



**Kingston Springs Board of Commissioners
Regular Business Meeting Minutes
March 19, 2020**

**Meeting Minutes
March 19, 2020**

1. Call to Order:

The meeting was called to order by Mayor Gross at 7:05 PM.

2. Pledge of Allegiance:

3. Roll Call:

Board Members in Attendance:

Josh Eatherly, Commissioner	Present
Tony Gross, Mayor	Present
Mike Hargis, Commissioner	Present
Geoff Lorenz, Vice-Mayor	Present
Glenn Remick, Commissioner	Present

Staff in Attendance:

John Lawless, City Manager	Present
Debbie Finch, Assistant City Manager/Recorder	Present
Martha Brooke Perry, City Attorney	Present
Eugene Ivey, Police and Fire Chief	Present
Brandy Miniati, Parks Director	Present
Jamie Dupré, Assistant City Recorder	Absent

4. Motion to Approve the February 20, 2020 City Commission Meeting Minutes:

Motion to approve the February 20, 2020 City Commission Meeting Minutes made by Vice-Mayor Lorenz, seconded by, Commissioner Hargis and passed unanimously.

5. Motion to Approve the March 19, 2020 City Commission Agenda:

Mayor Gross amended the agenda to add New Business item 11.d. - Jarrett Paving Proposal for paving at City Hall-Spring Street. Motion to approve the March 19, 2020 agenda as amended made by Commissioner Remick, seconded by Commissioner Eatherly, and passed unanimously.

6. Announcements from Commissioners:

Commissioner Remick commended the Police Department, Fire Department, town staff for maintaining their positions during the corona virus outbreak.

Mayor Gross, along with all mayors throughout the state, participated in a meeting with Governor Lee's office via conference call to discuss the corona virus. The Governor indicated he is taking this very seriously and current recommendations from the federal and state public officials are valid and should be followed. State legislature is working on a bill with recommendations for municipality meetings. There is corona virus testing through state's county health departments. The first case in Cheatham County has been confirmed.

7. Community Input and Concerns:

Shane Sanders, Page Road – Speeding on Page Road
Baker Gudiz, Page Road – Speeding on Page Road

8. Department Reports:

City Manager Lawless commended Public Works staff, Sewer staff, & Parks staff for work done on the recent sewer problems at City Hall & Fire Station #1. Lawless stated ninety percent of the work was done by city workers, saving the town thousands of dollars.

Chief Ivey gave updates on protocol changes for Public Safety and Fire Department due to corona virus pandemic.

Parks Director Miniatt gave an update on a concept project the town had been working on with Emily Johnson, a senior at Harpeth High School. Emily had approach Cheatham County as well as the Town of Kingston Springs about the possibiolity of putting a wheelchair accessible swing at Burns Park. The initial apparatus proposed had potential safety issues, and a better, safer option that would allow wheelchairs on apparatus has been found. The cost is about \$25,000 plus approximately 30% installation. There are grant opportunities for handicap accessible structures that Miniatt will research. Funds are not available this year, but with potential assistance from Cheatham County, and money in next year's budget it could be done.

9. Legal Updates:

Attorney Perry gave legislative update on corona virus and options municipal mayors have.

10. Unfinished Business:

A. Motion to approve Ordinance 20-001 – De-annexation of portion of property within Town of Kingston Springs Town Limits at 1082 Old Brush Creek Road, Map 99 Parcel 189.00 to Cheatham County.

No motion presented and no action taken.

11. New Business:

A. Master Gardner Program discussion – Fred Norquist.

Fred Norquist presented proposal for Master Gardner Program. It is a beautification program with awards given out. It requires a \$2500 donation from the Town.

B. Motion to approve \$100.00 gift donation to the Kingston Springs Volunteer Department in Memory of Marvin Crouch.

Motion to approve \$100.00 gift donation to the Kingston Springs Volunteer Department in Memory of Marvin Crouch made by Vice-Mayor Lorenz, seconded by Commissioner Eatherly, and passed unanimously.

C. Motion to review and award bids for Town 2-Year Contracts.

City Manager Lawless stated bids for two-year contracts were opened March 9, 2020 at 1:00pm. Bids were opened by Lawless and witnessed by City Clerk Doris Neil. No others were in attendance. No bids were received for Paving Repair and staff recommended this service be rebid. No bids were received for General Construction and staff recommended this service not be rebid. One bid was received for Septic Tank Pumping and staff recommended this bid be accepted. One bid was received for Sewer System Repair and staff recommended this bid be accepted. While three bids were received for Grass mowing service, staff felt only one was competitive in pricing. Brandy Miniati stated that staff had held discussions on taking on the grass mowing as an internal project and felt it was the best option. Lawless stated that staff recommended the bids for Grass Mowing not be accepted and the mowing would be taken over by Town employees.

Motion to accept Septic Tank Pumping bid made by Commissioner Remick, seconded by Commissioner Hargis. Roll call vote was held with Commissioner Eatherly voting yes, Commissioner Hargis voting yes, Mayor Gross voting yes, Commissioner Remick voting yes, and Vice-Mayor Lorenz voting yes. Motion passed. Motion to accept Sewer System Repair bid made by Commissioner Remick, seconded by Commissioner Eatherly. Roll call vote was held with Commissioner Eatherly voting yes, Commissioner Hargis voting yes. Motion to rebid Paving Repair contract made by Commissioner Hargis, seconded by Commissioner Eatherly. Roll call vote was held with Commissioner Eatherly voting yes, Commissioner Hargis voting yes, Mayor Gross voting yes, Commissioner Remick voting yes, and Vice-Mayor Lorenz voting yes. Motion passed. Motion to reject all bids for lawn mowing made by Commissioner Eatherly, seconded by Vice-Mayor Lorenz. Roll call vote was held with Commissioner Eatherly voting yes, Commissioner Hargis voting yes, Mayor Gross voting yes, Commissioner Remick voting yes, and Vice-Mayor Lorenz voting yes. Motion passed. Motion to not rebid General Construction contract made by Vice-Mayor Lorenz, seconded by Commissioner Eatherly. Roll call

vote was held with Commissioner Eatherly voting yes, Commissioner Hargis voting yes, Mayor Gross voting yes, Commissioner Remick voting yes, and Vice-Mayor Lorenz voting yes. Motion passed

D. Motion to approve Jarrett Paving Proposal for paving at City Hall

City Manager Lawless indicated funds for this project were allocated in the current budget. Spring Street was not included in the initial scope of this project but staff is recommending it be included since paving at City Hall will be done on both sides of this street. Motion to approve Jarrett Paving Proposal for paving at City Hall made by Commissioner Remick, seconded by Commissioner Hargis. Roll call vote was held with Commissioner Eatherly voting yes, Commissioner Hargis voting yes, Mayor Gross voting yes, Commissioner Remick voting yes, and Vice-Mayor Lorenz voting yes. Motion passed.

12. Surplus:

None.

13. Other (For Discussion Only):

None.

14. Reminders:

- Town Easter Egg Hunt scheduled for Saturday, April 4th.

15. Adjourn the Meeting:

Motion to adjourn the meeting made by Commissioner Remick, seconded by Commissioner Hargis, and passed unanimously. Meeting was adjourned at 8:16 PM.

Francis A. Gross, III
Mayor

Debbie Finch
Assistant City Manager/ Recorder