



**Town of Kingston Springs**  
 Building and Codes Department  
 P.O. Box 256  
 396 Spring Street  
 Kingston Springs, TN 37082  
 Office 615.952.2110 Ext 24

## APPLICATION FOR DECK PERMIT

Parcel ID# \_\_\_\_\_

Permit Number:  
 \_\_\_\_\_

Expiration Date:  
 \_\_\_\_\_

### PROPERTY OWNER INFORMATION

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

### PROJECT INFORMATION

Address: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Lot#: \_\_\_\_\_

Sq. Foot: \_\_\_\_\_ Dimension: \_\_\_\_\_ Project Value: \$ \_\_\_\_\_

### CONTRACTOR INFORMATION

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

### PROJECT INFORMATION

**Required Documentation: Site Plan, Deck Structure Worksheet**

Project Description:

Deck 1 Size: \_\_\_\_\_ Feet \_\_\_\_\_ Inches by \_\_\_\_\_ Feet \_\_\_\_\_ Inches

Deck 2 Size: \_\_\_\_\_ Feet \_\_\_\_\_ Inches by \_\_\_\_\_ Feet \_\_\_\_\_ Inches

Deck 3 Size: \_\_\_\_\_ Feet \_\_\_\_\_ Inches by \_\_\_\_\_ Feet \_\_\_\_\_ Inches

Project Value: \$ \_\_\_\_\_

# DECK STRUCTURE WORKSHEET

EACH DECK/SECTION REQUIRES A SEPARATE WORKSHEET

Fill in spaces of check box where applicable:

Deck # \_\_\_\_\_

Height of Deck from Grade in inches: \_\_\_\_\_

Joist Size (2x8 minimum): 2 x \_\_\_\_\_

Actual Joist Span: \_\_\_\_\_

(longest span from ledger to beam or beam to beam)

Spacing of floor joists (check one):  16" On-Center  24" On-Center  Other \_\_\_\_\_

Beam Size (double) 2" x \_\_\_\_\_ Beam Size (triple) 2" x \_\_\_\_\_ Actual Beam Span \_\_\_\_\_

(longest span from post to post)

4 x 4 Posts (5' max deck height)

6 x 6 Posts (14' max deck height)

4 x 6 Posts (5' max deck height)

Other \_\_\_\_\_

Deck will be attached to house/ structure

Deck will NOT be attached to house/structure

If deck will be attached to house, footers must extend a minimum of 42" below grade. If deck will not be attached it must: Have 1 inch space between house and be between 4" and 8 1/4" from any door threshold. Decks shall not be attached to veneers, overhangs, or bay windows.

If attached to house; size of Ledger Board: 2 x \_\_\_\_\_

5/4 P.T. Decking Board  2 x 6 P.T. Decking Board  Composite Decking (all types)

Stairway Width (36" min.) \_\_\_\_\_ Stairway Tread Depth (9 3/4" min.) \_\_\_\_\_

Stairway Riser Height (8 1/4" max.) \_\_\_\_\_

Stairway Handrail Height (34" to 38" from nosing of each step) \_\_\_\_\_

Guardrail Height (min. of 36" for walking surfaces 30" above adjacent grade/surface) \_\_\_\_\_

# SETBACK REQUIREMENTS

It is the responsibility of the applicant to comply with the placement of any improvements on a lot (footings, foundation, etc.) in accordance with the minimum required building setback lines on the front, rear, and side of the property. These requirements are set by the Zoning District the property is located in, as well as by other plans, plats or restrictive covenants of record. The Town of Kingston Springs and its planning commission will gladly provide information on setback requirements established by the town's zoning ordinance, but is not responsible for providing information or enforcing requirements from plats of record or restrictive covenants.

The applicant must determine that all minimum setback requirements are met and are strongly encouraged to use a licensed surveyor to establish certainty. Additionally, it is the applicant's responsibility to place the improvement within the building envelope and not encroach upon restricted lot areas such as the septic disposal field and public utility and drainage easements. Should this office question the placement of the building at the time of the footing inspection, a surveyor's certificate will be required. Failure to comply will not guarantee a variance will be granted or required. However, it may have a financial impact on the applicant with regard to third parties such as a mortgage lender. If you have any questions, please contact the Building Inspector.

I have read and understand the Town of Kingston Springs policy regarding setback requirements.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# ZONING VERIFICATION

The Zoning Ordinance can be read online at [www.kingstonsprings.net](http://www.kingstonsprings.net)

## SUBJECT PROPERTY:

ADDRESS: \_\_\_\_\_

MAP: \_\_\_\_\_ GROUP: \_\_\_\_\_ PARCEL: \_\_\_\_\_

ZONING DISTRICT OF SUBJECT PROPERTY: \_\_\_\_\_

INTENDED USE OF PROPERTY: \_\_\_\_\_

Check all that apply:

NEW BUILDING CONSTRUCTION WILL OCCUR

EXISTING STRUCTURE TO BE USED

REMODELING OF EXISTING LOCATION TO OCCUR.

ACCESSORY STRUCTURE ONLY (STORAGE, GARAGE, SWIMMING POOL

DRIVEWAY, ROOF OR FENCE STRUCTURE TO BE CONSTRUCTED

*I hereby state that I have read the requirements and permitted uses of the Zoning District listed above and understand their limits.*

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Printed Name

## APPLICANT -DO NOT WRITE BELOW THIS LINE

This zoning verification must be signed by the appropriate Town official before ANY building permits can be approved or issued.

The proposed use for the subject property is appropriate for its current zoning district.

The proposed use for the subject property is NOT appropriate for its current zoning district.

Verified by: \_\_\_\_\_

Town of Kingston Springs

\_\_\_\_\_  
Date

I hereby certify that all work related to this application will be performed in accordance with all applicable town, and state laws and codes pertaining to building construction, and demolition and the information submitted and contained herein is accurate and correct. I further certify that I am the owner or an authorized agent of the property owner listed in this application, and have authority to make application for work to be performed.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Printed Name

**\*\*DOUBLE PERMIT FEES WILL BE CHARGED FOR WORK STARTED PRIOR TO OBTAINING PERMITS\*\***

Permit Fees:           \$50.00   (32690 – Deck)

Date Paid: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

## **Office Use Only**

Approved/Rejected By: \_\_\_\_\_  
Town of Kingston Springs

\_\_\_\_\_  
Date

Comments: