



**BOARD OF COMMISSIONERS
CALLED MEETING MINUTES**

JULY 14, 2015

1. CALL TO ORDER:

Mayor Gross called the meeting to order at 8:00 a.m.

A. Roll Call of Voting Members

Gary Corlew, City Commissioner	Present
Tony Gross, Mayor	Present
Gordon Lampley, City Commissioner	Present
Bob Stohler, Vice Mayor	Present
Glenn Remick, City Commissioner	Present

B. Non-Voting Staff

Mike McClanahan, Assistant City Manager	Present
Debbie Finch, Assistant City Mgr./Recorder	Present
Larry Craig, City Attorney	Present
Eugene Ivey, Chief of Police and Fire	Present
Brandy Miniat, Park Director	Present
Clint Biggers, Public Works Director	Present

2. NEW BUSINESS:

A. Amending the 2015-2016 Budget:

Mayor Gross stated that all commissioners had received the worksheets from City Recorder, Debbie Finch showing that the 2015-2016 Budget must be amended to cover the following:

- Reduction of sales tax revenue from the closing of McDonalds
- Harpeth Meadows Paving
- Brush Creek Bridge
- Increasing the Inspection Fee for Package Liquor

City Engineer, Jeff Stevens explained the following adjustments made to the annual paving:

- The contractor had better pricing,
- The removal of CS mix on lower traffic areas. He stated that the removal of the CS mix would not affect the longevity.



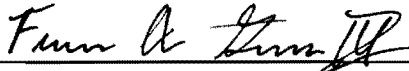
**BOARD OF COMMISSIONERS
CALLED MEETING MINUTES**

The board of commissioners requested that City Recorder, Debbie Finch prepare the following amendments for the July 16, 2015 meeting:

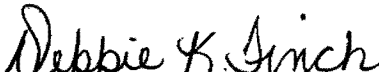
- Remove the History Project (Leaving \$2,000 to pay for work already completed).
- Reduce the cost of the web page from \$5,000 to \$3500.
- Remove the Farmer's Market electric pole -\$3,000.
- Remove the Mini X Machine - \$17,500.
- Remove the Basketball/ Skate Park - \$15,000.
- Appropriate spending \$24,000 from the Reserve Fund that was appropriated in the 14-15 budget for paving and was not used.

3. ADJOURNMENT:

A motion for adjournment was made by Commissioner Remick and seconded by Vice Mayor Stohler. The motion passed unanimously and Mayor Gross adjourned the meeting at 8:59 a.m.



Francis A. Gross, III
Mayor



Debbie Finch
Assistant City Mgr./Recorder

GENERAL FUND -Calculating Beginning Fund Balance for 2015-2016

6/22/2015

ASSETS/REVENUE	
General Checking	313,365.19
General Money Market	102,122.84
Additional 1/2 Cent Sales Tax Money Market	151,164.60
Petty Cash Court	250.00
Petty Cash General Fund	250.00
Pass-Through	0.00
Due From State for ACV	0.00
Remaining Projected Revenue	82,026.73
TOTAL REVENUE	649,179.36

LIABILITIES/EXPENDITURES	
To Designated Funds	0.00
Due to Life Insurance of Alabama	0.00
Refund Customer Deposits	1,750.00
Remaining Projected Expenditures	
General Government	11,904.00
Administrative	2,707.00
City Council	0.00
Judicial	0.00
City Attorney	3,679.00
City Clerk	1,494.00
Planning and Zoning	7,564.00
Codes	7,715.00
Police	9,324.00
Fire	6,813.00
Street	4,260.00
Street Aid	4,084.00
Park	13,384.00
Debt	2,041.00
TOTAL EXPENDITURES	76,719.00
AVAILABLE FUNDS	572,460.36

DESIGNATED FUNDS	Debit	Credit	Balance
PSD Veh. Replacement	66,316.98		66,316.98
Reserve Fund	399,291.19		399,291.19
Future Land & Buildings	30,950.98		30,950.98
Code Veh. Replacement	30,364.77	19,594.81	10,769.96
Street Veh. Replacement	18,811.40		18,811.40
Park Veh. Replacement	5,284.34		5,284.34
Tax Reappraisal	9,857.47		9,857.47
5K Run Savings	8,899.13	8,899.13	0.00
Fire Fighters Assoc. Savings	82,679.12		82,679.12
Christmas Decoration Savings	2,502.96		2,502.96
TOTAL DESIGNATED FUNDS			626,464.40

City Manager Car

Disk Golf

BEGINNING FUND BALANCE 2015-2016	1,198,924.76
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GENERAL FUND -Approved Budget vs Amended Budget

