



**Kingston Springs Board of Commissioners  
Regular Business Meeting Minutes  
June 18, 2020**

**1. Call to Order:**

The meeting was called to order by Mayor Gross at 7:02 p.m.

**2. Roll Call:**

**Board Members in Attendance:**

Josh Eatherly, Commissioner	Present
Tony Gross, Mayor	Present
Mike Hargis, Commissioner	Present
Geoff Lorenz, Vice-Mayor	Present
Glenn Remick, Commissioner	Present

**Staff in Attendance:**

John Lawless, City Manager	Present
Debbie Finch, Assistant City Manager/Recorder	Present
Jennifer Noe, City Attorney	Present
Eugene Ivey, Police and Fire Chief	Present
Brandy Miniatt, Parks Director	Present
Jamie Dupré, Assistant City Recorder	Present

**3. Motion to Approve the May 21, 2020 City Commission Meeting Minutes:**

Motion to approve the May 21, 2020 City Commission meeting minutes made by Commissioner Remick and seconded by Commissioner Hargis. Motion passed.

**4. Motion to Approve the June 18, 2020 City Commission Agenda:**

Motion to approve the June 18, 2020 City Commission agenda made by Commissioner Hargis and seconded by Commissioner Eatherly. Motion passed.

**5. Announcements from Commissioners:**

Commissioner Remick said he has been hearing good news about the City doing a great job with the in-house mowing at the parks.

Commissioner Eatherly said he knows it has been a long summer already for the police department, especially with training new people. He has received a lot of compliments from the community about seeing the police officers out on patrol. He appreciates it.

Commissioner Hargis added his congratulations to Debbie Finch on her 32 years with the city and retirement as Assistant City Manager/Recorder.

Vice-Mayor Lorenz seconded all of the above announcements by Commissioners.

## **6. Community Input and Concerns:**

Thomas Steger, Fall Creek Ct.

## **7. Department Reports:**

Chief Ivey planned to introduce the two new officers, but they had to leave to respond to a call. At the end of the meeting Chief Ivey added that a Brentwood police officer was killed this morning while on duty, and that their thoughts and prayers go out to them. He said KSPD will offer manpower coverage if needed while their officers are on visitation or attending funeral.

## **8. Legal Updates:**

Attorney Noe stated that there are often daily changes on Governor Lee's Executive Orders on Social Distancing, and allowance for electronic municipal meetings expires June 30. We had the public hearing and Commission meeting tonight because of the budget.

## **9. Unfinished Business:**

### **A. Motion to approve on second reading Ordinance 20-003 – 2020-2021 Budget.**

Motion to approve on second reading Ordinance 20-003 – 2020-2021 Budget made by Commissioner Hargis and seconded by Commissioner Eatherly. Roll call vote was held with Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, Vice-Mayor Lorenz voting yes, and Commissioner Remick voting yes. Motion passed.

### **B. Motion to approve on second reading Ordinance 20-004 – Amending Town of Kingston Springs Public Records Policy.**

Motion to approve Resolution 20-006 – Updating Town of Kingston Springs Public Records Policy made by Commissioner Remick and seconded by Commissioner Eatherly. Motion passed.

**10. New Business:**

**A. Motion to approve first reading of Ordinance 20-005 – Amending Certain Portions of the Town of Kingston Springs Personnel Policy.**

City Manager Lawless said that this ordinance addressed the mileage allowed for taking home public service vehicles, and there were several other policies that were in place but not codified that were added to ordinance to get personnel policy manual up to date. Mileage was extended to 30 miles or within Cheatham County. Motion to approve first reading of Ordinance 20-005 – Amending Certain Portion of the Town of Kingston Springs Personnel Policy made by Commissioner Hargis and seconded by Commissioner Remick. Motion passed.

**B. Motion to approve Resolution 20-006 – Updating Town of Kingston Springs Permit Fee Schedule.**

City Manager Lawless said that many fees had not been updated in over 10 years and new regulations require more inspections making some fees inadequate. City Manager, City Planner and Building Inspector came up with what it cost the Town for inspections. This resolution will put our fees in line with other municipalities in our area. Motion to approve Resolution 20-006 – Updating Town of Kingston Springs Permit Fee Schedule made by Commissioner Remick and seconded by Vice-Mayor Lorenz. Motion passed.

**C. Motion to approve write off of uncollected sewer debt of \$884.08.**

Motion to approve write off of uncollected sewer debt of \$884.08 made by Commissioner Remick and seconded by Vice -Mayor Lorenz. Motion passed.

**11. Surplus:**

- Fire Department – 1 Laptop Computer – Discard
- Police Department – 4 Laptop Computers – Discard
- Parks Department – 1 Plastic Rolling Cart - Discard
- City Hall – 2 Inkjet Printers, 2 PAC Backup Power Supplies – Discard

Motion to surplus or recycle above listed items made by Commissioner Remick and seconded by Commissioner Eatherly. Motion passed.

**12. Other (For Discussion Only):**

**13. Reminders:**

- City Wide Yard Sale Saturday, June 27<sup>th</sup>.
- KS Farmers and Artisans Market every Saturday from 9 to 12. Safety precautions for vendors and customers have been put in place.
- KS City Hall will be closed Friday, July 3<sup>rd</sup> for the July 4<sup>th</sup> Holiday.

**14. Adjourn the Meeting:**

Motion to adjourn the meeting made by Vice-Mayor Lorenz and seconded by Commissioner Eatherly. Motion passed.

Mayor Gross adjourned the meeting at 7:22 p.m.

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Francis A. Gross, III  
Mayor

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Debbie Finch  
Assistant City Manager/ Recorder