

KINGSTON SPRINGS CITY COMMISSION AGENDA

FEBRUARY 19, 2015
7:00 P.M. A. BECK MEETING HALL

1. Call to Order:

The meeting was called to order by _____ at _____ p.m.

A. Pledge of Allegiance.

B. Commissioners in Attendance:

Gary Corlew _____ Tony Gross _____ Gordon Lampley _____

Glenn Remick _____ Bob Stohler _____

C. In Attendance not Voting.

Laurie Cooper _____ Larry Craig _____ Debbie Finch _____

Clint Biggers _____ Eugene Ivey _____ Brandy Miniati _____

D. Declaration of Quorum by Mayor.

2. Approval of Minutes:

Minutes of the January 15, 2015 meeting have been circulated.

Corrections _____

Motion to approve _____ Second _____

A. Approval of Special Called Meeting Minutes:

Minutes of the January 6, 2015 meeting have been circulated.

Corrections _____

Motion to approve _____ Second _____

Minutes of the January 17, 2015 meeting have been circulated.

Corrections _____

Motion to approve _____ Second _____

Minutes of the January 22, 2015 meeting have been circulated.

Corrections _____

Motion to approve _____ Second _____

Minutes of the January 26, 2015 meeting have been circulated.

Corrections _____

Motion to approve _____ Second _____

B. Confirmation of the Agenda.

Motion to approve _____ Second _____

3. Announcements from Commissioners:

4. Community Input and Concerns: (When the Mayor asks, please raise your hand if you wish to speak. When recognized by the Mayor, please stand, state your name and address).

5. Consent Agenda:

A. Department Reports

B. City Manager’s Report

C. Codes Report

D. Planning Commission Report

E. Joint Economic Community Development Report

Motion to Approve _____ Second _____

6. **Updates:**
 - A. **Legal – City Attorney**
7. **Unfinished Business:**
8. **New Business:**
 - A. **Laurie Cooper Recognition for 20 Years Employment.**
 - B. **Laurie Cooper Proclamation and Award for 20 years as City Manager.**
 - C. **Approval to Purchase Vehicle from Drug Fund. (Ivey).**
 - D. **Award of Bid for City Manager Vehicle.**
 - E. **Appointment to Parks Board.**
9. **Monthly Discussions:**
 - A. **Surplus Items.**
10. **Other (For Discussion Only).**
11. **Adjourn:**

_____ adjourned the meeting at _____ p.m.

KINGSTON SPRINGS CITY COMMISSION – FEBRUARY 19, 2015

(1) Call to Order

The meeting was called to order by Tony Gross at 7:00 p.m. at the Beck Meeting Hall.

(1B) Commissioners in Attendance

Gary Corlew, Tony Gross, Gordon Lampley, Glenn Remick, Bob Stohler

(1C) Staff in Attendance not Voting:

Laurie Cooper, Mike McClanahan, Debbie Finch, Larry Craig, Clint Biggers, Eugene Ivey, and Brandy Miniat

(1D) Declaration of Quorum:

Mayor, Tony Gross declared there was a quorum.

(2) Approval of Minutes:

The January 15, 2015 Commission Meeting, the January 6, 2015, January 17, 2015, January 22, 2015 and January 26, 2015 Called Meeting minutes were circulated. Gary Corlew made a motion to approve the minutes. The motion was seconded by Bob Stohler and passed with a unanimous vote.

(2A) Confirmation of Agenda

Larry Craig requested that Resolution #15-004 be added to the agenda. Bob Stohler made a motion to approve the agenda as amended. The motion was seconded by Bob Stohler and passed with a unanimous vote.

(3) Announcements from Commissioners

Gary Corlew stated that he appreciated all that City Manager; Laurie Cooper had done for the town and for helping him throughout the years.

Tony Gross stated that City Manager, Laurie Cooper had done a great job and that she had helped him learn a lot.

- He commended the staff for doing a great job on the roads during the ice and snow.
- He welcomed new City Manager, Mike McClanahan.

Glenn Remick thanked City Manager, Laurie Cooper for her service and commended the staff for doing a great job on the roads during the ice and snow.

Gordon Lampley thanked City Manager, Laurie Cooper for her service and commended the staff for doing a great job on the roads during the ice and snow. He also welcomed new City Manager, Mike McClanahan.

Mrs. Cooper commended the staff for doing a great job on the roads.

(4) Community Input

Bob Sanders – 225 Woodlands Drive – Thanked Mrs. Cooper for everything she had done for the town and stated that Mr. McClanahan had some big shoes to fill. He also thanked the staff for doing a great job over the years.

Larry Craig – 159 West KS Road – Thanked Mrs. Cooper for her services and listed the things she had gotten accomplished during her 20 years.

Jane Polansky – 289 Harpeth View Trail – Thanked Mrs. Cooper for her services and stated that she had been wonderful to work with the state parks.

(5) Consent Agenda

(Department Reports, City Managers Report, Planning Commission Report, and JECD Report)

Gary Corlew made a motion to approve the consent agenda items. The motion was seconded by Bob Stohler and passed unanimously.

(6) Updates

(6A) Legal- City Attorney:

Mr. Craig stated that his items would be for discussion at the Commissioners Retreat.

(7) Unfinished Business:

(8) New Business

(8A) Laurie Cooper Recognition for 20 Years of Employment:

Mrs. Cooper was presented with a plaque for her 20 years of service as an employee to the town. Gary Corlew read the recognition to the commission and public.

(8B) Laurie Cooper Proclamation and Award for Retirement – Resolution 15-004:

Mrs. Cooper was presented with a glass award for her years of service to the town. Mr. Craig read the resolution to the commission and public.

(8C) Approval to Purchase Vehicle from Drug Fund:

Gary Corlew made a motion to approve the purchase of a new vehicle from the drug fund. The motion was seconded by Glenn Remick and passed unanimously.

(8D) