



REQUEST FOR PROPOSALS FOR ELECTRICAL SERVICES AT BURNS PARK

The Town of Kingston Springs is seeking proposals from qualified contractors to complete electrical services including labor and material for electrical service to a new splash pad pump room per Dickson Electric specifications.

Scope of Work

The Town of Kingston Springs requests proposals to install new electrical service to a new pump house for a splash pad located in Burns Park. New underground service to include labor, materials, running conduit and setting transformer on a maximum distance of 285' to the pump house. This will not include any charges from Dickson Electric, ditching or backfill (to be completed by the town), or concrete work.

This proposal should also include a separate cost for providing labor and materials for electrical install for the splash pad pump house and all items listed on attached Drawing (E-001 Electrical Layout) Electrical Line Connections Power PX. Quote should include 8 GFCI Convenience Receptacles and 4 surface mount LED light fixtures (not shown on the drawings), but will exclude any HVAC Equipment.

RFP Submittal Requirements

Submittals in response to this RFP shall include the following:

1. Summary of the contractor's experience in similar projects;
2. Proposed work schedule;
3. Valuation fee proposal and proposed payment terms; and
4. Contractor licensure information including license number, expiration, and insured limitations.

Selection Criteria

The Town's staff will review all submitted proposals and selection of a recommended contractor will be based on these factors:

1. The firm's experience in similar projects;
2. The proposed schedule including the time to completion;
3. Previous experience
4. Quality of previous work; and
5. The fee proposal.

The selection criteria are intended to allow the Town to select the firm that submits the best overall proposal, not just the lowest cost proposal.

RFP Submittal Deadline

Proposals and any questions in response to this RFP should be sent to:

City Manager John Lawless
citymanager@kingstonsprings-tn.gov
396 Spring Street
Kingston Springs, TN 37082
(615)952-2110 ext. 2007

To be considered, proposals must be received by **12:00 p.m. on Tuesday, November 2, 2021**. Electronically submitted proposals will be accepted; however, no late submissions will be accepted. All proposals should notate the words "RFP Electrical Services" on the proposal or envelope or in the subject line of electronic submission forms. Services will be authorized on, or around Wednesday, November 3, 2021. Proposals will not be opened publicly. The Town reserves the right to reject any or all proposals.

