

Kingston Springs Board of Commissioners Regular Business Meeting Agenda January 21, 2016

1.	Cal	Il to Order:						
	The	The meeting was called to order byatp.m.						
	A.	Pledge of Allegiance.						
	В.	Commissioners in Attendance:						
		Gary Corlew Tony Gross Gordon Lampley						
		Glenn Remick Bob Stohler						
	C.	In Attendance not Voting.						
		Mike McClanahan Jennifer Noe Debbie Finch						
		Clint Biggers Eugene Ivey Brandy Miniat						
	D.	Declaration of Quorum by Mayor.						
2.	Approval of Minutes:							
A. Minutes of the December 17, 2015 public hearing meeting have b								
		circulated. Corrections						
		Motion to approve Second						
	B. Minutes of the December 17, 2015 beer board meeting have been circular							
	Corrections							
		Motion to approve Second						
		Minutes of the December 17, 2015 regular business meeting have been						
	circulated. Corrections							
		Motion to approve Second						

3.	<u>Con</u>	firmation of the Agenda.					
		Motion to approve Second					
4.	Ann	ouncements from Commissioners:					
5.	han	Community Input and Concerns: (When the Mayor asks, please raise your hand if you wish to speak. When recognized by the Mayor, please stand, state your name and address).					
6.	<u>Con</u>	sent Agenda:					
	A.	City Manager's Report					
	В.	Department Reports					
	C.	Financial Report					
	Mot	ion to Approve Second					
7.	<u>Upd</u>	ates:					
	A.	<u>Legal – City Attorney</u>					
8.	Unfinished Business:						
9.	New Business:						
	A.	Reappointment of Chuck Sleighter and Tom Cullen to the Planning Commission. New term 2016-2019.					
	В.	Resolution #16-001: Donation to 'The Ark'					
	C.	Resolution #16-002: Use of Meeting Room by the Cheatham County Veterans Service Office.					
	D.	Approval to advertise for bids for miscellaneous services					
10.	Mon	athly Discussions:					
11.	Other (For Discussion Only).						
12.	Adjo	ourn: adjourned the meeting at p.m.					



BOARD OF COMMISSIONERS PUBLIC HEARING MINUTES

DECEMBER 17, 2015

1. Call to Order:

Mayor Gross called the meeting to order at 7:25 p.m. The Public Hearing was advertised in the *South Cheatham Advocate* newspaper December 4, 2015.

2. Ordinance 15-011 - Section 13-150 (4) of the Municipal Code:

Mayor Gross explained the ordinance to the public. No one spoke for or against the ordinance.

4. Adjournment:

Mayor Gross adjourned the meeting at 7:26 pm.

Francis A. Gross, III Mayor	Debbie Finch City Recorder	



BEER BOARD MEETING MINUTES

DECEMBER 17, 2015

1. CALL TO ORDER:

Mayor Gross called the meeting to order at 7:17 p.m.

2. Roll Call of Voting Members

Gary Corlew, City Commissioner	Present
Tony Gross, Mayor	Present
Gordon Lampley, City Commissioner	Present
Glenn Remick, City Commissioner	Present
Bob Stohler, Vice Mayor	Present

3. Non-Voting Staff

Mike McClanahan, City Manager	Present
Jennifer Noe, City Attorney	Present

4. Declaration of Quorum by Mayor

5. A Request for On Premise Beer Permit by, applicant Shawn Courtney for Barleypops, LP at 132 Petro Road, Kingston Springs, Tennessee:

The application is on file at City Hall. The application fee has been paid and advertised in the Advocate newspaper on December 19, 2015.

Chief Ivey stated that a background check had been run and it came back with no issues.

Attorney Noe stated that the application is in order.

Mr. Courtney explained he hoped to open an outdoor sales area. Commissioner Remick asked about the location of the business and the location of the outdoor sales area.

Mayor Gross asked about the elimination of parking spaces for the outdoor area and if the outdoor are would meet code.



BEER BOARD MEETING MINUTES

Commissioner Remick made a motion to approve the beer permit for Barleypops. The motion was seconded by Commissioner Lampley and passed unanimously.

6. ADJOURNMENT: Mayor Gross adjourned the meeting at 7:25 p.m.	ı .
Francis A. Gross, III	Debbie Finch
Mayor	Assistant City Mgr. /Recorder



DECEMBER 17, 2015

1. CALL TO ORDER:

Mayor Gross called the meeting to order at 7:30 p.m.

