now can be used as a stop at the firehall for the fire trucks. Mayor Gross, asked if we needed three, and if wider was better. Chief Ivey said he felt three were necessary and the wider option was best. City Attorney Perry said that option two which was the wider, lower option, was less likely to cause damage. City Manager Lawless said two speed bumps will be placed side by side to fill the roadway. Signs will be installed alerting to speed bumps and strategically placed to prevent people going around on the shoulder. Motion to remove current speed bumps and purchase option two made by Commissioner Remick, second by Lorenz. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner

Hargis absent, Vice-Mayor Lorenz voting yes, and Commissioner Remick voting yes. Motion passed.

Commissioner Mike Hargis joined the meeting at 7:27 pm.

B. Motion to approve first reading of Ordinance 20-006 – Repealing Kingston Springs Personnel Policy Ordinances.

Motion to approve first reading of Ordinance 20-006 – Repealing Kingston Springs Personnel Policy Ordinance made by Vice-Mayor Lorenz and seconded by Commissioner Remick. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, Vice-Mayor Lorenz voting yes, and Commissioner Remick voting yes. Motion passed

C. Motion to approve Resolution 20-007 – 3% Sewer Fee Increase.

City Manager Lawless said this was part of the budget and needs to be a standalone resolution to approve, and the Town will publish new rates and send a formal letter to Second South Cheatham Utility. Mayor Gross said a sewer study had been done and the recommendation was to proceed as we were to maintain a healthy sewer waste water fund. Motion to approve Resolution 20-007 – 3% Sewer Fee Increase made by Commissioner Remick, and seconded by Vice-Mayor Lorenz. Commissioner Hargis asked the City Manager how our rates compare to other cities our size. City Manager Lawless said the rates were very comparable even after the 3% increase. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, Vice-Mayor Lorenz yes, and Commissioner Remick voting yes. Motion passed.

D. Motion to approve Resolution 20-008 – Support for Dinner on Main event.

City Manager Lawless said that he and Park Manager Miniati have had a lot of discussion on Dinner on Main. They met with the chefs to ask if we could have Dinner on Main, what would it look like given the current orders in place which go until end of August. Dinner on Main was initially scheduled for September 13. With the current orders in place we couldn't have a gathering of more than 50 people. Everybody would have to be socially distanced, and Dinner on Main as we know it would look very different. We can't wait until the end of August to determine what will happen after that because food needs to be ordered and preparations done. We are postponing the dinner until the spring, when hopefully everything will be much better. Park Manager Miniati has notified the primary participants. They are not happy but they understand. City Manager Lawless said at this point we could not bring the experience we would like to bring. He said we had talked in the past about doing a dinner in the fall and the spring, so this will give us an opportunity to see what a spring event would look like. This Resolution will not be needed. City Manager Lawless will notify the community. Commissioner Eatherly asked about the possibility of doing a cheaper ticket and a Zoom dinner at home in support of our local businesses, which are struggling. City Manager Lawless said the dinner was initially started as a fundraiser for Farmers and Artisans Market to showcase the local growers and what can be done with that food by local chefs. We had planned to expand the use of funds and use some of it toward the Parks Department. Downtown businesses volunteered their businesses, personnel, and facilities. It would be good to give back to them. They will look into doing something that would help them. Commissioner Eatherly said what he

has seen done is to order a ticket and you pick up a basket or whatever, but everyone eats dinner at home at same time. Park Manager Miniati said she felt chefs would be open to discussion along that line. Commissioner Remick said having the Farmers Market on Thursday night benefited the downtown businesses tremendously. City Manager Lawless and Parks Director Miniati will work with chefs and see what they can come up with. Mayor Gross received no motion to approve the resolution.

E. Motion to approve Resolution 20-009 – Authorizing the Town of Kingston Springs to participate in Public Entity Partners “SAFETY PARTNERS” Matching Grant Program.

City Manager Lawless said this grant by Public Entity Partners is a 50/50 grant. We have used it in the past. We currently have funds allocated for purchases, and the PEP grant doubles our money when we purchase things. Officer Vaughan has a list of items to purchase that fall under the umbrella of this grant. The items are safety-related for the Public Safety Department and the Fire Department. This resolution is a requirement for that grant. Motion to approve Resolution 20-009 – Authorizing Town of Kingston Springs to participate in Public Entity Partners “SAFETY PARTNERS” Matching Grant Program made by Commissioner Hargis, and seconded by Commissioner Eatherly. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, Vice-Mayor Lorenz voting yes, and Commissioner Remick voting yes. Motion passed.

F. Motion to approve Resolution 20-010 – Adoption of Kingston Springs Personnel Policy.

City Attorney Perry said the commissioners would be readopting the entire existing personnel policy. Motion to approve Resolution 20-010 – Adoption of Kingston Springs Personnel Policy made by Commissioner Eatherly, and seconded by Commissioner Remick. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, Vice-Mayor Lorenz voting yes, and Commissioner Remick voting yes. Motion passed.

G. Motion to approve first reading of Ordinance 20-007 – Tennessee Rules of the Road.

City Attorney Perry said the Town is adopting by reference state statutes, effectively making them municipal codes in addition to state statutes with respect to driving. This gives an officer the option to cite violators to municipal court. Motion to approve first reading of Ordinance 20-007 – Tennessee Rules of the Road made by Commissioner Remick, and seconded by Commissioner Eatherly. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, Vice-Mayor Lorenz voting yes, and Commissioner Remick voting yes. Motion passed.

13. Surplus:

A. City Hall – Toshiba 14” TV/VCR Combo – Discard

Motion to surplus or recycle above item made by Commissioner Remick, seconded by Vice-Mayor Lorenz. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, Vice-Mayor Lorenz voting yes, and Commissioner Remick voting yes. Motion passed.

B. Police Department – Retirement of K-9 Dog Officer Hank.

Motion to approve retirement of K-9 Officer Hank Palazzi made by Commissioner Remick and seconded by Commissioner Eatherly. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, Vice-Mayor Lorenz voting yes, and Commissioner Remick voting yes. Motion passed.

14. Motion to approve Resolution 20-011 Approval of transfer of retired K-9 Officer Hank to be given to handler for continued care and maintenance.

Motion to approve Resolution 20-011 Approval of transfer of retired K-9 Officer Hank to be given to handler for continued care and maintenance made by Commissioner Eatherly, seconded by Commissioner Hargis. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, Vice-Mayor Lorenz voting yes, and Commissioner Remick voting yes. Motion passed. Officer Hank officially retired.

15. Other (For Discussion Only):

16. Reminders:

- Harpeth High School Graduation, Saturday, July 18th.
- KS Farmers and Artisans Market every Saturday from 9 to 12. Safety precautions for vendors and customers have been put in place.

17. Adjourn the Meeting:

Motion to adjourn the meeting made by Commissioner Remick and seconded by Commissioner Eatherly. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, Vice-Mayor Lorenz voting yes, and Commissioner Remick voting yes. Motion passed.

Mayor Gross adjourned the meeting at 7:46 p.m.

Francis A. Gross, III
Mayor

Jamie Dupré
City Recorder