



**Kingston Springs Board of Commissioners
Regular Business Meeting Agenda
January 21, 2016**

1. Call to Order:

The meeting was called to order by _____ at _____ p.m.

A. Pledge of Allegiance.

B. Commissioners in Attendance:

Gary Corlew _____ Tony Gross _____ Gordon Lampley _____

Glenn Remick _____ Bob Stohler _____

C. In Attendance not Voting.

Mike McClanahan _____ Jennifer Noe _____ Debbie Finch _____

Clint Biggers _____ Eugene Ivey _____ Brandy Miniati _____

D. Declaration of Quorum by Mayor.

2. Approval of Minutes:

A. Minutes of the December 17, 2015 public hearing meeting have been

circulated. Corrections _____

Motion to approve _____ Second _____

B. Minutes of the December 17, 2015 beer board meeting have been circulated.

Corrections _____

Motion to approve _____ Second _____

C. Minutes of the December 17, 2015 regular business meeting have been

circulated. Corrections _____

Motion to approve _____ Second _____

3. **Confirmation of the Agenda.**

Motion to approve _____ Second _____

4. **Announcements from Commissioners:**

5. **Community Input and Concerns: (When the Mayor asks, please raise your hand if you wish to speak. When recognized by the Mayor, please stand, state your name and address).**

6. **Consent Agenda:**

A. **City Manager's Report**

B. **Department Reports**

C. **Financial Report**

Motion to Approve _____ Second _____

7. **Updates:**

A. **Legal – City Attorney**

8. **Unfinished Business:**

9. **New Business:**

A. **Reappointment of Chuck Sleighter and Tom Cullen to the Planning Commission. New term 2016-2019.**

B. **Resolution #16-001: Donation to 'The Ark'**

C. **Resolution #16-002: Use of Meeting Room by the Cheatham County Veterans Service Office.**

D. **Approval to advertise for bids for miscellaneous services**

10. **Monthly Discussions:**

11. **Other (For Discussion Only).**

12. **Adjourn:**

_____ adjourned the meeting at _____ p.m.



**BOARD OF COMMISSIONERS
PUBLIC HEARING MINUTES**

DECEMBER 17, 2015

1. Call to Order:

Mayor Gross called the meeting to order at 7:25 p.m.
The Public Hearing was advertised in the *South Cheatham Advocate* newspaper
December 4, 2015.

2. Ordinance 15-011 – Section 13-150 (4) of the Municipal Code:

Mayor Gross explained the ordinance to the public. No one spoke for or against the ordinance.

4. Adjournment:

Mayor Gross adjourned the meeting at 7:26 pm.

Francis A. Gross, III
Mayor

Debbie Finch
City Recorder



**BEER BOARD
MEETING MINUTES**

DECEMBER 17, 2015

1. CALL TO ORDER:

Mayor Gross called the meeting to order at 7:17 p.m.

2. Roll Call of Voting Members

Gary Corlew, City Commissioner	Present
Tony Gross, Mayor	Present
Gordon Lampley, City Commissioner	Present
Glenn Remick, City Commissioner	Present
Bob Stohler, Vice Mayor	Present

3. Non-Voting Staff

Mike McClanahan, City Manager	Present
Jennifer Noe, City Attorney	Present

4. Declaration of Quorum by Mayor

5. A Request for On Premise Beer Permit by applicant Shawn Courtney for Barleypops, LP at 132 Petro Road, Kingston Springs, Tennessee:

The application is on file at City Hall. The application fee has been paid and advertised in the Advocate newspaper on December 19, 2015.

Chief Ivey stated that a background check had been run and it came back with no issues.

Attorney Noe stated that the application is in order.

Mr. Courtney explained he hoped to open an outdoor sales area. Commissioner Remick asked about the location of the business and the location of the outdoor sales area.

Mayor Gross asked about the elimination of parking spaces for the outdoor area and if the outdoor area would meet code.



**BEER BOARD
MEETING MINUTES**

Commissioner Remick made a motion to approve the beer permit for Barleypops. The motion was seconded by Commissioner Lampley and passed unanimously.

6. ADJOURNMENT:

Mayor Gross adjourned the meeting at 7:25 p.m.