A. Pledge of Allegiance

B. Roll Call of Voting Members

Gary Corlew, City Commissioner	Present
Tony Gross, Mayor	Present
Gordon Lampley, City Commissioner	Present
Glenn Remick, City Commissioner	Present
Bob Stohler, Vice Mayor	Present

C. Non-Voting Staff

Mike McClanahan, City Manager	Present
Debbie Finch, Assistant City Mgr. /Recorder	Absent
Jennifer Noe, City Attorney	Present

D. Declaration of Quorum by Mayor

2.APPROVAL OF MINUTES:

Vice Mayor Stohler made a motion to approve the minutes for November 19, 2015 regular city commission meeting and the December 14, 2015 Special Called Meeting. Commissioner Remick seconded the motion and it passed unanimously.

3. CONFIRMATION OF AGENDA:

City Manager, McClanahan asked for additional surplus items for Police and Sewer be added to 10A. Commissioner Remick made a motion to approve the agenda as amended. Commissioner Corlew seconded the motion and it passed unanimously.

4. ANNOUNCEMENTS FROM COMMISSIONERS:

Commissioner Remick stated that he really enjoyed the 50th Anniversary event that was held on December 14, 2015.

Mayor Gross stated that the board has been together for one full year and he felt they had done a good job so far.



5. COMMUNITY INPUT AND CONCERNS:

Scott Sampson - 1204 CC Road

6. CONSENT AGENDA:

Commissioner Remick made a motion to approve the consent agenda. The motion was seconded by Commissioner Lampley and passed unanimously.

- City Manager McClanahan and Chief Ivey explained to the board that the fire department was exploring options for a new fire station. They request that the board grant permission to advertise for property. Commissioner Lampley made a motion to advertise for property. The motion was seconded by Commissioner Remick and passed unanimously.
- Chief Ivey explained the upcoming Assistant to Fire Fighters Grant for SCBA packs and bottles. Vice Mayor Stohler made a motion to endorse the grant. The motion was seconded by Commissioner Corlew and passed unanimously.
- Commissioner Corlew made a motion to increase the cost of the sign for "Anthony J. Campbell" to \$650.00. The motion was seconded by Vice Mayor Stohler and passed unanimously.

7. UPDATES:

A. Legal - City Attorney No Report

8. UNFINISHED BUSINESS:

A. Second Reading of Ordinance #15-011 – Amending Section 13-150 (4) of the Municipal Code:

Commissioner Lampley made a motion to approve Ordinance 15-011 on second and final reading. The motion was seconded by Vice Mayor Stohler and passed unanimously.

9. NEW BUSINESS:



A. Resolution No. 15-010 – Endorsing application for a 2016 Safe Routes to School Grant:

City Manager McClanahan explained the Safe Route to Schools application impacting Harpeth Middle School and Harpeth View Trail. Commissioner Remick made a motion to adopt Resolution 15-010. The motion was seconded by Vice Mayor Stohler and passed unanimously.

B. Discussion of city limits welcome signs:

City Manager McClanahan explained the current state of the town's city limit signs. Commissioner Remick made a motion to remove the language "Building Permits Required" now and to discuss a replacement for the language at the Commissioner's Retreat. The motion was seconded by Commissioner Lampley and passed on the following vote: Lampley-yes, Remick-yes, Gross-no, Stohler-yes and Corlew-no.

C. Discussion of proposed changes to the employee work policy::

Attorney Noe explained that the proposed changes looked okay, but that a social media policy may need to be looked at closely. She also mentioned that the tobacco prohibitions are enforceable. The board decided to revisit the recommendations at the Commissioner's Retreat.

D. Approval of additional "Secondary Meter" refunds:

Commissioner Corlew made a motion to approve the additional secondary meter refunds. Commissioner Remick seconded the motion and it passed unanimously.

10. MONTHLY DISCUSSIONS:

A. Surplus Items:

Commissioner Remick made a motion to surplus the items on the surplus list plus the two additional items requested by the city manager.

Commissioner Lampley seconded the motion and it passed unanimously.

11. OTHER (For Discussion Only):



Commissioner Lampley asked that the "Commissioner's Retreat" be set for January 29^{th} and $30^{th}. \\$

12. ADJOURNMENT: Mayor Gross adjourned the meeting at 8:43 p.m.

Francis A. Gross, III Mayor Debbie Finch Assistant City Mgr. /Recorder





MANAGER'S REPORT JANUARY 2016

GRANT WRITING

Last Friday, the town submitted applications to 3 grant programs totaling \$989,654 in requested funding. These include:

- Safe Routes to School (\$250,000) A bike/ped safety program at Harpeth Middle School led by KSPD & KSVFD, and a sidewalk along Harpeth View Trail. No local share. 14 applications statewide, award anticipated in mid-May.
- TDOT Multimodal (\$536,480) Sidewalks and landscaping along Luyben Hills Rd. \$26,823 or 5% local share. 31 applications statewide, award anticipated in mid-May.
- Assistance to Firefighters Grant (\$203,174) Replacement of 29 SCBA units. \$9,674 or 5% local share. Award anticipated in early March.

