



**Beer Board Meeting Agenda
March 17, 2016**

1. Call to Order:

The meeting was called to order by _____ at _____ p.m.

A. Commissioners in Attendance:

Gary Corlew _____ Tony Gross _____ Gordon Lampley _____

Glenn Remick _____ Bob Stohler _____

B. In Attendance not Voting.

Mike McClanahan _____ Jennifer Noe _____ Debbie Finch _____

Clint Biggers _____ Eugene Ivey _____ Brandy Miniati _____

C. Declaration of Quorum by Mayor.

2. Approval of Minutes:

A. Minutes of the December 17, 2016 regular meeting have been circulated.

Corrections _____

Motion to approve _____ Second _____

3. Confirmation of the Agenda.

Motion to approve _____ Second _____

4. New Business:

A. **Request for Off Premise Permit - 120 W. Kingston Springs Rd.**

B. **Underage Sales Violation – 121 A Luyben Hills Rd.**

C. **Underage Sales Violation – 129 B Luyben Hills Rd.**

5. Adjourn:

_____ adjourned the meeting at _____ p.m.



**BEER BOARD
MEETING MINUTES**

DECEMBER 17, 2015

1. CALL TO ORDER:

Mayor Gross called the meeting to order at 7:17 p.m.

2. Roll Call of Voting Members

Gary Corlew, City Commissioner	Present
Tony Gross, Mayor	Present
Gordon Lampley, City Commissioner	Present
Glenn Remick, City Commissioner	Present
Bob Stohler, Vice Mayor	Present

3. Non-Voting Staff

Mike McClanahan, City Manager	Present
Jennifer Noe, City Attorney	Present

4. Declaration of Quorum by Mayor

5. A Request for On Premise Beer Permit by applicant Shawn Courtney for Barleypops, LP at 132 Petro Road, Kingston Springs, Tennessee:

The application is on file at City Hall. The application fee has been paid and advertised in the Advocate newspaper on December 19, 2015.

Chief Ivey stated that a background check had been run and it came back with no issues.

Attorney Noe stated that the application is in order.

Mr. Courtney explained he hoped to open an outdoor sales area. Commissioner Remick asked about the location of the business and the location of the outdoor sales area.

Mayor Gross asked about the elimination of parking spaces for the outdoor area and if the outdoor area would meet code.



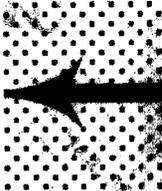
**BEER BOARD
MEETING MINUTES**

Commissioner Remick made a motion to approve the beer permit for Barleypops. The motion was seconded by Commissioner Lampley and passed unanimously.

6. ADJOURNMENT:

Mayor Gross adjourned the meeting at 7:25 p.m.

**Francis A. Gross, III
Mayor**

A decorative graphic consisting of a grid of small black dots with a larger, solid black arrow pointing to the right, overlaid on the grid.

Debbie K. Finch
**Debbie Finch
Assistant City Mgr. /Recorder**

16016 4a.

TOWN OF KINGSTON SPRINGS

Beer Board Application for Beer Permit
Application Fee Non-Refundable

THIS SECTION FOR CITY USE ONLY:

Date Application File: <u>1/26/16</u> Receipt No. <u>00010656</u> Application for: <input type="checkbox"/> On Premise Permit <input checked="" type="checkbox"/> Off Premise Permit <input type="checkbox"/> On and Off Sale Permit <input type="checkbox"/> Manufacturer's or Distributor's Permit <input type="checkbox"/> Other: _____	Beer Board Action: Granted: <u> / / </u> Issued: <u> / / </u> Denied: <u> / / </u> Deferred: <u> / / </u> Withdrawn: <u> / / </u>	Zoning: <u>C-2</u> Map No.: _____ Parcel No.: <u>096KC</u> <u>020.00</u> Building Official Approval: <u>James Parks</u> <u>PJ Dvnon</u> Beer Board Meeting Date: <u>3-17-2016</u>
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READ CAREFULLY AND ANSWER ALL QUESTIONS:

APPLICANT IS SEEKING A PERMIT WHICH WOULD ALLOW THE SALE OF BEER FOR:

- ON-PREMISES CONSUMPTION ONLY
 OFF-PREMISES CONSUMPTION ONLY
 ON AND OFF PREMISES CONSUMPTION

___ Catering

___ Special Event (Requires supplemental application information to be provided)

I hereby make application for a permit to sell, store, manufacture or distribute beer or other beverages authorized to be sold, stored, manufactured or distributed under the provisions of Tennessee Code Annotated 57-5-101, et seq., and the Town's Beer Ordinance and the amendments thereto and base my application upon the answers to the following questions:

- Name of Applicant: Dolgen corp LLC
- Name of the business for which permit is sought: Dollar General Store # 16016
- Address and phone number of the business for which a permit is sought: 120 W. Kingston Springs Rd.
Kingston Springs, TN 37082 615 378-0335
- Describe the type of business you will operate: Retail Sales General Merchandise
- Will you serve food? Yes No; Will there be outdoor serving area? Yes No
- Does Applicant hold any other beer permits? Yes No If yes, where: Dolgen corp LLC holds over 300 Beer Permits in the State of TN

16016

7. Will beer be sold at 2 or more restaurants or other businesses within the same building under the same beer permit?
 Yes No If yes, identify each restaurant or business (attach separate sheet if necessary):

Business Name	Location	Seating Capacity	Designated Use

8. Do you have a current health permit issued by the local health department posted on the premises? Yes No
If yes, when does it expire: _____

9. Name(s) of owner of the property: Kingston II, LLC Attn: Russell Morris
Property address: 104 Woodmont Blvd Nashville TN 37205-5211
Deed Book and Page No. _____ Lease Expiration Date: 4-30-2017
(Attach a copy of the executed lease or recorded deed of ownership hereto; leases must be accompanied by a sketch showing all leased area, within the building and outside area.)

10. List persons, firms corporations, joint-stock companies, syndicates, or associations having at least a five (5%) percent ownership interest in the business entity. Complete in detail. Attach a separate sheet if necessary. If corporation, give address of applicant's principal place of business.

Name of Individual Applicant Partners, or Officers and Directors	Title Percentage	Home Address and Telephone Number	Date and Place of Birth	SSN:	*U.S. Citizen Y or N
* <u>Please see Attachment 1</u>					

11. Previous Address of Applicant: No previous address

12. If Applicant is an individual, give name and date and place of birth of spouse: Not an individual

13. If Applicant is a corporation, give name and date and place of birth of any spouse of anyone having a 50% or greater interest in the business corporation or partnership: Please see Attachment 1

Name: _____ Date/Place of Birth: _____
Name: _____ Date/Place of Birth: _____
Name: _____ Date/Place of Birth: _____

14. For corporations that are not publicly traded: Please See Attachment 1

Registered Name of Corporation: _____
Date and Place of Incorporation: _____
If foreign corporation, give date of certificate of authority: _____

15. List stockholders having five (5%) percent or more ownership interest in the business: (attach separate sheet if necessary)

Name of Stockholder First Middle Last	%	Home Address and Telephone Number	Date and Place of Birth	SSN:	*U.S. Citizen Y or N
* Please see Attachment 1					

16. For Corporations Only:

At a regular or special meeting held on the 6th day of January, 2016, by the Applicant, it was resolved that said application be filed with the Beer Permit Board and that Larry Gatta, Manager of Odgen Corp LLC (name or officer and title) or James Thayer, Manager of Odgen Corp LLC (name of officer and title) is/are hereby authorized to execute said application and any other papers required by the Board.

