



**Kingston Springs Board of Commissioners
Regular Business Meeting Minutes
April 15, 2021**

1. Call to Order:

The meeting was called to order by Mayor Gross at 7:01 p.m.

2. Pledge of Allegiance:

3. Roll Call:

Board Members in Attendance:

Carolyn Clark, Commissioner	Present
Josh Eatherly, Commissioner	Present
Tony Gross, Mayor	Present
Mike Hargis, Commissioner	Present
Glenn Remick, Vice-Mayor	Present

Staff in Attendance:

John Lawless, City Manager	Present
Jamie Dupré, City Recorder	Present
Martha Brooke Perry, City Attorney	Present
Eugene Ivey, Police and Fire Chief	Present
Brandy Miniatt, Parks Director	Present

4. Declaration of Quorum by Mayor

Mayor Gross declared a quorum.

5. Motion to Approve the March 18, 2021 City Commission Meeting Minutes:

Motion to approve the March 18, 2021 City Commission Meeting Minutes made by Vice-Mayor Remick, seconded by Commissioner Eatherly, and passed unanimously.

6. Motion to Approve the April 15, 2021 City Commission Meeting Agenda:

New Business Item 12.E, "Discussion on options for reducing the current scope of the Town's Transportation Alternative Program grant (Harpeth View Trail Neighborhood Connector Phase 2 – TDOT PIN: 126657.00)" added to the agenda. Motion to approve the April 15, 2021 City Commission Meeting Agenda as amended made by Vice-Mayor Remick, seconded by Commissioner Hargis, and passed unanimously.

7. Announcements from Commissioners:

Commissioner Clark introduced a proposal for a Garden Project for Burns Park to redo the flower beds that would be supported by community volunteers. Kingston Springs resident Linda Fox, a master gardener, volunteered to spearhead the project.

Vice-Mayor Remick commended the Town's first responders and public works staff for a phenomenal job during the recent flood.

8. Community Input and Concerns:

Tony Campbell spoke regarding the hiring of a codes enforcement official, and the proposed developments in the flood plain.

Bob Sanders commended Police and Streets Departments, as well as Commissioners on great job during the flood. He also thanked Brandy Miniat for help solving a problem.

Master Gardener Linda Fox introduced herself to Commissioners.

9. Department Reports:

City Manager Lawless reported that the waste water pump station on Acorn Ct. was knocked offline during the flood. A diesel bypass pump was rented initially, which was very noisy and required a lot of time for upkeep from Austin Patterson. We have arranged for an electrical bypass pump to use until repairs can be made. The electric pump will help reduce the noise. City Manager Lawless is working with insurance company on whether it is best to repair or replace the pump. Repairing could take 4-6 weeks; replacement could take approximately 6 months. City Manager Lawless said the total loss to the Town from flood damage to Sewer, Parks and Streets Departments is approximately \$150,000.

Chief Ivey asked for a motion that would allow the Police Department to accept donations for a new police dog. City Attorney Perry said the Commission could motion to secure commitments. A list would need to be presented each month to the Commissioners for approval before money could be accepted. A motion to allow Chief Ivey to solicit commitments for donations for a new police dog was made by Commissioner Hargis, seconded by Vice-Mayor Remick, and passed unanimously.

Motion to approve commitments of \$500 each from Mayor Gross and Commissioner Hargis, and a \$2,000 commitment from Oakley Lumber Co. towards the purchase of a new police dog made by Commissioner Eatherly, seconded by Vice-Mayor Remick, passed unanimously.

Chief Ivey reported that he attended the Cheatham County Emergency Service Committee meeting which approved allowing Kingston Springs Fire Department to go before the Cheatham County Commission to request purchase of 2 new boats, motors, and trailers and accompanying training at a cost of \$30,000-\$35,000. Chief Ivey also reported that the Fire contract looks like it should go on as normal with a 3% yearly increase. He would like it to be a 4-year contract, so departments can plan around that contract.

Parks Director Miniatt reported that the playground will be closed next week for repairs to replace padding and mulch. There will be large equipment involved and the playground will not be safe while repairs are taking place.

Commissioner Clark asked Chief Ivey about the status of dispatch having GPS to allow them to know location of officers. Chief Ivey said the Emergency Services Committee took that item off the agenda.

10. Legal Updates:

City Attorney Perry said the Governor's Executive Order for holding virtual meetings will be expiring at the end of the month.

11. Unfinished Business:

A. Motion to approve on second reading Ordinance 21-003 – Adopting and Enacting a Codification and Revision of the Ordinances of the Town of Kingston Springs, Tennessee.

Motion to approve on second reading Ordinance 21-003 – Adopting and Enacting a Codification and Revision of the Ordinances of the Town of Kingston Springs made by Commissioner Hargis and seconded by Vice-Mayor Remick. Roll call vote was held with Commissioner Clark voting yes, Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, and Vice-Mayor Remick voting yes. Motion passed.

B. Motion to approve on second reading Ordinance 21-004, amending the Municipal Zoning Ordinance of the Town of Kingston Springs, Tennessee, No. 84-005, as amended, providing for reclassification of certain property from R-1 to TMU-PUD.

Motion to approve on second reading Ordinance 21-004, amending the Municipal Zoning Ordinance of the Town of Kingston Springs, Tennessee, No. 84-005, as amended, providing for reclassification of certain property from R-1 to TMU-PUD made by Commissioner Hargis and seconded by Vice-Mayor Remick. Roll call vote was held with Commissioner Clark voting yes, Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, and Vice-Mayor Remick voting yes. Motion passed.