PARKS DEPT. BENCHMARKED

The Parks Dept. has been recognized as a 'Tier I' program by TDEC. The ranking allows the town to earn extra points on future parks, recreation, and trails, grants. It also earns the county credit towards its annual Three Star accreditation.

DISTIGUISHED BUDGET AWARD

The town has received the Distinguished Budget Presentation Award from the Government Finance Officers Association for its FY16 budget. The award is the only nation-wide budget recognition given to localities and was an additional step in 'democratizing' our budget process. The award was given due to the hard work by Debbie Finch and town staff, and because the board prioritized making government more transparent.

PUBLIC WORKS SURPLUS SWAP

The Public Works Dept. is requesting to swap a previously surplused vehicle with Elitte Septic Tank Service, Inc. for a hydro-jetter. The swap benefits the department more than a potential sale of the vehicle.

UPCOMING ACTION ITEMS & EVENTS

Staff Actions

- Retreat planning
- Continuing to improve upon http://Kingstonsprings.net
- Collecting & tallying surveys (384 total responses as of 1/19/16. 367p:17e)

Docket Items for Next Month

FY14 audit & retreat highlights

MUNICIPAL COURT

Phillip Maxey, Municipal Court Judge



Town of Kingston Springs, Tennessee JANUARY 1, 2016

TO: HONORABLE MAYOR GROSS & CITY COMMISSIONERS

FROM: RITA CATHEY, COURT CLERK

RE: MUNICIPAL COURT MONTHLY REPORT

Court Summary December 2015

Adult Citations Written	21
Juvenile Citations Written	
Total Gross Citations	28
Total Gross Revenue for the Month	\$1,194.75
Less Litigation Tax (Paid to State)	-\$104.03
Drug Fines Collected	\$ 00.00
Total Net Revenue	\$1,090.72

Court Summary December 2014

Adult Citations Written	20
Juvenile Citations Written	2
Total Gross Citations	22
Total Gross Revenue for the Month	\$1,751.50
Less Litigation Tax (Paid to State)	-\$209.02
Drug Fines Collected	\$0.0000
Total Net Revenue	\$1.542.48

Second South Cheatham Utility District



P.O. Box 309 Kingston Springs, TN 37082 615-952-3094 - Phone / 615-952-2017 - Fax



TOWN OF KINGSTON SPRINGS BILLING REGISTER SUMMARY

Billing Period Ending: 12/31/2015				RECT JA	N D 7 2015
Nov. 2015 Ending Balance			38,756.95		
Add Penalties:		568.64			
Credits for Customers:		-1,220.60			
Less Payments:			-34,254.90		
Balance Forward:			3,850.09		
Sewer Billing (Sales):	<u></u>		28,677.07		
Total Account Receivable:		32,527.16			
		COLLECTIONS STATE	<u>MENT</u>		
Collection Dates:		12/01/15 -	12/31/2015		
Collection Amount:		34,254.90			
Less 6.5%		- 2,226.57			
Secondary bleter refunds			- 337.25		
Secondary Meter charites unided from	n 2014				
Amount Due			31,699.87		
	SALES GALLONS	Same Period <u>Last Year</u> 28,904.96 3396.3	28,6	nt Period 677.07 676.1	Increase or Decrease -0.8% -3.5%
	GALLONG	3330.3	V2		-0.076
<u>ADJUSTMENTS</u>					
101-85200-16 Brandy Gubler 101-20120-00 Lucrecia Sanders 101-19620-03 Phillip Russell 101-24972-00 David Burns 101-30230-00 Dewey Hamrick 101-91730-02 Patsy Reeves	Le Le Le Le	eak eak eak eak eak redit		-190.17 -246.07 -708.42 -4.55 -100.86 29.47	
			.	1,220.60	

