



Beer Board

Kingston Springs, Tennessee

March 16, 2023

Meeting Packet



**Kingston Springs Beer Board
Meeting Agenda
March 16, 2023**

1. Call to Order:

The meeting was called to order by _____ at _____ p.m.

2. Roll Call:

Board Members in Attendance:

Carolyn Clark, Commissioner _____
Tony Gross, Mayor _____
Mike Hargis, Commissioner _____
Glenn Remick, Vice-Mayor _____
Todd Verhoven, Commissioner _____

Staff in Attendance:

John Lawless, City Manager _____
Jamie Dupré, City Recorder _____
Martha Brooke Perry, City Attorney _____
Kellie Reed, Finance Director _____
Eugene Ivey, Police and Fire Chief _____
Brandy Miniati, Parks Director _____
Roger Parker, Public Works Director _____

3. Declaration of Quorum by Mayor

4. Motion to Approve the October 5, 2022, Beer Board Meeting Minutes

5. Motion to Approve the March 16, 2023, Beer Board Meeting Agenda:

6. New Business

A. Motion to approve Special Event Beer Permit request by Habitat for Humanity of Greater Nashville for an event at The Golf Club of Tennessee – 1000 Golf Club Drive, Kingston Springs, TN 37082.

7. Adjourn:

Motion to adjourn.

Francis A. Gross, III
Mayor

Jamie Dupré
City Recorder



**Kingston Springs Beer Board
Meeting Minutes
October 5, 2022**

1. Call to Order:

The meeting was called to order by Mayor Gross at 6:35p.m.

2. Roll Call:

Board Members in Attendance:

Carolyn Clark, Commissioner	Absent
Tony Gross, Mayor	Present
Mike Hargis, Commissioner	Present
Glenn Remick, Vice-Mayor	Present
Bob Stohler, Commissioner	Present

Staff in Attendance:

John Lawless, City Manager	Present
Jamie Dupré, City Recorder	Absent
Jennifer Noe, City Attorney	Present
Kellie Reed, Finance Director	Absent
Eugene Ivey, Police and Fire Chief	Absent
Brandy Miniati, Parks Director	Absent

3. Declaration of Quorum by Mayor

Mayor Gross declared a quorum.

4. Motion to Approve the April 21, 2022 Beer Board Meeting Minutes:

Motion to Approve the April 21, 2022 Beer Board Meeting Minutes made by Vice-Mayor Remick, seconded by Commissioner Hargis, and passed unanimously.

5. Motion to Approve the October 5, 2022 Beer Board Meeting Agenda:

Motion to Approve the October 5, 2022 Beer Board Meeting Agenda made by Vice-Mayor Remick, seconded by Commissioner Hargis, and passed unanimously.

6. New Business

A. Motion to approve Special Event Beer Permit request by ALSAC benefiting St. Jude Children's Hospital for an event at The Golf Club of Tennessee – 1000 Golf Club Drive, Kingston Springs, TN 37082.

City Manager Lawless stated this request is for a Special Event Beer Permit for ALSAC benefiting St. Jude Children's Hospital for a fundraiser at the Golf Club of Tennessee. Motion to approve Special Event Beer Permit request by ALSAC benefiting St. Jude Children's Hospital for an event at The Golf Club of Tennessee made by Vice-Mayor Remick, seconded by Commissioner Stohler, and passed unanimously.

7. Adjourn:

Motion to adjourn made by Vice-Mayor Remick, seconded by Commissioner Hargis, and passed unanimously. Meeting adjourned at 6:38pm.

Francis A. Gross, III
Mayor

Jamie Dupré
City Recorder

SPECIAL EVENT BEER PERMIT APPLICATION

(Note: Additional Permits may be required)

NAME OF APPLICANT: Karel Straughn
NAME OF BUSINESS: Habitat for Humanity of Greater Nashville
ADDRESS: 414 Harding Place, Suite 100
CITY: Nashville STATE: TN ZIP: 37211
DAY PHONE: 615-942-1280 EVENING PHONE: 615-403-8986
CELL PHONE: 615-403-8986

EVENT INFORMATION - {Use the back of this form if necessary to give additional details in an answer}

TYPE OF EVENT: Golf Tournament
IS EVENT PUBLIC? _____ PRIVATE? SEMI-PRIVATE? _____
IS EVENT INDOORS? _____ OR OUTDOORS?
NUMBER OF PARTICIPANTS EXPECTED: 128
DURATION OF EVENT: 1 DAY(S)
DATE and DESIGNATED TIME OF EVENT EACH DAY:
Day 1 DATE May 22, 2023 FROM 11:00 TO 6:00
Day 1 DATE _____ FROM _____ TO _____
Day 1 DATE _____ FROM _____ TO _____
AMOUNT OF ANY ADMISSION OR TICKET CHARGE: \$ 1,250 ADULT
\$ _____ CHILD