12. New Business:

A. Motion to approve accepting proposal from Smith and Loveless for pump station replacement of the Valley Drive Lift Station and authorize City Manager to sign on behalf of the Town of Kingston Springs.

City Manager Lawless stated that a Request for Proposal was sent out, and the proposal from Smith & Loveless was the only one received. Funding for replacement of the pump

station is in the current budget. Motion to approve accepting proposal from Smith and Loveless for pump station replacement of the Valley Drive Lift Station and authorize City Manager to sign on behalf of the Town of Kingston Springs made by Commissioner Eatherly and seconded by Commissioner Hargis. Roll call vote was held with Commissioner Clark voting yes, Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, and Vice-Mayor Remick voting yes. Motion passed.

B. Motion to approve accepting proposal from Plans and More, LLC for Codes Enforcement in the Town of Kingston Springs and authorize City Manager to sign on behalf of the Town of Kingston Springs.

City Manager Lawless stated that a Request for Proposal was sent out, and a proposal for code enforcement from Mike Armstrong of Plans & More was the only one received. Mr. Armstrong has past experience as a Codes Enforcement official with Cheatham County. Commissioner Clark asked about the mileage rate in the submitted proposal and if that was from the Plans and More office in Kentucky. After a brief discussion, Commissioners were in favor of paying the mileage from the Plans and More office to Kingston Springs and back, but hourly rate would not include drive time, and would begin when inspector arrived at City Hall. Motion to approve accepting proposal from Plans and More, LLC for Codes Enforcement in the Town of Kingston Springs, with the provision that mileage would include travel from the Plans and More office to Kingston Springs and back, and the hourly rate would not include travel time to and from City Hall and authorize City Manager to sign on behalf of the Town of Kingston Springs made by Commissioner Eatherly and seconded by Commissioner Hargis. Roll call vote was held with Commissioner Clark voting yes, Commissioner Eatherly voting yes, Mayor Gross voting yes, Commissioner Hargis voting yes, and Vice-Mayor Remick voting yes. Motion passed.

C. Discussion of potential paving projects prior to fiscal year end.

City Manager Lawless stated he had requested cost projections from Collier engineering on two potential paving projects. Cost projections received from Collier were: A three quarter mile stretch of Brush Creek Road at approximately \$124,000 or Burns Park Parking lot at approximately \$115,000. Lawless suggested Brush Creek Road seems to be the more urgent, especially now that it is the bypass for the South Harpeth Road closure. Commissioner Clark questioned why the project did not go the full length of Bruch Creek Road withing the town limits, approximately a full mile, and Lawless stated the initial scope was to cover the most damaged part of the road, but if selected the bids for this project could include the full length of the road. Motion to put out bids for resurfacing of Brush Creek Road and authorize City Manager to inquire how much more the cost would be to include resurfacing the full length of the road made by Mayor Gross, seconded by Vice-Mayor Remick, and passed unanimously.

Commissioner Clark asked if the Town had a chance to rent a sweeper to clean debris in the burns Park parking lot. City Manager Lawless stated that a sweeper was rented for two weeks to help with flooding clean up and the Burns Park lot was part of that project.

D. Discussion on amending Kingston Springs Municipal Code 11-605 – Parks and Recreational Facilities Rules and Regulations (11-504).

Commissioner Clark made a proposal to change rules for the Parks to include no smoking or fireworks, ban firearms, alcohol, and destruction of plant life. City Attorney Perry said alcohol is allowed at special events. City Attorney Perry will review the new firearms law that was just passed, noting that we can't contradict state laws. City Attorney Perry will also look at the current park rules and fine tune the proposal. Motion to have City Attorney review park rules and proposed ordinance made by Commissioner Hargis, seconded by Commissioner Clark and passed unanimously.

E. Discussion on option for reducing the scope of the Town's Transportation Alternative Program Grant (Harpeth View Trail Neighborhood Connector Phase 2 – TDOT PIN: 126657.00).

City Manager Lawless stated that TDOT is allowing us to reduce the scope of the grant. We have to select which option, Option A: Start at intersection of Harpeth View Trail and Cedar Ct. and follow Harpeth View Trail to Woodlands Drive, and continue down Woodlands to East Kingston Springs Road or Option B: Start at intersection of Harpeth View Trail and Cedar Ct. and follow Harpeth View Trail to its intersection with East Kingston Springs Road and then turn south onto East Kingston Springs Road and continue until it intersects with existing sidewalk. With the uncertainty about possible widening of East Kingston Springs Road, Option A was the preferred choice. Motion to approve Option A for reducing the scope of the Town's Transportation Alternative Program Grant (Harpeth View Trail Neighborhood Connector Phase 2 – TDOT PIN: 126657.00) made by Vice-Mayor Remick, seconded by Commissioner Eatherly, and passed unanimously.

13. Surplus:

None

14. Other (For Discussion Only):

15. Reminders:

- South Cheatham Striders have a 5K walk/run on May 15th
- Kingston Springs Farmers and Artisans Market opens Saturday, May 22nd

16. Adjourn the Meeting:

Motion to adjourn the meeting made by Vice-Mayor Remick, seconded by Commissioner Eatherly and passed unanimously. Meeting adjourned at 8:18 p.m.

Francis A. Gross, III
Mayor

Jamie Dupré
City Recorder