USVRTCLQ 2016/01/05 SECOND SOUTH CHEATHAM UTILITY FlexGen 4(C) Page: 1

BILLING SUMMARY REPORT SERVICE BY RATE BY CLASS

CLASS	BILLS	CHARGES	USAGE	NAME
********	*****	*****	******	*******
SERVICE KS SEW	ER			
RATE: XAI K.S.	SEWER USAG	E		
01	673	19102.27	21661	
02	57	9528.45	11100	
momat C	730	28630.72	22761	
TOTALS	730	28630.72	32761	
RATE: XBI K.S.	NO USAGE			
01	2	30.90	0	
02	1	15.45	0	
TOTALS	3	46.35	0	
	*****		****	
SERVICE TOTALS:	733	28677.07	32761	
	======			
GRAND TOTALS:	733	28677.07		

BILLINGS For Reporting Period: 12/2015 TO 12/2015 CLASS = ALL

^{*} End of Report: Software Solutions *

"USVPAYCL 2016/01/05 SECOND SOUTH CHEATHAM UTILITY FlexGen 4(C) Page: 1

PAYMENT SUMMARY REPORT SERVICE BY CLASS

COUNT PAYMENTS DATE BATCH NAME CLASS **********************************

SERVICE: KS SEWER

01

65**4** 55

22488.31 11766.59 02

SERVICE TOTALS: 709 34254.90

GRAND TOTALS: 709 34254.90

PAYMENTS For Reporting Period: 12/2015 TO 12/2015 CLASS = ALL

* End of Report: Software Solutions *

CODES ENFORCEMENT James Parks, Codes Official



Town of Kingston Springs, Tennessee January 1, 2016

TO: HONORABLE MAYOR GROSS & CITY COMMISSIONERS

FROM: JAMES PARKS, CODES OFFICIAL

RE: CODES ENFORCEMENT MONTHLY REPORT

Properties/Issues Unresolved:

Final notice sent on Burns-Nix property on Love St.

A citation will be issued on 1-15-16

Other Notes:

Statistics:

Permits Issued	December 2014	December 2015
New Construction (Res./Comm.)	•	1
Demolition	-	-
Penalties	+	-
Condo Units	-	_
Fireworks	÷	-
Tent	+	-
Signs	*	-
In-Ground Pools	*	_
Driveways	-	-
Additions/ Etc.	1	1
Total Permits Issued	1	2

CODES ENFORCEMENT James Parks, Codes Official



Town of Kingston Springs, Tennessee

Permits Issued	#	Square Feet	Permit Fee	Adeq. Fac. Fee	Sewer Tap
New Residential	1	6056	\$2,121.00	\$1,414.00	-
Condo Units	-	-	-	-	-
Commercial	-	-		-	-
Other Permits	1	-	\$50.00	-	_
(Garage, Porch)					
Penalties	-	-	-	-	-
Tent	-	-	•	-	
Fireworks	_	-	-	-	-
Demolition	-	-	-	-	-
Signs	-	_	-	-	-
Driveways	-	-	-	-	-
Total Permits	2	-	\$2,171.00	\$1,414.00	-
Issued			-		



Town of Kingston Springs, Tennessee JANUARY 1, 2016

TO: HONORABLE MAYOR GROSS & CITY COMMISSIONERS

FROM: EUGENE IVEY, POLICE CHIEF

RE: POLICE DEPARTMENT MONTHLY REPORT

Community Relations:

Vaughan - Safe routes to school. Harpeth Middle (1-4-16)

Officer Training:

Vaughan & Palazzi – Active Shooter @ Brentwood.

Other Departmental Notes:



Town of Kingston Springs, Tennessee

Statistics:

Type of Call (Code)	December 2014	December 2015	CY To Date
Escort (10-14)	2	4	25
Arrest; Taken to Ashland City (10-15)	2	14	72
Serve Papers (10-17)	0	9	18
Burglary/Robbery (10-27)	0	3	10
Alarm Call (10-42)	11	9	34
Investigation (10-43)	31	77	749
Motorist Assist (10-43*)	6	9	97
Stolen Vehicle (10-44)	0	2	3
MVA/Property Damage (10-45)	4	7	81
MVA/Injuries (10-46)	0	0	11
Prowler (10-56)	0	0	1
Fight (10-59)	0	0	6
School Traffic (10-71)	15	17	164
Fire Call (10-72)	5	3	101
First Responder/EMS (10-72B)	9	6	109
Mutual Aid (10-82)	12	13	155
Domestic (10-86)	0	4	25
Homicide (10-91)	0	0	0
Suicide/Attempt (10-94)	0	0	3
Larceny/Theft (10-96)	0	0	18
Total Calls for Service	97	177	1682

Traffic Citations* (10-81)	20	13	344
Codes Violation Citations (10-143)	0	1	2
Misdemeanor Citations (10-15M)	1	1	24



Kingston Springs Fire Department JANUARY 1, 2016

TO: HONORABLE MAYOR GROSS & CITY COMMISSIONERS

FROM: EUGENE IVEY, FIRE CHIEF

RE: FIRE DEPARTMENT MONTHLY REPORT

Community Relations:

We have received our 2nd batch of "FREE" smoke detectors from the State Fire Marshall's Office. We have installed over 100 alarms now in area homes and have a growing list of request! Firefighters provided traffic control for the annual Christmas Tree Lighting at the South Cheatham Library. We also had our annual Christmas Party at Station 1 for the firefighters and their families. It was a great time!

Firefighters also attended the Town's 50th Birthday Party at Burns Park.

Personnel Training:

Equipment Maintenance:

We have received the new snow chains for three of our first line apparatus!

Backup generators at all three stations have been serviced and are ready for inclement weather.

Other Departmental Note:

(Administrative)

Our City Manager along with Chief Ivey and a few firefighters have submitted a federal grant, requesting funds to purchase new SCBA's. We hope to hear something by mid-March.



Kingston Springs Fire Department

Statistics:

Type of Call	December 2014	December 2015
MVA	6	5
False Call	1	2
Brush Fire	1	1
Controlled Burn	0	0
FR (First Responder)	9	8
Fire Alarm	0	0
Vehicle Fire	1	0
Trash/Refuse Fire	0	0
Investigation	0	0
Search	0	0
Rescue	0	0
Structure Fire	0	2
Standby	0	0
Hazardous Conditions	0	0
Total Calls for Service	18	18





GENERAL FUND REVENUE

Budgeted	Realized	Unrealized	Percentage Realized
1,922,438.00	1,029,816.94	892,621.06	53.57%

GOOD -PERCENTAGE IS ABOVE 50%

Notes:

ALL LINE ITEMS THAT EXCEED THE BUDGET AMOUNT WILL BE ADJUSTED WITHIN THE DEPARTMENTS BUDGET.

GENERAL D	EPT.
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	YTD		Percentage Used	
Budgeted	Expenditures	Balance		
162,341.00	60,810.68	101,530.32	37.46%	GOOD -PERCENTAGE IS BELOW 50%

Notes: 41000-186 Mixed Drink to the BOE is at 124.77%. This is ok because the Mixed Drink revenue is coming in higher than projected.

41000-211 Postage is over due to the citizen survey. This will be refunded by the JEDB.

Books, Maps, Software is over the budgeted amount by \$80.95. This id due to purchasing the Fact Book, Gov. Directory and printing

Urban Growth and Major Thoroughfare maps.

41000-235 Memberships is at 55.97%. This is due to most memberships being due at the beginning of the budget year.

41000-236 Public Relations is at 56.62%. This is due to the \$2,000.00 payment made for the History Project.

41000-238 Off-site backup is at50.32%.

41000-245 Telephone is at 50.48 %

41000-249 Dumpster Service is at 45.31%.

41000-255 Software/Hardware is at 98.11%. This is because the support payments are due July 1st.

41000-262 R&M Equipment, etc. is at 119.00%.

41000-266 R&M Buildings is at 51.04 %. This is due to having to repair the heat and air unit at Beck Meeting Hall.

41000-295 Maintenance Contracts is at 52.60%. This is due to most contracts being due at the beginning of the budget year.

41000-299 Miscellaneous is at 64.13%. This is due to \$185.00 payment for budget review for Distinguished Budget Award and for Larry Craig's reception.

41000-310 Office and Cleaning Supplies is at 40.84%.

41000-312 Office Equipment is at 57%. This is due to purchasing a new office phone and vacuum.

41000-373 Farmers Market is at 63.50%. This is due to port-a-jons and advertising.

41000-972 Projects/Improvements/Equipment (Remodel Project at City Hall) is at 94.90%.

ADMINISTRATIVE DEPT.