17. Designate the person or persons who will be in charge of the operations on premises in the absence of the Applicant:

Name First Middle Last	Home Address and Telephone Number	Date and Place of Birth	SSN:	*U.S. Citizen Y or N
Bruce Kiplan Abbott	[REDACTED]	[REDACTED]	[REDACTED]	Y
	[REDACTED]	[REDACTED]		
	[REDACTED]			

18. Conviction Record: Has any person, firm, joint-stock company, syndicate or association having at least a five (5%) percent ownership interest in the Applicant or any person to be employed in the distribution or sale of beer been convicted of any violation of the laws against possession, sale, manufacture, or transportation of beer, or other alcoholic beverages or any crime involving moral turpitude within the past ten (10) years? (Moral turpitude means a felony conviction, all sex related crimes, selling of class 1 and 2 controlled substances illegally and embezzlement.) Yes No

If yes, list below: * Not to our knowledge

Name First Middle Last	Charge(s)	Date of Conviction	Disposition	Location, Court, County and State

19. Name and address of representative to receive the annual tax notice and other communications from the Beer Board:

Dollar General Corporation Attn Tax/Licensing 100 Mission Ridge
Goodlettsville TN 37072

- 20. Is the building to be licensed located within 190 feet of any church or school? Yes No
- 21. Has the Applicant ever had a beer permit revoked, suspended or denied in the State of Tennessee? Yes No
If yes, explain: Please see Attachment 2
- 22. Give the name and address of the former permit holder for the subject location, if known:
No former permit holder
- 23. Are you familiar with the laws of the State of Tennessee and the Beer Board governing the sale and distribution of beer? Yes No
- 24. (a) Have you received or reviewed a copy of the beer laws of the State of Tennessee, and from the municipality, a copy of ordinance/code and a copy of the rules and regulations of the Beer Board? Yes No
(b) Does the applicant and location meet all requirements to hold the requested permit? Yes No
- 25. Is the application in arrears for remittances to the Tennessee Department of Revenue as to sales tax? Yes No
- 26. Is the applicant under a State or Federal Notice of Tax Lien? Yes No
- 27. Does the applicant hold a TABC permit? Yes No; specify type: _____
- 28. Does the applicant agree and understand that beer may only be purchased from a licensed wholesaler and cannot be moved/transported from one retail location to another? Yes No
- 29. Applicant expressly agrees that the Town is authorized to conduct a background check by virtue of this application. Yes No

Applicant hereby solemnly swears that each and every statement in the foregoing application is true and correct; that the Beer Board will be notified promptly if there is a change in circumstances that affects the responses provided in this application; that this application is being relied upon to make a determination of good moral character; that (1) no beer will be sold except at places where such sale will not cause congestion of traffic or interference with schools, churches, or other places of public gathering, or otherwise interfere with public health, safety and morals; (2) no sale shall be made to anyone under twenty-one (21) years of age; (3) no person, firm, corporation, joint-stock company, syndicate or association having at least a five (5%) percent ownership interest in the Applicant has been convicted of any violation of the laws against possession, sale, manufacture, or transportation of beer or other alcoholic beverages or any crime involving moral turpitude within the past ten (10) years; (4) no person employed by the Applicant in such distribution or sale has been convicted of any violation of the laws against possession, sale, manufacture, or transportation of beer or other alcoholic beverages or any crime involving moral turpitude within the past ten (10) years; (5) no sale shall be made for on-premises consumption unless the application and the permit so state; (6) the Applicant is not a specially designated national and has legal status to hold a permit as any other U.S. citizen might possess; (7) the Applicant for purposes of compliance for any permit issued, shall make all employees aware of state and local beer laws and rules/regulations and strict adherence thereto; and (8) upon cessation of business, revocation or suspension of a permit, the permit shall immediately be surrendered to the Beer Board.

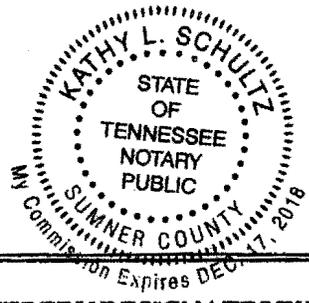
16016

If any statement herein is false, the Applicant shall forfeit his permit and shall not be eligible to receive any permit for a period of ten (10) years, in accordance with T.C.A. 57-5-105(d).

Sworn to and subscribed before me this 12th day of January, 2016.

Signature of Applicant:

[Handwritten Signature]



Kathy Schultz
NOTARY PUBLIC

My Commission Expires: 12-17-18

THE APPLICANT HEREBY DESIGNATES THE FOLLOWING PERSON OR PERSONS WHO ARE AUTHORIZED TO RECEIVE THE APPLICANT'S BEER PERMIT, IF GRANTED FROM THE BEER BOARD:

Name: <u>[Handwritten Signature]</u>	Title: <u>Manager</u>
Name: <u>[Handwritten Signature]</u>	Title: <u>Manager</u>

*If not a U.S. Citizen please attach a copy of visa or other legal evidence(s) of the right to be in the United States.



Beer Board Underage Sales Incident Summary

14 March 2016

Background Information

Permit holder:	Shree Umiya, Inc. c/o Kirtakumar M. Patel
Address:	121 A Luyben Hills Road
Date Permit Issued:	March 17, 2005
Violation:	Underage sale of alcohol (Dismissed / Pre-trial diversion on 3/9)
Person Charged:	Narenda Patel
Date of Incident:	Thursday, December 17, 2015
Time of Incident:	10:00 a.m.

Additional Information

Did the permit holder charged with the underage sale:	NO
Has the establishment been convicted of underage sales before:	NO
Has the establishment been convicted of underage sales in the last 12 months:	NO
Has the establishment been tested for underage sales before:	NO
Has the establishment been tested for underage sales in the last 12 months:	NO

Incident Description

On December 17, 2015, at 10:00 a.m., a white male undercover with the Cheatham County Sheriff's Department entered the B.P. store at 121 A Luyben Hills Road. He purchased a can of beer and returned it to officers outside. He stated that he was not asked to show identification by the clerk.

It is undetermined if the permit holder has taken preventative steps since the incident to limit future underage sales.

WAIVER

1. Grand Jury and Trial by Jury

DEFENDANT, after being fully advised of his/her rights by the Court, in writing waives his/her rights to be tried only upon indictment or presentment by a Grand Jury and to trial by a jury of peers.

