

September 6, 2022

TOWN OF KINGSTON SPRINGS ACCEPTING SEALED BIDS

The Town of Kingston Springs, Tennessee is now accepting sealed bids for a new or used, 20 x 16 or 24 x 20, Mobile Stage Unit. This mobile stage will be used as a professional, covered staging unit for outdoor concerts and other special events.

- Send Sealed Bids: Town of Kingston Springs
 Attention: Mobile Stage Bid Package
 P.O. Box 256
 396 Spring Street
 Kingston Springs, TN 37082
- Sealed Bids Due: 4:00 p.m. on Friday, September 30, 2022.
- Bid Opening: 2:00 p.m. on Monday, October 3, 2022
 Beck Meeting Hall (420 N. Main St.)
- Bid Award: Thursday, October 20, 2022; 7:00 p.m.
 Beck Meeting Hall (420 N. Main St.)
 Regular business meeting of the
 Town of Kingston Springs City Commission
- Title VI Policy: It is the policy of the Town of Kingston Springs, Tennessee to
 provide equal employment opportunities and to provide its
 programs, activities and services to all individuals regardless of
 race, color, religion, sex, national origin, age disability or status in
 any other group protected by law. The Town reserves the right to
 refuse any or all bids.

Description of Minimum Requirements and Specifications

The Town of Kingston Springs, Tennessee plans to purchase a mobile stage system as outlined in the general specifications below. Prospective bidders may also make reference to a standard system for the Town to consider and prospective bidders are encouraged to bid their manufacturer's mobile stage equivalent. The Town is looking for a stage surface area with a width no less than 20' from left to right and no more than 24' deep. (Standard sizes of approximately 20' x 16' or 24' x 20' are desired). Bid total will include all costs for delivery (see general specifications below) and bidder will also include timeframe of expected delivery.

General specifications/Minimum Requirements:

- Stage condition may be new or excellent used quality
- Sizes of stage to be a minimum of 20' x 16' or a maximum of 24' x 20'
- Hydraulic mast roof system
- Stabilizers for trailer and stage leveling
- Stairs, handrail and guardrail included
- Easy tow trailer – must be capable of towing by means of a pickup truck
- Stage to feature fast set-up with minimal labor and no special tools.
- Audience sightlines shall be open and unobstructed through minimal corner support columns and an open doorway roof support structure.
- Weather-resistant materials shall be used throughout the stage
- A minimum downstage height clearance of 11' and a minimum upstage height clearance of 9'.
- Built in power system for operating the hydraulic system must be included.
- Stage floor shall have a non-skid surface with high wear resistance and be easy to maintain
- Equipment will be delivered to the Town of Kingston Springs, 396 Park Street, Kingston Springs, TN 37082

Bids submitted should include:

- Total cost, including delivery, plus any additional costs associated with training or additional equipment needed.
- Stage condition, new or used, and stage size(es) being quoted
- Line drawings of stage layout and photo or rendering of stage ready for performance.
- Warranty shall cover the stage for a minimum of one (1) year from the date of acceptance by the town
- Outline of training on all stage operations to be provided
- Delivery timeframe if bid is selected

The Town reserves the right to reject any and all bids. Selection of a recommended bid will be based on three factors:

- Quality of equipment being proposed and fulfillment of requirements
- Cost of delivered stage
- Estimated availability of receiving stage

The selection criteria are intended to allow the Town to select the bid that submits the best overall proposal and reflects that selection is not based upon cost alone.

Any questions regarding this Bid Request should be directed to:

City Manager John Lawless

P.O. Box 256

Kingston Springs, TN 37082

citymanager@kingstonsprings-tn.gov