Francis A. Gross, III
Mayor

Debbie Finch
Assistant City Mgr. /Recorder



**BOARD OF COMMISSIONERS
MEETING MINUTES**

DECEMBER 17, 2015

1. CALL TO ORDER:

Mayor Gross called the meeting to order at 7:30 p.m.

A. Pledge of Allegiance

B. Roll Call of Voting Members

Gary Corlew, City Commissioner	Present
Tony Gross, Mayor	Present
Gordon Lampley, City Commissioner	Present
Glenn Remick, City Commissioner	Present
Bob Stohler, Vice Mayor	Present

C. Non-Voting Staff

Mike McClanahan, City Manager	Present
Debbie Finch, Assistant City Mgr. /Recorder	Absent
Jennifer Noe, City Attorney	Present

D. Declaration of Quorum by Mayor

2. APPROVAL OF MINUTES:

Vice Mayor Stohler made a motion to approve the minutes for November 19, 2015 regular city commission meeting and the December 14, 2015 Special Called Meeting. Commissioner Remick seconded the motion and it passed unanimously.

3. CONFIRMATION OF AGENDA:

City Manager, McClanahan asked for additional surplus items for Police and Sewer be added to 10A. Commissioner Remick made a motion to approve the agenda as amended. Commissioner Corlew seconded the motion and it passed unanimously.

4. ANNOUNCEMENTS FROM COMMISSIONERS:

Commissioner Remick stated that he really enjoyed the 50th Anniversary event that was held on December 14, 2015.

Mayor Gross stated that the board has been together for one full year and he felt they had done a good job so far.



BOARD OF COMMISSIONERS MEETING MINUTES

5. COMMUNITY INPUT AND CONCERNS:

Scott Sampson – 1204 CC Road

6. CONSENT AGENDA:

Commissioner Remick made a motion to approve the consent agenda. The motion was seconded by Commissioner Lampley and passed unanimously.

- City Manager McClanahan and Chief Ivey explained to the board that the fire department was exploring options for a new fire station. They request that the board grant permission to advertise for property. Commissioner Lampley made a motion to advertise for property. The motion was seconded by Commissioner Remick and passed unanimously.
- Chief Ivey explained the upcoming Assistant to Fire Fighters Grant for SCBA packs and bottles. Vice Mayor Stohler made a motion to endorse the grant. The motion was seconded by Commissioner Corlew and passed unanimously.
- Commissioner Corlew made a motion to increase the cost of the sign for “Anthony J. Campbell” to \$650.00. The motion was seconded by Vice Mayor Stohler and passed unanimously.

7. UPDATES:

- A. Legal – City Attorney**
No Report

8. UNFINISHED BUSINESS:

- A. Second Reading of Ordinance #15-011 – Amending Section 13-150 (4) of the Municipal Code:**
Commissioner Lampley made a motion to approve Ordinance 15-011 on second and final reading. The motion was seconded by Vice Mayor Stohler and passed unanimously.

9. NEW BUSINESS:



BOARD OF COMMISSIONERS MEETING MINUTES

A. Resolution No. 15-010 – Endorsing application for a 2016 Safe Routes to School Grant:

City Manager McClanahan explained the Safe Route to Schools application impacting Harpeth Middle School and Harpeth View Trail. Commissioner Remick made a motion to adopt Resolution 15-010. The motion was seconded by Vice Mayor Stohler and passed unanimously.

B. Discussion of city limits welcome signs:

City Manager McClanahan explained the current state of the town's city limit signs. Commissioner Remick made a motion to remove the language "Building Permits Required" now and to discuss a replacement for the language at the Commissioner's Retreat. The motion was seconded by Commissioner Lampley and passed on the following vote: Lampley-yes, Remick-yes, Gross-no, Stohler-yes and Corlew-no.

C. Discussion of proposed changes to the employee work policy::

Attorney Noe explained that the proposed changes looked okay, but that a social media policy may need to be looked at closely. She also mentioned that the tobacco prohibitions are enforceable. The board decided to revisit the recommendations at the Commissioner's Retreat.