	YTD		Percentage Used	
Budgeted	Expenditures	Balance		
168,150.00	84,587.76	83,562.24	50.30%]OK -PERCENTAGE IS ABOVE THE 50% BY 0.30%

Notes: 41110-148 Employee Education and Training is at 69.85%. This is due to \$270.00 MTAS Classes (Mike) \$1045.00 ICMA Conference (Mike) \$120.00 Seminar

(Debbie) and \$175.00 TGFOA Fall Conference (Debbie)

41110-283 Out of Town Expense is at 51.92%. This is due to \$393.20 ICMA flight (Mike) and \$476.23 Hotel and Per Diem cost (Debbie)



		YTD		Percentage Used	
CITY COUNCIL	Budgeted	Expenditures	Balance		
	13,319.00	5,167.20	8,151.80	38.80%	GOOD -PERCENTAGE IS BELOW 50%
The transfer was the property of					
		YTD		Percentage Used	
JUDICIAL	Budgeted	Expenditures	Balance		
	3,000.00	1,500.00	1,500.00		GOOD -PERCENTAGE IS AT 50%
a translation in the second of the second of the second		YTD		Percentage Used	
CITY ATTORNEY	Budantad	Expenditures	Balance	Percentage Used	
CITTATIORNET	Budgeted			20.050/	GOOD -PERCENTAGE IS BELOW 50%
	23,150.00	8,345.00	14,805.00	36.05%	GOOD -PERCENTAGE IS DELOW 50%
		YTD		Percentage Used	
CITY CLERKS	Budgeted	Expenditures	Balance		
	92,703.00	47,178,77	45,524.23	50.89%	OK -PERCENTAGE IS ABOVE THE 50% BY 0.89%.
Company of the first the second					
		YTD		Percentage Used	
PLANNING AND ZONING	Budgeted	Expenditures	Balance		
	22,666.00	934.20	21,731.80	4.12%	GOOD -PERCENTAGE IS BELOW 50%
and the constitution of the second		У ТО		12	
00056			B	Percentage Used	
CODES	Budgeted	Expenditures	Balance	.=	GOOD DEDGENMAGE IS DELOW GOO
en e	38,928.00	6,749.76	32,178.24	<u> </u>	GOOD -PERCENTAGE IS BELOW 50%
		YTD		Percentage Used	
POLICE	Budgeted	Expenditures	Balance	, crossinge osca	
	424,175.00	168.745.10	255,429.90	39.78%	GOOD -PERCENTAGE IS BELOW 50%
	_	230), 13:20	233,123.33	3377] 4 4 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5
Notes: 42100-236	Public Relations is	at 83.65%.			
42100-251		3%. This is due to ph	vsical and other	evams for new off	icer
42100-262	R&M Equipment is	· · · · · · · · · · · · · · · · · · ·	ysical and other	CAUTIS TOT TICW OT	
42100-202	• •	tracts is at 101.30%.			
42100-233	Operating Supplies				
	Oheraring anbbile:	5 15 dt 33.1470.	et i sala salah be	and the second	
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FIRE

	YTD		Percentage Used	
Budgeted	Expenditures	Balance		
190,179.00	56,496.62	133,682.38	29.71%	GOOD -PERCENTAGE

42200-241 Notes:

Electric is at 50.41%

42200-246 42200-262 Cable is at 93.50%

42200-266

R&M Equipment is at 62.66%. R& M Buildings is at 83.17%.

42200-315

Communication Equipment/Supplies is at 64.25%.

42200-316

Machinery & Equipment is at 88.56%.

STREETS

	YTD		Percentage Used	
Budgeted	Expenditures	Balance		
373,538.00	282,885.70	90,652.30	75.73%	P

PERCENTAGE IS OVER THE PROJECTED 50%

The percentage is high due to the payments for the Brush Creek Bridge

project, annual paving, purchase of road salt and repairs to Harpeth View Trail.

IS BELOW 50%

Notes:

43100-266 R&M Buildings is at 80.05%.

R&M Roads is at 101.86%.

43100-268 43100-269

Annual Paving is at 91.71%.

43100-313

Safety Equipment is at 93.46%.

43100-316

Machinery and Equipment is at 99.57%

43100-452

Road Salt is at 72.63%.

STREET AID

	YTD		Percentage Used
Budgeted	Expenditures	Balance	
72,345.00	48,036.47	24,308.53	66.40%

PERCENTAGE IS OVER THE PROJECTED 50%

The percentage is high due to the payment for the annual paving project.

43100-269

Annual Paving is at 100.00%.



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	YTD		Percentage Used	
Budgeted	Expenditures	Balance		
263,147.00	113,319.30	149,827.70	43.06%	GOOD -PERCENTAGE IS BELOW 50%

Notes: 44700-148

Employee Education and Training is at 53%.

44700-242

Water is at 87.64%. This line item is higher than usual due to water leaks.

44700-283

Out of Town Expense is at 99.01%.

44700-310

Office Supplies is at 67.84%

44700-347

Security Monitoring is at 57.60%.

44700-363

Soccer is at 50.14%

44700-366

Art In The Park is at 96.37%.