WILL A PUBLIC ADDRESS SYSTEM BE USED? yes
IF "YES", FOR WHAT PURPOSE: Announcement of rules for course play & welcome
WILL FOOD BE SERVED? YES _____ NO. IF "YES", DESCRIBE ALL FOOD TO BE OFFERED:

Individual boxed lunches
plated dinner in pavilion

Will food be offered by separate vendors or by the applicant? _____ If separate vendors, complete the following:

Name of vendor: The Golf Club of TN Address 1000 Golf Club Drive
Name of vendor: _____ Address Kingston Springs, TN
Name of vendor: _____ Address 37082

WHAT TYPE OF BEER WILL BE SERVED? _____ DRAFT _____ BOTTLED canned
HOW WILL BEER BE SERVED? _____ SELF SERVE _____ TABLE SERVICE _____ BARTENDER
WILL TRAFFIC CONTROL OR SECURITY BE PROVIDED FOR THE EVENT? _____ YES NO IF YES, PLEASE DESCRIBE: _____

EVENT SITE

NAME OF LOCATION: The Golf Club of Tennessee
STREET ADDRESS: 1000 Golf Club Drive, Kingston Springs, TN 37082
LOCATION OWNERS' NAME(S): The Golf Club of Tennessee
LOCATION OWNERS' PHONE: 615-952-2025 CELL: _____
NUMBER OF PARKING PLACES AVAILABLE ON SITE: 108 # HANDICAP PARKING: 3
TOTAL NUMBER OF ADDITIONAL PARKING PLACES AVAILABLE: _____

LOCATIONS OF ANY ADDITIONAL PARKING:

N/A

Number of spaces: _____
Number of spaces: _____
Number of spaces: _____

CAPACITY OF BUILDING ON SITE: _____ persons

HOW MANY TENTS WILL BE ERRECTED? 0

SIZE OF TENTS: _____ ft. x _____ ft. _____ ft. x _____ ft. _____ ft. x _____ ft.

SEATED OCCUPANCY OF EACH TENT: _____

WILL ADDITIONAL LIGHTING BE USED? _____ YES NO

DESCRIBE AVAILABLE RESTROOM FACILITIES FOR THE EVENT AND THEIR LOCATIONS

Address: 2 comfort stations on course # of toilets 1 # of sinks 1

Address: locker rooms and club # of toilets _____ # of sinks _____

HOW WILL TRASH BE MANAGED? house

HOW WILL THE BEER CONSUMPTION AREA BE MARKED? NA

IS THE EVENT SITE HANDICAP ACCESSIBLE? yes

Applicant hereby solemnly swears that each and every statement in the foregoing application is true and correct; that the Beer Board will be notified promptly if there is a change in circumstances that affects the responses provided in this application; that this application is being relied upon to make a determination of good moral character; that (1) no beer will be sold except at places where such sale will not cause congestion of traffic or interference with schools, churches, or other places of public gathering, or otherwise interfere with public health, safety and morals; (2) no sale shall be made to anyone under twenty-one (21) years of age; (3) no person, firm, corporation, joint-stock company, syndicate or association having at least a five (5%) percent ownership interest in the Applicant has been convicted of any violation of the laws against possession, sale, manufacture, or transportation of beer or other alcoholic beverages or any crime involving moral turpitude within the past ten (10) years; (4) no person employed by the Applicant in such distribution or sale has been convicted of any violation of the laws against possession, sale, manufacture, or transportation of beer or other alcoholic beverages or any crime involving moral turpitude within the past ten (10) years; (5) no sale shall be made for on-premises consumption unless the application and the permit so state; (6) the Applicant is not a specially designated national and has legal status to hold a permit as any other U.S. citizen might possess; (7) the Applicant for purposes of compliance for any permit issued, shall make all employees aware of state and local beer laws and rules/regulations and strict adherence thereto; and (8) upon cessation of business, revocation or suspension of a permit, the permit shall immediately be surrendered to the Beer Board.

If any statement herein is false, the Applicant shall forfeit his permit and shall not be eligible to receive any permit for a period of ten (10) years, in accordance with T.C.A. 57-5-105(d).

Sworn to and subscribed before me this 23 day of January, 20 23.

Signature of Applicant:

Handwritten Signature

OFFICE USE ONLY - below

Date of Beer Board Meeting _____
All Permit applications and fees submitted/paid in full - date: 2/2/2023
Background check performed - date _____ Source _____
Health Department notified - date _____ By _____
Building Official Inspection/Approval - signature _____
All information verified - date _____ By _____
Special Event Permit approved - date _____ By _____



February 2, 2023

Karel Straughn
Sponsor Relations Manager
Habitat for Humanity of Greater Nashville
414 Harding Place, Suite 100
Nashville, TN 37211

Dear Ms. Straughn,

Please allow this letter to serve as written permission from The Golf Club of Tennessee, to apply for a special event beer permit, allowing beer to be served on the premises during your event held at the Club on May 22, 2023.

Should there be any questions with regard to your receipt of the special event beer permit, have them contact me at 615-224-6727.

Best regards,

Sierra Gillis
Member Services Manager
The Golf Club of Tennessee