DEFENDANT

JUDGE

2. Preliminary Examination

DEFENDANT, hereby expressly waives in writing his/her right to a preliminary hearing.

DEFENDANT

JUDGE

3. Right to Counsel

DEFENDANT, after being fully advised of his/her right to the aid of counsel in every stage of the proceedings, and further having been advised that if necessary an attorney will be appointed to represent the defendant, hereby waives his/her right to counsel.

DEFENDANT

JUDGE

DATE, _____, 20__

ATTORNEY - CHECK IF COURT APPOINTED

ATTORNEY

2015-ER-

DOCKET NO. 76726 PAGE NO.

STATE OF TENNESSEE

VS.

Kirtikumar Paki

DEFENDANT

CHARGE Underage Sale of Alcohol

ISSUED THIS 17 DAY OF December 20 15

Julie Hibbs CLERK

BY Ashley Spayne D/L JUDGE, COMMISSIONER, CLERK, MAGISTRATE

INITIAL APPEARANCE DATE 10:00 Jan 13 20 16 AT 9:00 AM/PM

BOND FIXED AT \$

SECURED BY 2/10/16

CONTINUED

CONTINUED 3/9/16 SI

RETURN OF SERVICE

EXECUTED AS COMMITTED BY THE ARREST OF THE DEFENDANT

Dismissed

THE BELOW DEFENDANT(S) ARE NOT TO BE FOUND IN THIS COUNTY

DATE 1/13/2016

OFFICER

Demon breum

JUDGEMENT

Judgment that the Defendant be:

- Guilty
Dismissed and cost taxed to be the
Fined \$ and cost on a plea of
Driving privilege suspended for
Defendant having failed to appear on the date set for trial, a forfeiture of cash bond is hereby ordered

Fined \$ and cost on a plea of guilty and sentenced to serve 11 and 29 days in county jail. J. YOUNG CLERK

- Bound over and held to the Grand Jury of County.
Bail Bond set at \$
Defendant having failed to appear, an Attachment or Alias Arrest Warrant is hereby ordered.
Waived preliminary hearing, bound over and held to the Grand Jury.

Bail Bond set at \$
UNAPPROVED PROBATION
MUST PAY WITHIN 90 DAYS
40 SECTS PLAT

DATE 3/9/16 20

JUDGE COST

Dismissed Fine \$

Cost \$

Total Fine & Cost \$

STATE OF TENNESSEE UNIFORM CITATION

151217-0041

No. 5677

COURT DATE

1/13/15

AGENCY

Cheatham Co

I.D. NO.

COMPLAINT - AFFIDAVIT

DOS PD ISO OTHER

THE UNDERSIGNED BEING DULY SWORN UPON HIS OATH DEPOSES:

NAME (FIRST) Kirtikumar	(MIDDLE) M	(LAST) FATEL	DATE OF BIRTH MO. DAY YR 6 1 59	RACE I	SEX M
ADDRESS 816 Gloucester Ln			IN RESIDENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	SEAT BELT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
CITY Nashville TN	STATE TN	ZIP CODE 37221	SOCIAL SECURITY NUMBER 122 - 84 - 1449		
DRIVER LICENSE NUMBER 108691841	CLASS/TYPE LICENSE D	STATE	EXPIRATION DATE MO. DAY YR.	TELEPHONE NUMBER	

<input type="checkbox"/> OWNED <input type="checkbox"/> LEASED	NAME	ADDRESS	<input type="checkbox"/> MC <input type="checkbox"/> CMV <input type="checkbox"/> HAZ
<input type="checkbox"/> CARRIER			<input type="checkbox"/> ACCIDENT <input type="checkbox"/> MAT
DID UNLAWFULLY OPERATE/PARK A MOTOR VEHICLE:			
MAKE	MODEL	YEAR	COLOR
LICENSE PLATE NUMBER		STATE	YEAR

UPON STREET/HIGHWAY 121A Lugben	S.R. #	TRAVEL DIR. <input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W	M.M. #	CITY/COUNTY Kingston Spr	HIGHWAY TYPE <input type="checkbox"/> 2-L <input type="checkbox"/> 3-L <input type="checkbox"/> 4-L <input type="checkbox"/> DIV. <input type="checkbox"/> I-RD	AREA <input type="checkbox"/> BUSINESS <input type="checkbox"/> SCHOOL <input type="checkbox"/> RES. <input type="checkbox"/> RURAL
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AFORESAID DID THEN AND THERE COMMIT THE FOLLOWING OFFENSE:

01 <input type="checkbox"/> SPEEDING _____ MPH IN _____ SPEED LIMIT <input type="checkbox"/> ZONE <input type="checkbox"/> PACING <input type="checkbox"/> RADAR <input type="checkbox"/> OTHER 591 <input type="checkbox"/> OVERWEIGHT AXLE
02 <input type="checkbox"/> RECKLESS DRIVING 20 <input type="checkbox"/> DUI/BAC _____ 103 <input type="checkbox"/> REGISTRATION LAW
03 <input type="checkbox"/> TRAFFIC CONTROL DEVICE 22 <input type="checkbox"/> REV/SUS/CAN DL 393 <input type="checkbox"/> CHILD RESTRAINT
<input type="checkbox"/> OTHER:

T.C.A. 39-16-404 ORDINANCE: Under Age Sale Alcohol
 Defendant sold beer busch 25oz to a w/m UC.

NARRATIVE

THE UNDERSIGNED FURTHER STATES THAT HE/SHE HAS JUST AND REASONABLE GROUNDS TO BELIEVE AND DOES BELIEVE, THAT THE PERSON NAMED ABOVE COMMITTED THE OFFENSE HEREIN SET FORTH, CONTRARY TO LAW.

THIS 17 DAY OF Dec 20 15 TIME 10:00 ^{AM} _{PM} SRO Michael Demombres
 RANK OFFICER NAME (PRINT) BADGE/ID NO.

HAVING BEEN DULY SWORN, I DO HEREBY ATTEST THAT THE ABOVE IS A TRUE AND COMPLETE COPY OF THE ORIGINAL CITATION, AND THAT THE INFORMATION CONTAINED THEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY _____ 20 _____; YOU ARE THEREFORE COMMANDED, IN THE NAME OF THE STATE FOREWITH TO ARREST AND BRING THIS PERSON BEFORE ME, OR SOME OTHER MAGISTRATE OF THE COUNTY TO ANSWER THE ABOVE CHARGE.
 SIGNATURE OF OFFICER JUDGE/CLERK/MAGISTRATE FOR COUNTY

COURT	IN THE	1 <input checked="" type="checkbox"/> GENERAL SESSIONS COURT OF Cheatham COUNTY NO. _____ IN THE CITY OF _____ NO. _____
		2 <input type="checkbox"/> JUVENILE COURT
	COURT	ON Wed THE 13 DAY OF JAN 20 15 TIME 9:00 ^{AM} _{PM}

NOTICE: FAILURE TO APPEAR IN COURT ON THE DATE ASSIGNED BY THIS CITATION OR AT THE APPROPRIATE POLICE STATION FOR BOOKING AND PROCESSING WILL RESULT IN YOUR ARREST FOR A SEPARATE CRIMINAL OFFENSE WHICH IS PUNISHABLE BY A JAIL SENTENCE OF ELEVEN (11) MONTHS AND TWENTY-NINE (29) DAYS AND/OR A FINE OF UP TO TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500).