D. Approval of additional "Secondary Meter" refunds:

Commissioner Corlew made a motion to approve the additional secondary meter refunds. Commissioner Remick seconded the motion and it passed unanimously.

10. MONTHLY DISCUSSIONS:

A. Surplus Items:

Commissioner Remick made a motion to surplus the items on the surplus list plus the two additional items requested by the city manager. Commissioner Lampley seconded the motion and it passed unanimously.

11. OTHER (For Discussion Only):



**BOARD OF COMMISSIONERS
MEETING MINUTES**

Commissioner Lampley asked that the "Commissioner's Retreat" be set for January 29th and 30th.

12. ADJOURNMENT:

Mayor Gross adjourned the meeting at 8:43 p.m.

Francis A. Gross, III
Mayor

Debbie Finch
Assistant City Mgr. /Recorder



6a.

MANAGER'S REPORT JANUARY 2016

GRANT WRITING

Last Friday, the town submitted applications to 3 grant programs totaling \$989,654 in requested funding. These include:

- Safe Routes to School (\$250,000) A bike/ped safety program at Harpeth Middle School led by KSPD & KSVFD, and a sidewalk along Harpeth View Trail. No local share. 14 applications statewide, award anticipated in mid-May.
- TDOT Multimodal (\$536,480) Sidewalks and landscaping along Luyben Hills Rd. \$26,823 or 5% local share. 31 applications statewide, award anticipated in mid-May.
- Assistance to Firefighters Grant (\$203,174) Replacement of 29 SCBA units. \$9,674 or 5% local share. Award anticipated in early March.

PARKS DEPT. BENCHMARKED

The Parks Dept. has been recognized as a 'Tier I' program by TDEC. The ranking allows the town to earn extra points on future parks, recreation, and trails, grants. It also earns the county credit towards its annual Three Star accreditation.

DISTINGUISHED BUDGET AWARD

The town has received the Distinguished Budget Presentation Award from the Government Finance Officers Association for its FY16 budget. The award is the only nation-wide budget recognition given to localities and was an additional step in 'democratizing' our budget process. The award was given due to the hard work by Debbie Finch and town staff, and because the board prioritized making government more transparent.

PUBLIC WORKS SURPLUS SWAP

The Public Works Dept. is requesting to swap a previously surplus vehicle with Elite Septic Tank Service, Inc. for a hydro-jetter. The swap benefits the department more than a potential sale of the vehicle.

UPCOMING ACTION ITEMS & EVENTS

Staff Actions

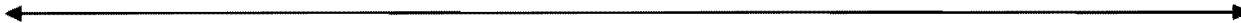
- Retreat planning
- Continuing to improve upon <http://Kingstonsprings.net>
- Collecting & tallying surveys (384 total responses as of 1/19/16. 367p:17e)

Docket Items for Next Month

- FY14 audit & retreat highlights

66.

MUNICIPAL COURT
Phillip Maxey, Municipal Court Judge



Town of Kingston Springs, Tennessee

JANUARY 1, 2016

TO: HONORABLE MAYOR GROSS & CITY COMMISSIONERS

FROM: RITA CATHEY, COURT CLERK

RE: MUNICIPAL COURT MONTHLY REPORT

Court Summary December 2015

Adult Citations Written	21
Juvenile Citations Written	7
Total Gross Citations	28

Total Gross Revenue for the Month	\$1,194.75
Less Litigation Tax (Paid to State)	-\$104.03
Drug Fines Collected	\$ 00.00
Total Net Revenue	\$1,090.72

Court Summary December 2014

Adult Citations Written	20
Juvenile Citations Written	2
Total Gross Citations	22

Total Gross Revenue for the Month	\$1,751.50
Less Litigation Tax (Paid to State)	-\$209.02
Drug Fines Collected	\$0.0000
Total Net Revenue	\$1,542.48

Second South Cheatham Utility District



American Water Works
Association

P.O. Box 309
Kingston Springs, TN 37082
615-952-3094 - Phone / 615-952-2017 - Fax



