



Beer Board

Kingston Springs, Tennessee

October 5, 2022
Meeting Packet



**Kingston Springs Beer Board
Meeting Agenda
October 5, 2022**

1. Call to Order:

The meeting was called to order by _____ at _____ p.m.

2. Roll Call:

Board Members in Attendance:

Carolyn Clark, Commissioner	_____
Tony Gross, Mayor	_____
Mike Hargis, Commissioner	_____
Glenn Remick, Vice-Mayor	_____
Bob Stohler, Commissioner	_____

Staff in Attendance:

John Lawless, City Manager	_____
Jamie Dupré, City Recorder	_____
Martha Brooke Perry, City Attorney	_____
Kellie Reed, Finance Director	_____
Eugene Ivey, Police and Fire Chief	_____
Brandy Miniati, Parks Director	_____

3. Declaration of Quorum by Mayor

4. Motion to Approve the April 21, 2022 Beer Board Meeting Minutes

5. Motion to Approve the October 5, 2022 Beer Board Meeting Agenda:

6. New Business

- A. Motion to approve Special Event Beer Permit request by ALSAC benefiting St. Jude Children’s Hospital for an event at The Golf Club of Tennessee – 1000 Golf Club Drive, Kingston Springs, TN 37082.**

7. Adjourn:

Motion to adjourn.

Francis A. Gross, III
Mayor

Jamie Dupré
City Recorder



**Kingston Springs Beer Board
Meeting Minutes
April 21, 2022**

1. Call to Order:

The meeting was called to order by Mayor Gross at 7:00 p.m.

2. Roll Call:

Board Members in Attendance:

Carolyn Clark, Commissioner	Present
Tony Gross, Mayor	Present
Mike Hargis, Commissioner	Present
Glenn Remick, Vice-Mayor	Present
Bob Stohler, Commissioner	Present

Staff in Attendance:

John Lawless, City Manager	Present
Jamie Dupré, City Recorder	Present
Martha Brooke Perry, City Attorney	Present
Kellie Reed, Finance Director	Present
Eugene Ivey, Police and Fire Chief	Present
Brandy Miniati, Parks Director	Present

3. Declaration of Quorum by Mayor

Mayor Gross declared a quorum.

4. Motion to Approve the January 20, 2022 Beer Board Meeting Minutes

Motion to Approve the January 20, 2022 Beer Board Minutes made by Vice-Mayor Remick, with a second by Commissioner Stohler. Motion passed unanimously.

5. Motion to Approve the April 21, 2022 Beer Board Meeting Agenda

Motion to Approve the April 21, 2022 Beer Board Meeting Agenda made by Vice-Mayor Remick, with a second by Commissioner Hargis. Motion passed unanimously.

6. **New Business**

A. Motion to approve Special Event Beer Permit request by Habitat for Humanity of Greater Nashville for an event at The Golf Club of Tennessee – 1000 Golf Club Drive, Kingston Springs, TN 37082.

City Manager Lawless stated this request is for a Special Event Beer Permit for Habitat for Humanity for a fundraiser at the Golf Club of Tennessee. Motion to approve Special Event Beer Permit request by Habitat for Humanity of Greater Nashville for an event at The Golf Club of Tennessee – 1000 Golf Club Drive, Kingston Springs, TN 37082 made by Vice-Mayor Remick, with a second by Commissioner Hargis. Motion passed unanimously.

7. **Adjourn:**

Motion to adjourn the meeting made by Commissioner Stohler, with a second by Commissioner Hargis. Motion passed unanimously. Meeting adjourned at 7:01 pm.

Francis A. Gross, III
Mayor

Jamie Dupré
City Recorder

SPECIAL EVENT BEER PERMIT APPLICATION

(Note: Additional Permits may be required)

NAME OF APPLICANT: Mare Rote, Liaison, Event Planner
 NAME OF BUSINESS: American Lebanese Syrian Associated Charities, Inc. (ALSAC)
 ADDRESS: 501 St. Jude Place
 CITY: Memphis STATE: TN ZIP: 38105
 DAY PHONE: 615.760.8033 EVENING PHONE: 615.295.9018
 CELL PHONE: 615.295.9018

EVENT INFORMATION – {Use the back of this form if necessary to give additional details in an answer}

TYPE OF EVENT: golf tournament and dinner benefiting St. Jude Children's Research Hospital
 IS EVENT PUBLIC? PRIVATE? SEMI-PRIVATE?
 IS EVENT INDOORS? OR OUTDOORS?
 NUMBER OF PARTICIPANTS EXPECTED: 350
 DURATION OF EVENT: 1 DAY(S)
 DATE and DESIGNATED TIME OF EVENT EACH DAY:
 Day 1 DATE 10/17/22 FROM 9:00 a.m. TO 11:59 p.m.
 Day 1 DATE _____ FROM _____ TO _____
 Day 1 DATE _____ FROM _____ TO _____
 AMOUNT OF ANY ADMISSION OR TICKET CHARGE: \$ 250 ADULT
 \$ _____ CHILD