I UNDERSTAND THE ABOVE NOTICE, AND THAT MY SIGNATURE IS NOT AN ADMISSION OF GUILT.
 VIOLATOR'S SIGNATURE Kirtikumar FATEL



Beer Board Underage Sales Incident Summary

14 March 2016

Background Information

Permit holder:	Hollingsworth Oil Company c/o Ronnie Hollingsworth Glenn Hollingsworth Marjorie Hollingsworth
Address:	129 B Luyben Hills Road
Date Permit Issued:	May 15, 2003
Violation:	Underage sale of alcohol (Guilty on 3/9)
Person Charged:	Caleb Kilgore
Date of Incident:	Thursday, December 17, 2015
Time of Incident:	9:00 a.m.

Additional Information

Did the permit holder charged with the underage sale:	NO
Has the establishment been convicted of underage sales before:	NO
Has the establishment been convicted of underage sales in the last 12 months:	NO
Has the establishment been tested for underage sales before:	NO
Has the establishment been tested for underage sales in the last 12 months:	NO

Incident Description

On December 17, 2015, at 9:00 a.m., a white male undercover with the Cheatham County Sheriff's Department entered the B.P. store at 129 B Luyben Hills Road. He purchased a can of beer and returned it to officers outside. He stated that he was not asked to show identification by the clerk.

It is undetermined if the permit holder has taken preventative steps since the incident to limit future underage sales.

WAIVER

1. Grand Jury and Trial by Jury

DEFENDANT

after being fully advised of his/her rights by the Court in writing waives his/her rights to be tried only upon indictment or presentment by a Grand Jury and to trial by a jury of peers.

DEFENDANT

JUDGE

2. Preliminary Examination

DEFENDANT

hereby expressly waives in writing his/her right to a preliminary hearing.

DEFENDANT

JUDGE

3. Right to Counsel

DEFENDANT

after being fully advised of his/her right to the aid of counsel in every stage of the proceedings, and further having been advised that if necessary an attorney will be appointed to represent the defendant, hereby waives his/her right to counsel.

DEFENDANT

JUDGE

DATE, 20

ATTORNEY - CHECK IF COURT APPOINTED

ATTORNEY

2015-CR-

DOCKET NO. 76727 PAGE NO.

STATE OF TENNESSEE

vs.

Caleb Kilgore

DEFENDANT

CHARGE Underage Sale of alcohol

ISSUED THIS 17 DAY OF December 20 15

BY Julie Hinds, CLERK Ashlyn Skayler D/C, JUDGE, COMMISSIONER, CLERK, MAGISTRATE

INITIAL APPEARANCE DATE Jan 13, 20 16 AT 9:00 AM/PM

BOND FIXED AT \$ 10:00 P.D.

SECURED BY 2/10/16

CONTINUED 39-1451

CONTINUED 6-816

RETURN OF SERVICE

EXECUTED AS COMMANDED BY THE ARREST OF THE DEFENDANT

THE BELOW DEFENDANT(S) ARE NOT TO BE FOUND IN THIS COUNTY

DATE 20

OFFICER

Demonbreum

JUDGEMENT

Judgment that the Defendant be:

- Guilty
Dismissed and cost taxed to be the
Fined \$ and cost on a plea of
Driving privilege suspended for
Defendant having failed to appear on the date set for trial, a forfeiture of cash bond is hereby ordered

- Fined \$ and cost on a plea of guilty and sentenced to serve 11 and 120 days in county jail.

- Bound over and held to the Grand Jury of County

Bail Bond set at \$

- Defendant having failed to appear, an Attachment or Alias Arrest Warrant hereby ordered.

- Waived preliminary hearing, bound over and held to the Grand Jury.

Bail Bond set at \$

- Substance suspended

Handwritten signature and date 3/9

JUDGE

DATE 3/9, 20

COST

Fine \$

Cost \$

Total Fine & Cost \$

STATE OF TENNESSEE UNIFORM CITATION

151217-0046

No. 5676

COURT DATE

1/13/16

AGENCY

I.D. NO.

COMPLAINT - AFFIDAVIT

DOS PD SO OTHER

Chatham

THE UNDERSIGNED BEING DULY SWORN UPON HIS OATH DEPOSES:

NAME (FIRST) Caleb (MIDDLE) Clinton (LAST) Kilgore DATE OF BIRTH 8/1/97 RACE W SEX M

ADDRESS 1122 Copperstill Cir. TN RESIDENT? YES NO SEAT BELT? YES NO

CITY Kingston Sp. STATE TN ZIP CODE 37082 SOCIAL SECURITY NUMBER 409-83-5482

DRIVER LICENSE NUMBER 132404474 CLASS/TYPE LICENSE TD STATE TN EXPIRATION DATE 8/1/22 TELEPHONE NUMBER 706-243-6881

OWNED LEASED CARRIER NAME _____ ADDRESS _____ MC CMV HAZ ACCIDENT MAT

DID UNLAWFULLY OPERATE/PARK A MOTOR VEHICLE:

MAKE _____ MODEL _____ YEAR _____ COLOR _____ LICENSE PLATE NUMBER _____ STATE _____ YEAR _____

LOCALE UPON STREET/HIGHWAY 129 Lugben Hl S.R. # _____ TRAVEL DIR. N S E W M.M. # _____ CITY/COUNTY Kingston Sp. HIGHWAY TYPE 2-L 3-L 4-L DIV L-RD AREA BUSINESS SCHOOL RES. RURAL

AFORESAID DID THEN AND THERE COMMIT THE FOLLOWING OFFENSE:

01 SPEEDING _____ MPH IN _____ SPEED LIMIT ZONE PACING RADAR OTHER 591 OVERWEIGHT AXLE

02 RECKLESS DRIVING 20 DUI/BAC _____ 103 REGISTRATION LAW

03 TRAFFIC CONTROL DEVICE 22 REV/SUS/CAN DL 393 CHILD RESTRAINT

OTHER: _____

T.C.A. 39-15-404 ORDINANCE: Under Age Sale Alchol

Defendant sold beer a Busch Ice 25-02

To A Under Age w/m UC.

THE UNDERSIGNED FURTHER STATES THAT HE/SHE HAS JUST AND REASONABLE GROUNDS TO BELIEVE AND DOES BELIEVE, THAT THE PERSON NAMED ABOVE COMMITTED THE OFFENSE HEREIN SET FORTH, CONTRARY TO LAW.