TAUD Member

TOWN OF KINGSTON SPRINGS BILLING REGISTER SUMMARY

Billing Period
Ending : 12/31/2015

REC'D JAN 07 2015

Nov. 2015 Ending Balance	38,756.95
Add Penalties:	568.64
Credits for Customers:	-1,220.60
Less Payments:	-34,254.90
Balance Forward:	3,850.09
Sewer Billing (Sales):	28,677.07
Total Account Receivable:	32,527.16

COLLECTIONS STATEMENT

Collection Dates:	<u>12/01/15 - 12/31/2015</u>
Collection Amount:	34,254.90
Less 6.5%	- 2,226.57
Secondary Meter refunds	- 337.25
Secondary Meter checks voided from 2014	+ 8.79
Amount Due	31,699.87

	Same Period <u>Last Year</u>	<u>Current Period</u>	<u>Increase or Decrease</u>
SALES	28,904.96	28,677.07	-0.8%
GALLONS	3396.3	3276.1	-3.5%

ADJUSTMENTS

101-85200-16 Brandy Gubler	Leak	-190.17
101-20120-00 Lucrecia Sanders	Leak	-246.07
101-19620-03 Phillip Russell	Leak	-708.42
101-24972-00 David Burns	Leak	-4.55
101-30230-00 Dewey Hamrick	Leak	-100.86
101-91730-02 Patsy Reeves	Credit	29.47
		-1,220.60

BILLING SUMMARY REPORT
 SERVICE BY RATE BY CLASS

CLASS BILLS CHARGES USAGE NAME

SERVICE KS SEWER
 RATE: XAI K.S. SEWER USAGE

CLASS	BILLS	CHARGES	USAGE
01	673	19102.27	21661
02	57	9528.45	11100

TOTALS	730	28630.72	32761

RATE: XBI K.S. NO USAGE

CLASS	BILLS	CHARGES	USAGE
01	2	30.90	0
02	1	15.45	0

TOTALS	3	46.35	0

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SERVICE TOTALS:	733	<u>28677.07</u>	32761
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GRAND TOTALS:	733	28677.07	
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BILLINGS For Reporting Period: 12/2015 TO 12/2015 CLASS = ALL

* End of Report: Software Solutions *

PAYMENT SUMMARY REPORT
SERVICE BY CLASS

CLASS COUNT PAYMENTS DATE BATCH NAME

SERVICE: KS SEWER

01	654	22488.31			
02	55	11766.59			
	=====	=====			
SERVICE TOTALS:	709	34254.90			

	=====	=====			
GRAND TOTALS:	709	34254.90			
	=====	=====			

PAYMENTS For Reporting Period: 12/2015 TO 12/2015 CLASS = ALL

* End of Report: Software Solutions *



Town of Kingston Springs, Tennessee

January 1, 2016

TO: HONORABLE MAYOR GROSS & CITY COMMISSIONERS

FROM: JAMES PARKS, CODES OFFICIAL

RE: CODES ENFORCEMENT MONTHLY REPORT

Properties/Issues Unresolved:

Final notice sent on Burns-Nix property on Love St.

A citation will be issued on 1-15-16

Other Notes:

Statistics:

Permits Issued	December 2014	December 2015
New Construction (Res./Comm.)	-	1
Demolition	-	-
Penalties	-	-
Condo Units	-	-
Fireworks	-	-
Tent	-	-
Signs	-	-
In-Ground Pools	-	-
Driveways	-	-
Additions/ Etc.	1	1
Total Permits Issued	1	2



Town of Kingston Springs, Tennessee
JANUARY 1, 2016

TO: HONORABLE MAYOR GROSS & CITY COMMISSIONERS

FROM: EUGENE IVEY, POLICE CHIEF

RE: POLICE DEPARTMENT MONTHLY REPORT

Community Relations:

Vaughan – Safe routes to school. Harpeth Middle (1-4-16)

Officer Training:

Vaughan & Palazzi – Active Shooter @ Brentwood.

Other Departmental Notes:

6c.



FINANCIAL REPORT - DECEMBER 2015

GENERAL FUND REVENUE

Budgeted	Realized	Unrealized	Percentage Realized
1,922,438.00	1,029,816.94	892,621.06	53.57%

GOOD - PERCENTAGE IS ABOVE 50%

Notes:

ALL LINE ITEMS THAT EXCEED THE BUDGET AMOUNT WILL BE ADJUSTED WITHIN THE DEPARTMENTS BUDGET.