44700-516

Surety Bonds is at 100.00%

44700-532

Land Rental is at 101.14%

DEBT

 - 15 to 15 to 15 to 15		A CONTRACT OF THE PARTY OF THE	landon de la companya		in the first of the second cases,
	YTD		Percentage Used		
Budgeted	Expenditures	Balance			
440,895.00	12,933.62	427,961.38	2.93%	GOOD -PERCENTAGE IS BELOW 50%	
The state of the s					

DRUG FUND REVENUE

Budgeted	Realized	Unrealized	Percentage
			Realized
750.00	3,939.23	0.00	525.23%

DRUG FUND EXPENDITURES

	YTD		Percentage Used	
Budgeted	Expenditures	Balance		
34,425.00	6,442.83	27,982.17	18.72%	GOOD -PERCENTAGE IS BELOW 50%

Notes: 42100-261

42100-326

Clothing and Uniforms is at 69.64%.

ADEQUATE FACILITY TAX REVENUE

Budgeted	Realized	Unrealized	Percentage	
			Realized	
1,075.00	5,182.58	0.00	482.10%	GOOD -PERCENTAGE IS OVER 50.%
				d , u

		YTD		Percentage Used	
AFT EXPENDITURES	Budgeted	Expenditures	Balance		
	10,000.00	0.00	10,000.00	0.00%	GOOD -PERCENTAGE IS BELOW 50%
The state of the s		ajest er til ja kajejens	dikirki serenti, kab	A. P. Linder Hickory	To Ballon Burger than to be the acquired the war as as and the April Beach to By Albana and a Bibble to



SEWER REVENUE

Budgeted Realized Unrealized Percentage Realized 58.67% 399,244.00 234,245.18 164,998.82

GOOD -PERCENTAGE IS OVER 50.%

SEWER EXPENDITURES

	YTD		Percentage Used	
Budgeted	Expenditures	Balance		
463,816.00	247,005.30	216,810.70	53.26%	F

PERCENTAGE IS OVER THE PROJECTED 50.%

Notes: 52200-262 R&M Equipment is at 66.06%. and the first and the first hard are also because the first of the car is the constraint of the continue of the

REVENUE	
General Checking	425,239,43
General Money Market	186,171.43
Public Safety Vehicle Replacement	66,408.99
Additional 1/2 Cent Sales Tax MKT.	311,062.59
Reserve Money Market	204,498.08
Future Land and Bidg. Money Market	30,978.47
Bldg./Codes Vehicle Replacement	10,779.68
Street Vehicle Replacement	18,828.11
Park Vehicle Replacement	5,289.01
Tax Reappraisal Cost Money Market	9,866.25
Fire Fighters Association Savings	82,772.59
Christmas Decoration Savings	5,007.77
Petty Cash Court	250.00
Petty Cash General Fund	250.00
TOTAL BANK ACCOUNTS	1,357,402.40
Remaining Projected Revenue	892,621.06
TOTAL REVENUE	2,250,023.46
Remaining Expenditures	1,390,845.85
Refund Reserve Mkt.	200,000.00
TOTAL EXPENDITURES	1,590,845.85
ENDING BALANCE/AVAILABLE FUNDS	;
REVENUE	2,250,023.46
EXPENDITURES	1,590,845.85
ENDING FUND BALANCE 15-16	659,177.61
LESS HOLDING FOR OPERATING	200,000.00
LESS DESIGNATED FUNDS	434,428.95
AVALIABLE FUNDS	24,748.66

DRUG FUND	
REVENUE	
Drug Checking	79,165.09
Drug Fund Money Market	229,650.3
Police Equitable Sharing Account	9,793.7
	
TOTAL BANK ACCOUNTS	318,609.11
Remaining Projected Revenue	0.00
TOTAL REVENUE	318,609.1
14374110331100	1 220,000.2.
Remaining Expenditures	27,982.17
ENDING BALANCE/AVAILABLE FUNDS	5
REVENUE	318,609.11
EXPENDITURES	27,982.17
ENDING FUND BALANCE 15-16	290,626.94
LESS HOLDING FOR OPERATING	0.00
LESS DESIGNATED FUNDS	9,793.7

REVENUE	
AFT Checking	58,793
	1
	<u> </u>
TOTAL BANK ACCOUNTS	58,793
Remaining Projected Revenue	
TOTAL REVENUE	58,793
Remaining Expenditures	10,000
ENDING BALANCE/AVAILABLE FUNDS	
REVENUE	58,793
EXPENDITURES	10,000
ENDING FUND BALANCE 15-16	48,793
LESS HOLDING FOR OPERATING	0
	(
LESS DESIGNATED FUNDS	