THIS 17 DAY OF Dec 20 15 TIME 9:44 AM PM 5203 Michael J. [Signature] 342

HAVING BEEN DULY SWORN, I DO HEREBY ATTEST THAT THE ABOVE IS A TRUE AND COMPLETE COPY OF THE ORIGINAL CITATION, AND THAT THE INFORMATION CONTAINED THEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY _____ 20 _____; YOU ARE THEREFORE, COMMANDED, IN THE NAME OF THE STATE FOREWITH TO ARREST AND BRING THIS PERSON BEFORE ME, OR SOME OTHER MAGISTRATE OF THE COUNTY TO ANSWER THE ABOVE CHARGE.

[Signature] SIGNATURE OF OFFICER JUDGE/CLERK/MAGISTRATE FOR _____ COUNTY _____

COURT IN THE GENERAL SESSIONS COURT OF _____ COUNTY NO. _____ IN THE CITY OF _____ NO. _____

JUVENILE COURT

COURT ON Wed THE 13 DAY OF Jan 20 16 TIME 9:00 AM PM

NOTICE: FAILURE TO APPEAR IN COURT ON THE DATE ASSIGNED BY THIS CITATION OR AT THE APPROPRIATE POLICE STATION FOR BOOKING AND PROCESSING WILL RESULT IN YOUR ARREST FOR A SEPARATE CRIMINAL OFFENSE WHICH IS PUNISHABLE BY A JAIL SENTENCE OF ELEVEN (11) MONTHS AND TWENTY-NINE (29) DAYS AND/OR A FINE OF UP TO TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500).

I UNDERSTAND THE ABOVE NOTICE, AND THAT MY SIGNATURE IS NOT AN ADMISSION OF GUILT.

VIOLATOR'S SIGNATURE [Signature]



**Kingston Springs Board of Commissioners
Regular Business Meeting Agenda
March 17, 2016**

1. Call to Order:

The meeting was called to order by _____ at _____ p.m.

A. Pledge of Allegiance.

B. Commissioners in Attendance:

Gary Corlew _____ Tony Gross _____ Gordon Lampley _____

Glenn Remick _____ Bob Stohler _____

C. In Attendance not Voting.

Mike McClanahan _____ Jennifer Noe _____ Debbie Finch _____

Clint Biggers _____ Eugene Ivey _____ Brandy Miniati _____

D. Declaration of Quorum by Mayor.

2. Approval of Minutes:

A. Minutes of the February 18, 2016 regular meeting have been circulated.

Corrections _____

Motion to approve _____ Second _____

3. Confirmation of the Agenda.

Motion to approve _____ Second _____

4. Announcements from Commissioners:

5. Community Input and Concerns: (When the Mayor asks, please raise your hand if you wish to speak. When recognized by the Mayor, please stand, state your name and address).

6. **Consent Agenda:**

A. **City Manager's Report**

B. **Department Reports**

C. **Financial Report**

Motion to Approve _____ Second _____

7. **Updates:**

A. **Legal – City Attorney**

8. **Unfinished Business:**

9. **New Business:**

A. **Res. #16-003: Endorsing the Application to Participate in the Tennessee Downtowns Program**

B. **Award of Two-Year Contracts**

C. **Discussion of a Date for a Budget Workshop**

10. **Monthly Discussions:**

A. **Surplus: General Government – 1 Office Chair (Trash)**

11. **Other (For Discussion Only).**

12. **Adjourn:**

_____ adjourned the meeting at _____ p.m.



**BOARD OF COMMISSIONERS
MEETING MINUTES**

FEBRUARY 18, 2016

1. CALL TO ORDER:

Mayor Gross called the meeting to order at 7:00 p.m.

A. Pledge of Allegiance

B. Roll Call of Voting Members

Gary Corlew, City Commissioner	Present
Tony Gross, Mayor	Present
Gordon Lampley, City Commissioner	Present
Glenn Remick, City Commissioner	Present
Bob Stohler, Vice Mayor	Present

C. Non-Voting Staff

Mike McClanahan, City Manager	Present
Debbie Finch, Assistant City Mgr. /Recorder	Present
Martha Brooke Perry, City Attorney	Present
Clint Biggers, Public Works Director	Present

D. Declaration of Quorum by Mayor

2. APPROVAL OF MINUTES:

Commissioner Lampley made a motion to approve the minutes for January 21, 2016 city commission meeting. Commissioner Remick seconded the motion and it passed unanimously.

3. CONFIRMATION OF AGENDA:

City Manager McClanahan requested that an item be added to 10A to be surplus. Vice Mayor Bob Stohler made a motion to approve the agenda as amended. Commissioner Remick seconded the motion and it passed unanimously.

4. ANNOUNCEMENTS FROM COMMISSIONERS:

Commissioner Remick and Mayor Gross commended City Manager McClanahan on the commissioner's retreat, stating that it was well done.



BOARD OF COMMISSIONERS MEETING MINUTES

5. COMMUNITY INPUT AND CONCERNS:

Cheatham County Community Enhancement Coalition

Tris Sanders – 403 Popular Ridge Road, Chapmansboro, TN

Laura Durham – 1002 Copper Kettle Circle, Pleasant View, TN

Mike Breedlove – 1071 Jackson Cabin Road, Kingston Springs, TN

6. CONSENT AGENDA:

Commissioner Corlew made a motion to approve the consent agenda. The motion was seconded by Vice Mayor Stohler and passed unanimously.

- City Manager McClanahan would like the town to participate in the Tennessee Downtown Program. He stated that the cost to the town would be staff time. The program is for 18 months and is a 100% reimbursement of \$15,000.00. He stated that he had spoken to five business owners of the downtown area that had a vested interest. McClanahan stated that he would put this together and have a resolution ready for the April 21st meeting.

7. UPDATES:

A. Legal – City Attorney

8. UNFINISHED BUSINESS:

9. NEW BUSINESS:

A. Recognition of Tony C. Swaggerty for 20 Years of Service:

Mayor Gross thanked Mr. Swaggerty for his years of service and presented him with a plaque.

B. Discussion of an Event for Renaming City Hall:

City Recorder Finch is waiting on Mr. Campbell to provide a date. She will notify the mayor as soon as she has the information.



BOARD OF COMMISSIONERS MEETING MINUTES

C. Request to Remove Designated funds from Budget Line Items:

Commissioner Remick made a motion to remove the designated funds from the budget. The motion was seconded by Commissioner Lampley and passed unanimously.

D. Approval of (1) Secondary Water Meter:

Commissioner Remick made a motion to approve the secondary water meter refund. The motion was seconded by Vice Mayor Stohler and passed unanimously.

E. Discussion of an Inclement Weather Policy:

After discussion the board made no changes to the inclement weather policy that is in the employee handbook.

10. MONTHLY DISCUSSIONS:

A. Surplus:

Vice Mayor Stohler made a motion to surplus a broken slide from the park and a computer tower from the court office. The motion was seconded by Commissioner Corlew and passed unanimously.

11. OTHER (For Discussion Only):

12. ADJOURNMENT:

Mayor Gross adjourned the meeting at 8:11 p.m.