GENERAL DEPT.

Budgeted	YTD Expenditures	Balance	Percentage Used
162,341.00	60,810.68	101,530.32	37.46%

GOOD - PERCENTAGE IS BELOW 50%

Notes:

- 41000-186 Mixed Drink to the BOE is at 124.77%. This is ok because the Mixed Drink revenue is coming in higher than projected.
- 41000-211 Postage is over due to the citizen survey. This will be refunded by the JEDB.
- 41000-222 Books, Maps, Software is over the budgeted amount by \$80.95. This is due to purchasing the Fact Book, Gov. Directory and printing Urban Growth and Major Thoroughfare maps.
- 41000-235 Memberships is at 55.97%. This is due to most memberships being due at the beginning of the budget year.
- 41000-236 Public Relations is at 56.62%. This is due to the \$2,000.00 payment made for the History Project.
- 41000-238 Off-site backup is at 50.32%.
- 41000-245 Telephone is at 50.48%.
- 41000-249 Dumpster Service is at 45.31%.
- 41000-255 Software/Hardware is at 98.11%. This is because the support payments are due July 1st.
- 41000-262 R&M Equipment, etc. is at 119.00%.
- 41000-266 R&M Buildings is at 51.04 %. This is due to having to repair the heat and air unit at Beck Meeting Hall.
- 41000-295 Maintenance Contracts is at 52.60%. This is due to most contracts being due at the beginning of the budget year.
- 41000-299 Miscellaneous is at 64.13%. This is due to \$185.00 payment for budget review for Distinguished Budget Award and for Larry Craig's reception.
- 41000-310 Office and Cleaning Supplies is at 40.84%.
- 41000-312 Office Equipment is at 57%. This is due to purchasing a new office phone and vacuum.
- 41000-373 Farmers Market is at 63.50%. This is due to port-a-jons and advertising.
- 41000-972 Projects/Improvements/Equipment (Remodel Project at City Hall) is at 94.90%.

ADMINISTRATIVE DEPT.

Budgeted	YTD Expenditures	Balance	Percentage Used
168,150.00	84,587.76	83,562.24	50.30%

OK - PERCENTAGE IS ABOVE THE 50% BY 0.30%.

Notes:

- 41110-148 Employee Education and Training is at 69.85%. This is due to \$270.00 MTAS Classes (Mike) \$1045.00 ICMA Conference (Mike) \$120.00 Seminar (Debbie) and \$175.00 TGFOA Fall Conference (Debbie)
- 41110-283 Out of Town Expense is at 51.92%. This is due to \$393.20 ICMA flight (Mike) and \$476.23 Hotel and Per Diem cost (Debbie)



FINANCIAL REPORT - DECEMBER 2015

CITY COUNCIL

Budgeted	YTD Expenditures	Balance	Percentage Used
13,319.00	5,167.20	8,151.80	38.80%

GOOD - PERCENTAGE IS BELOW 50%

JUDICIAL

Budgeted	YTD Expenditures	Balance	Percentage Used
3,000.00	1,500.00	1,500.00	50.00%

GOOD - PERCENTAGE IS AT 50%

CITY ATTORNEY

Budgeted	YTD Expenditures	Balance	Percentage Used
23,150.00	8,345.00	14,805.00	36.05%

GOOD - PERCENTAGE IS BELOW 50%

CITY CLERKS

Budgeted	YTD Expenditures	Balance	Percentage Used
92,703.00	47,178.77	45,524.23	50.89%

OK - PERCENTAGE IS ABOVE THE 50% BY 0.89%.