	Approved Budget <i>Does not include Bridge, HMeadows, McDonalds, Wholesale Liquor Increase, Engineering and Contingencies for paving</i>	Budget w/Adjustments <i>Does include Bridge, HMeadows, McDonalds, Wholesale Liquor Increase, Engineering and Contingencies for paving</i>
BEGINNING FUND BALANCE 2015-2016	1,198,924.76	1,198,924.76
2015-2016 REVENUE	1,921,173.00	1,909,673.00
2015-2016 EXPENDITURES	-2,241,519.00	-2,331,726.00
ENDING FUND BALANCE 2015-2016	878,578.76	776,871.76
LESS DESIGNATED FUNDS	-626,464.40	-626,464.40
BALANCE	252,114.36	150,407.36
LESS HOLDING	-200,000.00	-200,000.00
BALANCE	52,114.36	-49,592.64
ENDING AVAILABLE FUNDS FOR 2015-2016	52,114.36	-49,592.64

OPTIONS TO RESOLVE	-49,592.64
History Project	8,000.00
	-41,592.64
Web Page	5,000.00
	-36,592.64
Farmer's Market Electric Pole	3,000.00
	-33,592.64
25% of Cost for Mini X Machine	17,500.00
	-16,092.64
Basketball Court/ Skate Park	15,000.00
	-1,092.64
\$24,000 from Reserve appropriated in 14-15 but not used	24,000.00
	22,907.36
3% increase to employees	15,078.44
	37,985.80

Could eliminate some roads from paving

Could remove or reduce "Holding" (Not recommended...theses are the funds used to operate the city until property tax revenue come in).

Could use Reserve Fund (Not recommended...this fund was established for natural disasters).

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KINGSTON SPRINGS - PAVING - AMENDED BUDGET

2015 ANNUAL PAVING & ROADWAY IMPROVEMENTS PROJECT
 LAKESIDE ROAD, LOVE STREET, MAPLE STREET, MATTHEW COURT & TIMBER RIDGE ROAD
 HARPETH MEADOWS SUBDIVISION - ALLISON COURT, ASHLEY LANE, EVERGREEN COURT & MAGNOLIA COURT

COUNTY Cheatham ROUTE NO. _____ DATE 06/22/15 SHEET NO. 1 OF 1
 ESTIMATE PREPARED BY Jeffrey D. Stevens, P.E. TITLE City Engineer CHECKED BY Mike McClanahan

PAVING - TENNESSEE VALLEY PAVING					
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
208-01	SHOULDERS AND DITCHES	L.M.	2.4	\$500.00	\$1,200.00
307-01.15	ASC MIX (PG64-22) (BPMLC-HM) GRADING CS	TON	170	\$81.00	\$13,770.00
403-01	BITUMINOUS MATERIAL FOR TACK COAT (TC)	TON	5	\$800.00	\$4,000.00
411-01.10	ACS MIX, GRADING "D"	TON	1,225	\$80.00	\$98,000.00
712-01	TRAFFIC CONTROL	L.S.	1	\$10,350.00	\$10,350.00
716-05.01	PLASTIC PAVEMENT MARKING (4" LINE)	L.M.	0.6	\$1,500.00	\$900.00
716-05.05	PAINTED PAVEMENT MARKING (STOP LINE)	L.F.	100	\$10.00	\$1,000.00
TOTAL PAVING COST					\$129,220.00

NOTES:

- 1 REMOVED CONTIGENCY ITEMS FROM PAVING CONTRACTOR'S BID. ITEMS ARE NOT TO BE USED DUE TO FUNDING CONSTRAINTS
- 2 REDUCED PAVEMENT QUANTITIES IN ITEM NO. 307-01.15. THIS BINDER PAVING MIX IS UNNECESSARY FOR SOME OF THE ROADS.
- 3 BUDGET CHANGES HAVE BEEN DISCUSSED WITH PAVING CONTRACTOR AND HAVE BEEN AGREED UPON.

Plus 10% Contingencies
12,922.00

Plus 10% Engineer Cost
12,922.00

155,064

Total Paving in Budget.