REVENUE	,
	74.070.44
Sewer Checking	71,073.11
Sewer Revenue Mkt.	31,944.78
Sewer Repair and Extension Mkt.	155,034.72
Sewer Depreciation Mkt.	860,652.89
Sewer Vehicle Replacement	21,285.42
TOTAL BANK ACCOUNTS	1,139,990.92
Remaining Projected Revenue	164,998.82
TOTAL REVENUE	1,304,989.74
Remaining Expenditures	246,451.91
ENDING BALANCE/AVAILABLE FUND	
REVENUE	1,304,989.74
EXPENDITURES	246,451.91
ENDING FUND BALANCE 15-16	1,058,537.83
LESS HOLDING FOR OPERATING	0.00
LECC MECICALATEN FLIBING	1,036,973.03
LESS DESIGNATED FUNDS	1,030,373.03

RESOLUTION #16-001

A RESOLUTION pursuant to the authority granted by section 6-54-111 of the Tennessee Code Annotated, and in accordance with the Internal Control and Compliance manual for Tennessee Municipalities authorizing appropriations for financial aid of Leadership Cheatham County, a nonprofit charitable or nonprofit civic organization whose services benefit the general welfare of the residents of this municipality.

WHEREAS, The Ark is a nonprofit charitable or nonprofit civic organization whose year-round services benefit the general welfare of the residents of this municipality; and

WHEREAS, section 6-54-111 of Tennessee Code Annotated authorizes appropriation of funds for financial aid of such nonprofit charitable or nonprofit civic organizations; and

WHEREAS, the Internal Control and Compliance Manual for Tennessee Municipalities Title 4, Chapter 3, Section 1, requires that a special resolution be adopted for each such nonprofit charitable or nonprofit civic organization which is to receive such funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Kingston Springs, Tennessee, that:

Section 1. The Board of Commissioners may appropriate funds from time to time, in such amounts as is deemed proper, for the financial aid of The Ark, a non-profit charitable or nonprofit civic organization whose year-round services benefit the general welfare of the residents of this municipality.

Section 2. Such funds appropriated by the municipality for use by The Ark shall be spent for the following purposes:

 Meals-on-wheels program for residents of the Town of Kingston Springs, Tennessee for the fiscal year 2015-2016.

All such funds shall be used to promote the general welfare of the residents of this municipality.

Section 3. The Ark shall comply with all requirements of section 6-54-111 of Tennessee Code Annotated and Title 4, Chapter 3, Section 1 of the Internal Control and Compliance Manual for Tennessee Municipalities, particularly with regard to submission of an annual report of its business affairs and transactions and the proposed use of the municipal assistance.

Section 4. This resolution shall take effect upon its passage, the public welfare requiring it.

PASSED:	
Date	
	Francis A. Gross, III, Mayor
ATTEST:	
Debbie K. Finch, City Recorder	
APPROVED AS TO FORM AN	D LEGALITY:
Jennifer Noe, City Attorney	

RESOLUTION 2016-002

A RESOLUTION AUTHORIZING THE USE OF THE TOWN OF KINGSTON SPRINGS MEETING ROOM BY THE CHEATHAM COUNTY VETERAN SERVICE OFFICE

WHEREAS, the Cheatham County Veteran Service Office, a department of Cheatham County, Tennessee, a municipal corporation, desires to utilize the Aubrey Beck Meeting Room of the Town of Kingston Springs to provide easier access to Veteran services for veterans and their families in the Town of Kingston Springs and the southern part of Cheatham County; and

WHEREAS, the Board of Commissioners find that it is in the best interests of both the Town and the Cheatham County Veteran Service Office for such office to utilize the Aubrey Beck Meeting Room on an as-needed basis.

IT IS RESOLVED by the Board of Commissioners of the Town of Kingston Springs, Tennessee, that:

In light of the service it provides to the veterans of Kingston Springs and Cheatham County and their families, the Board of Commissioners for the Town of Kingston Springs approve the as-needed use of the Town's Aubrey Beck Meeting Room by Cheatham County Veteran Service Office. Such use shall be contingent upon the County providing a copy of its current Certificate of Liability Insurance to the Town, naming the Town of Kingston Springs as an "Additional Insured," during all periods in which the Cheatham County Veteran Service Office uses the Town's facilities.

PASSED, ADOPTED AND APPROVED on this the ___day of January, 2016.

	Tony Gross, Mayor	
Attest:		
Debbie Finch, Town Recorder		
Approved as to Form:		
Jannifar Noe City Attorney		