PLANNING AND ZONING

Budgeted	YTD Expenditures	Balance	Percentage Used
22,666.00	934.20	21,731.80	4.12%

GOOD - PERCENTAGE IS BELOW 50%

CODES

Budgeted	YTD Expenditures	Balance	Percentage Used
38,928.00	6,749.76	32,178.24	17.34%

GOOD - PERCENTAGE IS BELOW 50%

POLICE

Budgeted	YTD Expenditures	Balance	Percentage Used
424,175.00	168,745.10	255,429.90	39.78%

GOOD - PERCENTAGE IS BELOW 50%

- Notes:
- 42100-236 Public Relations is at 83.65%.
 - 42100-251 Medical is at 54.38%. This is due to physical and other exams for new officer.
 - 42100-262 R&M Equipment is at 98.60%.
 - 42100-295 Maintenance Contracts is at 101.30%.
 - 42100-320 Operating Supplies is at 99.14%.



FINANCIAL REPORT - DECEMBER 2015

FIRE

Budgeted	YTD Expenditures	Balance	Percentage Used
190,179.00	56,496.62	133,682.38	29.71%

GOOD – PERCENTAGE IS BELOW 50%

- Notes:
- 42200-241 Electric is at 50.41%
 - 42200-246 Cable is at 93.50%
 - 42200-262 R&M Equipment is at 62.66%.
 - 42200-266 R& M Buildings is at 83.17%.
 - 42200-315 Communication Equipment/Supplies is at 64.25%.
 - 42200-316 Machinery & Equipment is at 88.56%.

STREETS

Budgeted	YTD Expenditures	Balance	Percentage Used
373,538.00	282,885.70	90,652.30	75.73%

PERCENTAGE IS OVER THE PROJECTED 50%

The percentage is high due to the payments for the Brush Creek Bridge project, annual paving, purchase of road salt and repairs to Harpeth View Trail.

- Notes:
- 43100-266 R&M Buildings is at 80.05%.
 - 43100-268 R&M Roads is at 101.86%.
 - 43100-269 Annual Paving is at 91.71%.
 - 43100-313 Safety Equipment is at 93.46%.
 - 43100-316 Machinery and Equipment is at 99.57%
 - 43100-452 Road Salt is at 72.63%.

STREET AID

Budgeted	YTD Expenditures	Balance	Percentage Used
72,345.00	48,036.47	24,308.53	66.40%

PERCENTAGE IS OVER THE PROJECTED 50%

The percentage is high due to the payment for the annual paving project.

- Notes:
- 43100-269 Annual Paving is at 100.00%.



FINANCIAL REPORT - DECEMBER 2015

PARK

Budgeted	YTD Expenditures	Balance	Percentage Used
263,147.00	113,319.30	149,827.70	43.06%

GOOD - PERCENTAGE IS BELOW 50%

- Notes:
- 44700-148 Employee Education and Training is at 53%.
 - 44700-242 Water is at 87.64%. This line item is higher than usual due to water leaks.
 - 44700-283 Out of Town Expense is at 99.01% .
 - 44700-310 Office Supplies is at 67.84%
 - 44700-347 Security Monitoring is at 57.60%.
 - 44700-363 Soccer is at 50.14%
 - 44700-366 Art In The Park is at 96.37%.
 - 44700-516 Surety Bonds is at 100.00%
 - 44700-532 Land Rental is at 101.14%

DEBT

Budgeted	YTD Expenditures	Balance	Percentage Used
440,895.00	12,933.62	427,961.38	2.93%

GOOD - PERCENTAGE IS BELOW 50%

DRUG FUND REVENUE

Budgeted	Realized	Unrealized	Percentage Realized
750.00	3,939.23	0.00	525.23%

GOOD - PERCENTAGE IS OVER 50.%

DRUG FUND EXPENDITURES

Budgeted	YTD Expenditures	Balance	Percentage Used
34,425.00	6,442.83	27,982.17	18.72%

GOOD - PERCENTAGE IS BELOW 50%

- Notes:
- 42100-261 42100-326 Clothing and Uniforms is at 69.64%.

ADEQUATE FACILITY TAX REVENUE

Budgeted	Realized	Unrealized	Percentage Realized
1,075.00	5,182.58	0.00	482.10%

GOOD - PERCENTAGE IS OVER 50.%

AFT EXPENDITURES

Budgeted	YTD Expenditures	Balance	Percentage Used
10,000.00	0.00	10,000.00	0.00%

GOOD - PERCENTAGE IS BELOW 50%



FINANCIAL REPORT - DECEMBER 2015

SEWER REVENUE

Budgeted	Realized	Unrealized	Percentage Realized
399,244.00	234,245.18	164,998.82	58.67%

GOOD - PERCENTAGE IS OVER 50.%

SEWER EXPENDITURES

Budgeted	YTD Expenditures	Balance	Percentage Used
463,816.00	247,005.30	216,810.70	53.26%

PERCENTAGE IS OVER THE PROJECTED 50.%

Notes: 52200-262 R&M Equipment is at 66.06%.