Francis A. Gross, III
Mayor

Debbie Finch
Assistant City Mgr. /Recorder



6a.

MANAGER'S REPORT MARCH 2016

SECOND QUARTER ITEMS/ISSUES

This is a list of the general subjects and specific items that should come up over the next three months:

- Topic: Encourage involvement with the school system
- Topic: Determine a location for Fire Station #4
- Topic: Will the town participate in the D.I.C.E. program?
- Topic: Grants being awarded
- Topic: Sewer permit renewal (any added expenses?)
- Legislative: Update Police policies
- Legislative: Draft a dog-leash ordinance
- Legislative: Countywide fire service contract
- Budget: Developing the FY17 budget
- Budget: Develop a 5-year capital improvement plan

FY15 AUDIT HIGHLIGHTS

- Pg. 14 Excess (Deficiency) of Revenues over Expenditures
- Pg. 17 Sewer Fund Increase (Decrease) in Net Position
- Pg. 29 Note 2 - Revenue Recognition – Property Taxes
- Pg. 40 Pension Liabilities Deferred Outflow of Resources
- Pg. 43 Audit Finding: No. 2005.1: Internal Controls

UPCOMING ACTION ITEMS & EVENTS

Staff Actions

- Parks Dept. will be busy with spring activities
- Staff will be busy beginning the budget process
- Debbie and I are both at spring conferences

Docket Items for Next Month

- Discussion of a 'farm to fork' community supper on N. Main St.

Events

- Easter Egg Hunt - March 19th @ 10:00 a.m.
- 'First 24' organization meeting - March 31st @ 6:00 p.m.
- Disc golf tourney – April 10th @ 9:30 a.m.
- Budget workshop - TBD
- Ice Cream Social - TBD

POLICE DEPARTMENT
Eugene Ivey, Police Chief



Town of Kingston Springs, Tennessee
FEBRUARY 1, 2016

TO: HONORABLE MAYOR GROSS & CITY COMMISSIONERS

FROM: EUGENE IVEY, POLICE CHIEF

RE: POLICE DEPARTMENT MONTHLY REPORT

Community Relations:
Officer Palazzi met with Cub Scouts.

Officer Training:
Ivey – Narcan Training.

Other Departmental Notes:

POLICE DEPARTMENT
Eugene Ivey, Police Chief



Town of Kingston Springs, Tennessee

Statistics:

Type of Call (Code)	February 2015	February 2016	CY To Date
Escort (10-14)	2	0	1
Arrest; Taken to Ashland City (10-15)	3	5	9
Serve Papers (10-17)	2	1	1
Burglary/Robbery (10-27)	0	1	1
Alarm Call (10-42)	6	8	10
Investigation (10-43)	41	61	107
Motorist Assist (10-43*)	21	5	11
Stolen Vehicle (10-44)	0	0	0
MVA/Property Damage (10-45)	3	10	20
MVA/Injuries (10-46)	1	0	2
Prowler (10-56)	0	0	0
Fight (10-59)	0	1	1
School Traffic (10-71)	7	19	35
Fire Call (10-72)	8	6	11
First Responder/EMS (10-72B)	9	4	14
Mutual Aid (10-82)	19	20	24
Domestic (10-86)	1	4	5
Homicide (10-91)	0	0	0
Suicide/Attempt (10-94)	0	0	0
Larceny/Theft (10-96)	0	1	2
Total Calls for Service	123	146	254

Traffic Citations* (10-81)	14	31	51
Codes Violation Citations (10-143)	1	1	1
Misdemeanor Citations (10-15M)	2	1	2



Kingston Springs Fire Department

FEBRUARY 1, 2016

TO: HONORABLE MAYOR GROSS & CITY COMMISSIONERS

FROM: JEREMY VAUGHAN, CAPTAIN

RE: FIRE DEPARTMENT MONTHLY REPORT

Community Relations:

Personnel Training:

Equipment Maintenance:

Repairs and recertification of ladder truck were completed. We've received some new equipment that was purchased with the State Forestry Grant Funds.

Other Departmental Notes:

Firefighters received 12 hours of training this month on various topics including rescuing of a trapped or downed firefighter & apparatus inspections.

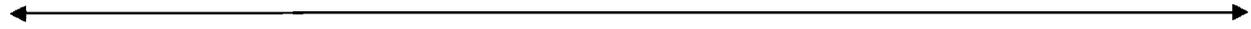
Statistics:

FIRE DEPARTMENT
Eugene Ivey, Fire Chief



Kingston Springs Fire Department

Type of Call	February 2015	February 2016
MVA	3	5
False Call	1	1
Brush Fire	1	2
Controlled Burn	0	0
FR (First Responder)	15	10
Fire Alarm	0	0
Vehicle Fire	1	0
Trash/Refuse Fire	0	0
Investigation	0	0
Search	1	0
Rescue	0	0
Structure Fire	1	2
Standby	0	0
Hazardous Conditions	1	0
Total Calls for Service	24	20



Town of Kingston Springs, Tennessee

FEBRUARY 1, 2016

TO: HONORABLE MAYOR GROSS & CITY COMMISSIONERS

FROM: JAMES PARKS, CODES OFFICIAL

RE: CODES ENFORCEMENT MONTHLY REPORT

Properties/Issues Unresolved:

198 Hillcrest – Letter sent

203 Hillcrest – Letter sent

220 Hillcrest – Letter sent

231 Hillcrest – Letter sent

Other Notes:

Progress being made on the Burns property.

Statistics:

Permits Issued	February 2015	February 2016
New Construction (Res./Comm.)	1	1
Demolition	-	-
Penalties	-	-
Condo Units	-	-
Fireworks	-	-
Tent	-	-
Signs	2	-
In-Ground Pools	-	-
Driveways	1	-
Additions/ Etc.	-	4
Total Permits Issued	4	5

MUNICIPAL COURT
Phillip Maxey, Municipal Court Judge



Town of Kingston Springs, Tennessee
FEBRUARY 1, 2016

TO: HONORABLE MAYOR GROSS & CITY COMMISSIONERS

FROM: RITA CATHEY, COURT CLERK

RE: MUNICIPAL COURT MONTHLY REPORT

Court Summary February 2016

Adult Citations Written	17
Juvenile Citations Written	3
Total Gross Citations	20

Total Gross Revenue for the Month	\$2,741.75
Less Litigation Tax (Paid to State)	-\$278.44
Drug Fines Collected	\$000.00
Total Net Revenue	\$2,463.31

Court Summary February 2015

Adult Citations Written	8
Juvenile Citations Written	0
Total Gross Citations	8

Total Gross Revenue for the Month	\$1,813.00
Less Litigation Tax (Paid to State)	-\$205.19
Drug Fines Collected	\$000.00
Total Net Revenue	\$1,607.81

Second South Cheatham Utility District



American Water Works
Association

P.O. Box 309
Kingston Springs, TN 37082
615-952-3094 - Phone / 615-952-2017 - Fax