KINGSTON SPRINGS - BRIDGE - AMENDED BUDGET

BRIDGE REPLACEMENT - BRUSH CREEK ROAD OVER BRANCH TO BRUSH CREEK

COUNTY Cheatham ROUTE NO. _____ DATE 06/22/15 SHEET NO. 1 OF 1

ESTIMATE PREPARED BY Jeffrey D. Stevens, P.E. TITLE City Engineer CHECKED BY Mike McClanahan

PAVING - TENNESSEE VALLEY PAVING					
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
303-01	MINERAL AGGREGATE, TYPE A BASE, GRADING D	TON	100	\$13.00	\$1,300.00
403-01	BITUMINOUS MATERIAL FOR TACK COAT (TC)	TON	1	\$800.00	\$800.00
411-01.10	ACS MIX, GRADING "D"	TON	40	\$80.00	\$3,200.00
TOTAL PAVING COST					\$5,300.00

SLAB BRIDGE - JENKINS & JENKINS					
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
202-04.01	REMOVAL OF STRUCTURES (EXISTING CULVERTS)	L.S.	1	\$6,829.00	\$6,829.00
209-08.03	TEMPORARY SILT FENCE (WITHOUT BACKING)	L.F.	300	\$2.00	\$600.00
209-09.01	SAND BAGS	BAG	150	\$0.50	\$75.00
303-01.02	GRANULAR BACKFILL (BRIDGES)	TON	250	\$23.00	\$5,750.00
604-02.01	CLASS "A" CONCRETE (BOX BRIDGES)	C.Y.	45	\$660.00	\$29,700.00
604-02.02	STEEL BAR REINFORCEMENT (BOX BRIDGES)	LB.	11,100	\$0.70	\$7,770.00
705-01.04	METAL BEAM GUARD FENCE	L.F.	50	\$45.00	\$2,250.00
705-04.04	GUARDRAIL TERMINAL (TYPE 21)	EACH	4	\$1,900.00	\$7,600.00
709-05.06	MACHINED RIP-RAP (CLASS A-1)	TON	100	\$28.66	\$2,866.00
TOTAL BRIDGE COST					\$63,440.00

TOTAL BUDGET AMOUNT \$68,740.00

NOTES:

- 1 REMOVED PAVING FROM BRIDGE CONTRACTOR'S BID. PAVING FOR BRIDGE TO BE PERFORMED BY TENNESSEE VALLEY PAVING
- 2 BUDGETS CHANGES HAVE BEEN DISCUSSED WITH BOTH CONTRACTORS AND HAVE BEEN AGREED UPON.
- 3 REMOVED TRAFFICE CONTROL FROM BRIDGE CONTRACTOR'S BID. TRAFFIC CONTROL TO BE PERFORMED BY TOWN.

plus 10% Contingencies
\$ 6874.00

Plus 10% Engineering
\$ 6874.00

82,488.00

KINGSTON SPRINGS - PAVING & BRIDGE - AMENDED BUDGET

2015 ANNUAL PAVING & ROADWAY IMPROVEMENTS PROJECT
 LAKESIDE ROAD, LOVE STREET, MAPLE STREET, MATTHEW COURT & TIMBER RIDGE ROAD
 HARPETH MEADOWS SUBDIVISION - ALLISON COURT, ASHLEY LANE, EVERGREEN COURT & MAGNOLIA COURT
 BRIDGE REPLACEMENT - BRUSH CREEK ROAD OVER BRANCH TO BRUSH CREEK

COUNTY Cheatham ROUTE NO. _____ DATE 06/18/15 SHEET NO. 1 OF 1

ESTIMATE PREPARED BY Jeffrey D. Stevens, P.E. TITLE City Engineer CHECKED BY Mike McClanahan

PAVING - TENNESSEE VALLEY PAVING					
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
208-01	SHOULDERS AND DITCHES	L.M.	2.4	\$500.00	\$1,200.00
307-01.15	ASC MIX (PG64-22) (BPMLC-HM) GRADING CS	TON	170	\$81.00	\$13,770.00
403-01	BITUMINOUS MATERIAL FOR TACK COAT (TC)	TON	6	\$800.00	\$4,800.00
411-01.10	ACS MIX, GRADING "D"	TON	1,265	\$80.00	\$101,200.00
712-01	TRAFFIC CONTROL	L.S.	1	\$10,350.00	\$10,350.00
716-05.01	PLASTIC PAVEMENT MARKING (4" LINE)	L.M.	0.6	\$1,500.00	\$900.00
716-05.05	PAINTED PAVEMENT MARKING (STOP LINE)	L.F.	100	\$10.00	\$1,000.00
TOTAL PAVING COST					\$133,220.00