9b.

RESOLUTION #16-001

A RESOLUTION pursuant to the authority granted by section 6-54-111 of the Tennessee Code Annotated, and in accordance with the Internal Control and Compliance manual for Tennessee Municipalities authorizing appropriations for financial aid of Leadership Cheatham County, a nonprofit charitable or nonprofit civic organization whose services benefit the general welfare of the residents of this municipality.

WHEREAS, The Ark is a nonprofit charitable or nonprofit civic organization whose year-round services benefit the general welfare of the residents of this municipality; and

WHEREAS, section 6-54-111 of Tennessee Code Annotated authorizes appropriation of funds for financial aid of such nonprofit charitable or nonprofit civic organizations; and

WHEREAS, the Internal Control and Compliance Manual for Tennessee Municipalities Title 4, Chapter 3, Section 1, requires that a special resolution be adopted for each such nonprofit charitable or nonprofit civic organization which is to receive such funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Kingston Springs, Tennessee, that:

Section 1. The Board of Commissioners may appropriate funds from time to time, in such amounts as is deemed proper, for the financial aid of The Ark, a non-profit charitable or nonprofit civic organization whose year-round services benefit the general welfare of the residents of this municipality.

Section 2. Such funds appropriated by the municipality for use by The Ark shall be spent for the following purposes:

- 1. Meals-on-wheels program for residents of the Town of Kingston Springs, Tennessee for the fiscal year 2015-2016.

All such funds shall be used to promote the general welfare of the residents of this municipality.

Section 3. The Ark shall comply with all requirements of section 6-54-111 of Tennessee Code Annotated and Title 4, Chapter 3, Section 1 of the Internal Control and Compliance Manual for Tennessee Municipalities, particularly with regard to submission of an annual report of its business affairs and transactions and the proposed use of the municipal assistance.

Section 4. This resolution shall take effect upon its passage, the public welfare requiring it.

PASSED: _____
Date

Francis A. Gross, III, Mayor

ATTEST:

Debbie K. Finch, City Recorder

APPROVED AS TO FORM AND LEGALITY:

Jennifer Noe, City Attorney

9c.

RESOLUTION 2016-002

A RESOLUTION AUTHORIZING THE USE OF THE TOWN OF KINGSTON SPRINGS MEETING ROOM BY THE CHEATHAM COUNTY VETERAN SERVICE OFFICE

WHEREAS, the Cheatham County Veteran Service Office, a department of Cheatham County, Tennessee, a municipal corporation, desires to utilize the Aubrey Beck Meeting Room of the Town of Kingston Springs to provide easier access to Veteran services for veterans and their families in the Town of Kingston Springs and the southern part of Cheatham County; and

WHEREAS, the Board of Commissioners find that it is in the best interests of both the Town and the Cheatham County Veteran Service Office for such office to utilize the Aubrey Beck Meeting Room on an as-needed basis.

IT IS RESOLVED by the Board of Commissioners of the Town of Kingston Springs, Tennessee, that:

In light of the service it provides to the veterans of Kingston Springs and Cheatham County and their families, the Board of Commissioners for the Town of Kingston Springs approve the as-needed use of the Town's Aubrey Beck Meeting Room by Cheatham County Veteran Service Office. Such use shall be contingent upon the County providing a copy of its current Certificate of Liability Insurance to the Town, naming the Town of Kingston Springs as an "Additional Insured," during all periods in which the Cheatham County Veteran Service Office uses the Town's facilities.

PASSED, ADOPTED AND APPROVED on this the ___ day of January, 2016.

Tony Gross, Mayor

Attest:

Debbie Finch, Town Recorder

Approved as to Form:

Jennifer Noe, City Attorney