TAUD Member

TOWN OF KINGSTON SPRINGS BILLING REGISTER SUMMARY

REC'D MAR 03 2016

Billing Period
Ending : 2/29/2016

Jan. 2016 Ending Balance	34,363.92
Add Penalties:	607.57
Credits for Customers:	-630.45
Less Payments:	-31,130.10
Balance Forward:	3,210.94
Sewer Billing (Sales):	31,717.05
Total Account Receivable:	<u>34,927.99</u>

COLLECTIONS STATEMENT

Collection Dates:	<u>2/1/16 - 2/29/2016</u>
Collection Amount:	31,130.10
Less 6.5%	2,023.46
(Additional Secondary Meter Refunds	281.79
Bad debt collected - Samuel Robinson	<u>54.54</u>
Cost of Collection - Samuel Robinson	<u>-25.77</u>
Amount Due	<u>28,850.62</u>

Pam Forriest - \$272.71 / Adamson \$9.08

	Same Period <u>Last Year</u>	<u>Current Period</u>	<u>Increase or Decrease</u>
SALES	25,976.32	31,717.05	22.1%
GALLONS	3023.9	3663.1	21.1%

ADJUSTMENTS

101-00650-00	Louis Perri	Leak	-48.54
101-91390-08	Margarita Rivas	Leak	-297.67
101-19860-01	Joe Case	Billing error	-5.76
101-18810-00	Edward Jones	Billing error	<u>-278.48</u>
			-630.45

This institution is an equal opportunity provider and employer

PAYMENT SUMMARY REPORT
SERVICE BY CLASS

CLASS COUNT PAYMENTS DATE BATCH NAME

SERVICE: KS SEWER

01	697	22632.77			
02	59	8497.33			

	=====	=====			
SERVICE TOTALS:	756	31130.10			

	=====	=====			
GRAND TOTALS:	756	31130.10			
	=====	=====			

PAYMENTS For Reporting Period: 02/2016 TO 02/2016 CLASS = ALL

* End of Report: Software Solutions *

BILLING SUMMARY REPORT
 SERVICE BY RATE BY CLASS

CLASS BILLS CHARGES USAGE NAME

SERVICE: KS SEWER
 RATE: XAI K.S. SEWER USAGE

CLASS	BILLS	CHARGES	USAGE
01	677	22631.25	26095
02	56	9039.45	10536

TOTALS	733	31670.70	36631

RATE: XBI K.S. NO USAGE

CLASS	BILLS	CHARGES	USAGE
01	2	30.90	0
02	1	15.45	0

TOTALS	3	46.35	0

=====

SERVICE TOTALS:	736	31717.05	36631
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GRAND TOTALS:	736	31717.05	
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BILLINGS For Reporting Period: 02/2016 TO 02/2016 CLASS = ALL

* End of Report: Software Solutions *



FINANCIAL REPORT - FEBRUARY 2016

REVENUE PERCENTAGE SHOULD BE AT OR ABOVE 66.66%
 EXPENDITURES SHOULD BE AT OR BELOW 66.66%

GENERAL FUND REVENUE	Budgeted	Realized	Unrealized	Percentage Realized	
	1,922,438.00	1,551,233.21	371,204.79	80.69%	

Notes:

ALL LINE ITEMS THAT EXCEED THE BUDGET AMOUNT WILL BE ADJUSTED WITHIN THE DEPARTMENTS BUDGET.

GENERAL DEPT.	Budgeted	YTD Expenditures	Balance	Percentage Used	
	148,341.00	79,665.49	68,675.51	53.70%	

- Notes:
- 41000-186 Mixed Drink to the BOE is at 124.77%. This is ok because the Mixed Drink revenue is coming in higher than projected.
 - 41000-211 Postage is at 82%.
 - 41000-222 Books, Maps, Software is over the budgeted amount by \$80.95. This is due to purchasing the Fact Book, Gov. Directory and printing Urban Growth and Major Thoroughfare maps.
 - 41000-235 Memberships is at 76.12%.
 - 41000-248 Online Services are at 80.88%
 - 41000-262 R&M Equipment, etc. is at 69%.
 - 41000-295 Maintenance Contracts are at 70.95%.

ADMINISTRATIVE DEPT.	Budgeted	YTD Expenditures	Balance	Percentage Used	
	168,150.00	110,266.20	57,883.80	65.58%	

- Notes:
- 41110-147 Unemployment Insurance over by \$24.84.
 - 41110-148 Employee Education and Training is at 89.37%.
 - 41110-283 Out of Town Expense is at 88.03%.

CITY COUNCIL	Budgeted	YTD Expenditures	Balance	Percentage Used	
	13,319.00	7,811.68	5,507.32	58.65%	

JUDICIAL	Budgeted	YTD Expenditures	Balance	Percentage Used	
	3,000.00	2,000.00	1,000.00	66.67%	

bc.

CITY ATTORNEY	Budgeted	YTD Expenditures	Balance	Percentage Used
	23,150.00	10,665.00	12,485.00	46.07%



Notes: 41520-235 Memberships are at 83.33%. This is due to paying for Jennifer Noe and Larry Craig.

CITY CLERKS	Budgeted	YTD Expenditures	Balance	Percentage Used
	92,703.00	61,329.54	31,373.46	66.16%

PLANNING AND ZONING	Budgeted	YTD Expenditures	Balance	Percentage Used
	22,666.00	7,644.98	15,021.02	33.73%



CODES	Budgeted	YTD Expenditures	Balance	Percentage Used
	38,928.00	13,449.52	25,478.48	34.55%



POLICE	Budgeted	YTD Expenditures	Balance	Percentage Used
	416,175.00	221,329.00	194,846.00	53.18%



Notes: 42100-235 Memberships are over by \$72.78.
 42100-283 Out of Town Expenses is over by \$318.50
 42100-295 Maintenance Contracts is over by \$56.44
 42100-320 Operating Supplies is over by \$54.95

FIRE	Budgeted	YTD Expenditures	Balance	Percentage Used
	162,679.00	81,077.08	81,601.92	49.84%



Notes: 42200-241 Electric is at 68.05%
 42200-246 Cable is over by \$205.99
 42200-262 R&M Equipment is at 89.15%.
 42200-266 R& M Buildings is at 89.75%.
 42200-316 Machinery & Equipment is at 88.56%.

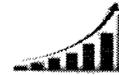
STREETS	Budgeted	YTD Expenditures	Balance	Percentage Used
	370,538.00	302,892.95	67,645.05	81.74%



Notes: 43100-266 R&M Buildings is at 80.05%.
 43100-268 R&M Roads is at 93.59%.
 43100-313 Safety Equipment is at 93.46%.
 43100-316 Machinery and Equipment is at 93.46%

43100-452 Road Salt is at 92.65%.

STREET AID	Budgeted	YTD Expenditures	Balance	Percentage Used
	72,345.00	56,732.49	15,612.51	78.42%



Notes: 43100-269 Annual Paving is at 100.00%.