SLAB BRIDGE - JENKINS & JENKINS					
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
202-04.01	REMOVAL OF STRUCTURES (EXISTING CULVERTS)	L.S.	1	\$6,829.00	\$6,829.00
209-08.03	TEMPORARY SILT FENCE (WITHOUT BACKING)	L.F.	300	\$2.00	\$600.00
209-09.01	SAND BAGS	BAG	150	\$0.50	\$75.00
303-01.02	GRANULAR BACKFILL (BRIDGES)	TON	250	\$23.00	\$5,750.00
604-02.01	CLASS "A" CONCRETE (BOX BRIDGES)	C.Y.	45	\$660.00	\$29,700.00
604-02.02	STEEL BAR REINFORCEMENT (BOX BRIDGES)	LB.	11,100	\$0.70	\$7,770.00
705-01.04	METAL BEAM GUARD FENCE	L.F.	50	\$45.00	\$2,250.00
705-04.04	GUARDRAIL TERMINAL (TYPE 21)	EACH	4	\$1,900.00	\$7,600.00
709-05.06	MACHINED RIP-RAP (CLASS A-1)	TON	100	\$28.66	\$2,866.00
712-01	TRAFFIC CONTROL	L.S.	1	\$3,500.00	\$3,500.00
TOTAL BRIDGE COST					\$66,940.00

TOTAL BUDGET AMOUNT \$200,160.00

NOTES:

- 1 REMOVED PAVING FROM BRIDGE CONTRACTOR'S BID. PAVING FOR BRIDGE TO BE PERFORMED BY TENNESSEE VALLEY PAVING
- 2 REMOVED CONTINGENCY ITEMS FROM PAVING CONTRACTOR'S BID. ITEMS ARE NOT TO BE USED DUE TO FUNDING CONSTRAINTS
- 3 REDUCED PAVEMENT QUANTITIES IN ITEM NO. 307-01.15. THIS BINDER PAVING MIX IS UNNECESSARY FOR SOME OF THE ROADS.
- 4 BUDGETS CHANGES HAVE BEEN DISCUSSED WITH BOTH CONTRACTORS AND HAVE BEEN AGREED UPON.

BIDDERS LIST

**PROJECT: 2015 ANNUAL PAVING PROJECT
MAPLE STREET, LOVE STREET, LAKESIDE COURT, MATTHEW COURT & TIMBER RIDGE COURT
CITY: TOWN OF KINGSTON SPRINGS, TENNESSEE**

BID OPENING: June 16, 2015 @ 2:00 p.m.

BIDDERS	BID AMOUNT
1. TENNESSEE VALLEY PAVING	\$ 139,435.00
2. SESSIONS PAVING CO., INC.	\$ 176,126.25
3. HOLLAND CONTRACTORS	\$ 149,047.00
4. GIBBS BROTHERS	\$ 157,548.00

BIDDERS LIST

**PROJECT: BRIDGE REPLACEMENT
BRUSH CREEK ROAD OVER BRANCH TO BRUSH CREEK
CITY: TOWN OF KINGSTON SPRINGS, TENNESSEE**

BID OPENING: June 16, 2015 @ 2:00 p.m.

BIDDERS	BID AMOUNT
1. CONCRETE STRUCTURES	<u>\$ 89 527.00</u>
2. JENKINS & JENKINS	<u>\$ 80 384.00</u>

TOWN OF KINGSTON SPRINGS - BID OPENINGS

JUNE 16, 2015

2:00 p.m.

	<u>Attendee</u>	<u>Company</u>	<u>Phone</u>
①	Jeffrey D. Stevens	Solier Engineering	615-331-1441
②	Clint Biggers	Town of K.S.	615-887-5400
③	Jonathan Brown	Gibbs Brothers	615-593-7224
④	DAN EUBANK	TVP	615-394-2686
⑤	BOBBY SPEIANT	CONC. STRUCTURES	615-789-4020
⑥	Michael Jenkins	Jenkins & Jenkins Inc.	931-229-3558 ³⁰⁵⁶

COMPARISON OF WHOLESALE LIQUOR TAX AT 5% and 8%

15,000 ÷ 12 =
1500 monthly.
1500 x 9 =
13,500
15-16 Budget

GROSS SALES - 2013-14	\$	
TAX COLLECTED BY THE CITY @ 5% IN 2013-14	\$	30,572
PROJECTED TAX AT 8%	\$	48,915
DIFFERENCE IN COLLECTED AMOUNT IF RAISED TO 8%	\$	18,343

EXAMPLES OF EFFECT TO RETAIL COST

	CURRENT RETAIL	3% INCR
LIQUOR - BTL	\$ 15.00	\$ 0.45
LIQUOR - BTL	\$ 22.00	\$ 0.66
LIQUOR - BTL	\$ 35.00	\$ 1.05
LIQUOR - BTL	\$ 50.00	\$ 1.50
LIQUOR - CASE	\$ 200.00	\$ 6.00