WILL A PUBLIC ADDRESS SYSTEM BE USED?
 IF "YES", FOR WHAT PURPOSE: There will be microphones throughout the event to communicate information
 WILL FOOD BE SERVED? YES NO. IF "YES", DESCRIBE ALL FOOD TO BE OFFERED:
We will have breakfast (sandwiches and parfaits) lunch (barbecue, tacos, Whataburger) and dinner (passed appetizers, chicken, roast beef, vegetables, potatoes) and dessert

Will food be offered by separate vendors or by the applicant? Separate Vendors If separate vendors, complete the following:

Name of vendor: Golf Club of Tennessee Address 1000 Golf Club Lane, Kingston Springs, TN
 Name of vendor: Flavor Catering Address 624 Ewing Avenue, Nashville, TN
 Name of vendor: Whataburger Address 300 Concord Plaza Drive, San Antonio, TX

WHAT TYPE OF BEER WILL BE SERVED? DRAFT BOTTLED
 HOW WILL BEER BE SERVED? SELF SERVE TABLE SERVICE BARTENDER
 WILL TRAFFIC CONTROL OR SECURITY BE PROVIDED FOR THE EVENT? YES NO IF YES, PLEASE DESCRIBE: _____

EVENT SITE

NAME OF LOCATION: Golf Club of Tennessee
 STREET ADDRESS: 1000 Golf Club Drive, Kingston Springs, TN
 LOCATION OWNERS' NAME(S): Dave Hensley (General Manager)
 LOCATION OWNERS' PHONE: 615-224-6725 CELL: 615-582-5976
 NUMBER OF PARKING PLACES AVAILABLE ON SITE: 109 # HANDICAP PARKING: 1
 TOTAL NUMBER OF ADDITIONAL PARKING PLACES AVAILABLE: 100

LOCATIONS OF ANY ADDITIONAL PARKING:
Auxiliary Lot Number of spaces: 100
 _____ Number of spaces: _____
 _____ Number of spaces: _____

CAPACITY OF BUILDING ON SITE: _____ persons
 HOW MANY TENTS WILL BE ERECTED? 3
 SIZE OF TENTS: _____ 131 ft. x 65 ft. _____ 50 ft. x 20 ft. _____ 20 ft. x 20 ft.
 SEATED OCCUPANCY OF EACH TENT: 350 _____ N/A _____ Catering Tent
 WILL ADDITIONAL LIGHTING BE USED? YES NO

DESCRIBE AVAILABLE RESTROOM FACILITIES FOR THE EVENT AND THEIR LOCATIONS:

Address: Pavilion Restroom Trailers # of toilets: 5 # of sinks 3
Address: Clubhouse Locker Rooms # of toilets: 9 # of sinks 8

HOW WILL TRASH BE MANAGED? Onsite Dumpster
HOW WILL THE BEER CONSUMPTION AREA BE MARKED? Area is a private property

IS THE EVENT SITE HANDICAP ACCESSIBLE? Yes

Applicant hereby solemnly swears that each and every statement in the foregoing application is true and correct; that the Beer Board will be notified promptly if there is a change in circumstances that affects the responses provided in this application; that this application is being relied upon to make a determination of good moral character; that (1) no beer will be sold except at places where such sale will not cause congestion of traffic or interference with schools, churches, or other places of public gathering, or otherwise interfere with public health, safety and morals; (2) no sale shall be made to anyone under twenty-one (21) years of age; (3) no person, firm, corporation, joint-stock company, syndicate or association having at least a five (5%) percent ownership interest in the Applicant has been convicted of any violation of the laws against possession, sale, manufacture, or transportation of beer or other alcoholic beverages or any crime involving moral turpitude within the past ten (10) years; (4) no person employed by the Applicant in such distribution or sale has been convicted of any violation of the laws against possession, sale, manufacture, or transportation of beer or other alcoholic beverages or any crime involving moral turpitude within the past ten (10) years; (5) no sale shall be made for on-premises consumption unless the application and the permit so state; (6) the Applicant is not a specially designated national and has legal status to hold a permit as any other U.S. citizen might possess; (7) the Applicant for purposes of compliance for any permit issued, shall make all employees aware of state and local beer laws and rules/regulations and strict adherence thereto; and (8) upon cessation of business, revocation or suspension of a permit, the permit shall immediately be surrendered to the Beer Board.

If any statement herein is false, the Applicant shall forfeit his permit and shall not be eligible to receive any permit for a period of ten (10) years, in accordance with T.C.A. 57-5-105(d).

Sworn to and subscribed before me this _____ day of _____, 20____.

Signature of Applicant:



OFFICE USE ONLY – below

Date of Beer Board Meeting _____
All Permit applications and fees submitted/paid in full – date: _____
Background check performed – date _____ Source _____
Health Department notified - date _____ By _____
Building Official Inspection/Approval – signature _____
All information verified – date _____ By _____
Special Event Permit approved – date _____ By _____