PARK	Budgeted	YTD Expenditures	Balance	Percentage Used
	252,647.00	138,201.10	114,445.90	54.70%



Notes: 44700-242 Water is at 88.23%.
 44700-262 R&M Equipment is at 77.16%
 44700-283 Out of Town Expense is at 99.01% .
 44700-363 Soccer is at 70.14%
 44700-366 Art In The Park is at 97.19%.
 44700-368 Egg Hunt is over by \$217.02
 44700-532 Land Rental is at 101.14%

DEBT	Budgeted	YTD Expenditures	Balance	Percentage Used
	440,895.00	45,036.25	395,858.75	10.21%



DRUG FUND REVENUE	Budgeted	Realized	Unrealized	Percentage Realized
	750.00	4,252.08	0.00	566.94%



DRUG FUND EXPENDITURES	Budgeted	YTD Expenditures	Balance	Percentage Used
	34,425.00	8,073.19	26,351.81	23.45%



Notes: 42100-326 Clothing and Uniforms is at 69.64%.

ADEQUATE FACILITY TAX REVENUE	Budgeted	Realized	Unrealized	Percentage Realized
	1,075.00	7,417.28	0.00	689.98%



AFT EXPENDITURES	Budgeted	YTD Expenditures	Balance	Percentage Used
	10,000.00	10,000.00	0.00	100.00%



SEWER REVENUE	Budgeted	Realized	Unrealized	Percentage Realized	
	399,244.00	298,407.87	100,836.13	74.74%	

SEWER EXPENDITURES	Budgeted	YTD Expenditures	Balance	Percentage Used	
	460,816.00	285,121.10	175,694.90	61.87%	

Notes: 52200-241 Electric is at 72.28%
52200-322 Chemical, Laboratory and Medical Supplies is at 74.14%

9a.

RESOLUTION #16-003

**A RESOLUTION ENDORSING THE APPLICATION TO PARTICIPATE
IN THE TENNESSEE DOWNTOWNS PROGRAM**

WHEREAS, the Tennessee Downtowns program has been created to help communities fully understand what it takes to embark on a comprehensive revitalization effort for downtown through a 24 month education and grant process; and

WHEREAS, the Tennessee Department of Economic & Community Development will be selecting Tennessee cities to participate in the Tennessee Downtowns program based on a competitive application process;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Kingston Springs as follows:

THAT, the Board of Commissioners endorses the submission of this application and agrees to participate in the Tennessee Downtowns program if selected; and

THAT, the Board of Commissioners endorses the goal of economic revitalization of the downtown within the context of the preservation and rehabilitation of its historic buildings; and

THAT, the Board of Commissioners endorses the Downtown Revitalization Steering Committee members participation in all required meetings/training sessions for the Tennessee Downtowns program; and

THAT, the Board of Commissioners endorses the Town of Kingston Springs as the non-profit organization to house the Downtown Revitalization Steering Committee and serve as the financial conduit for associated grants.

READ AND ADOPTED this the _____ day of _____, 2016.

Francis A. Gross, Mayor

ATTEST:

Debbie K. Finch, City Recorder

APPROVED AS TO FORM AND LEGALITY:

Jennifer Noe, City Attorney

96

Bid Opening
 Beck Meeting Hall (420 N. Main St.)
 Monday, March 7, 2016; 12:00 p.m.

Vehicle Maintenance	Charge for Pickup/Delivery	Minimum Charge	Hourly Charge After Minimum	Other	Schedule of Fees	Business License	Proof of Liability Insurance	Drug Free Affidavit	Proof of Workman's Comp Insurance	Completed Reference Sheet
Wells Equipment Repair	\$100	None	\$70		X	X	X	X	X	X

General Construction	Minimum Charge	Charge per hour after minimum (2+)	Charge per hour after minimum (3+)	Other	Schedule of Fees	Business License	Proof of Liability Insurance	Drug Free Affidavit	Proof of Workman's Comp Insurance	Bid Sheet & Completed References	Contractor's License
Bowers Excavating	\$360	\$180	\$270	Labor: \$30 hourly	X	X	X	X	X	X	X

Septic Pumping	Charge per 1,000 gallons residential	Charge per 1,000 gallons commercial			Schedule of Fees	Business License	Proof of Liability Insurance	Drug Free Affidavit	Proof of Workman's Comp Insurance	Bid Sheet & Completed References	Contractor's License
Elite Septic & Sewer Service	\$215	\$215			X	X	X	X	X	X	X

Electrical	Hourly charge for journeyman electrician	Hourly charge for apprentice	Hourly charge for bucket truck	Other	Schedule of Fees	Business License	Proof of Liability Insurance	Drug Free Affidavit	Proof of Workman's Comp Insurance	Bid Sheet & Completed References
Stansell Electric Co. Inc.	\$62.50	\$38.00	\$59.50	OT/Holiday = X1.5/2	X	X	X	X	X	X

Sewer System Repair	Charge per hour	Minimum charge			Schedule of Fees	Business License	Proof of Liability Insurance	Drug Free Affidavit	Proof of Workman's Comp Insurance	Bid Sheet & Completed References	Contractor's License	Copy of Wastewater Collections II Certification
Bowers Excavating	\$90	\$360			X	X	X	X	X	X	X	No
Elite Septic & Sewer Repair	\$85	\$340			X	X	X	X	X	X	X	X

Paving Repair	Charge per square foot of pavement	Minimum charge	Asphalt cost at time of bid	Charge per square foot of infrared repair	Schedule of Fees	Business License	Proof of Liability Insurance	Drug Free Affidavit	Proof of Workman's Comp Insurance	Bid Sheet & Completed References	Contractor's License	Asphalt price verification
Sessions Paving Company	\$6.88	\$885	\$50.25-\$59.25	\$9.64	X	X	X	X	X	X	X	X
Pavement Restorations Inc.	\$7.00	\$1,000	\$70.00	\$5.50	X	X	X	X	X	X	X	X
Jarrett Builders	\$6.20	\$950	\$57.00-\$67.00	\$5.74	X	X	X	X	X	X	X	X

Mowing	City Park charge	LL Burns Park charge	Disc golf charge	Sewer plant charge	Other	Schedule of Fees	Business License	Proof of Liability Insurance	Drug Free Affidavit	Proof of Workman's Comp Insurance	Bid Sheet & Completed References
LT's Lawn Service	\$160	\$360	\$60	\$120		X	X	X	X	X	X
Russell Landscape of Tennessee, LLC	\$140.13	\$272.88	\$134.13	\$140.12		X	X	X	X	X	X
Cleancut Services	\$220	\$280	\$130	\$60		X	X	X	X	X	X

10a.



PROPERTY DISPOSAL
(ONCE COMPLETED PLEASE RETURN TO CITY RECORDER)

DATE 10 March 2016

DEPARTMENT General Government

ITEM Office Chair (

00271
)

HOW MANY 1

DISPOSAL Thrown Away
(THROWN AWAY, SURPLUSED, ETC.)

DISPOSAL DATE 10 March 2016

SIGNATURE [Signature]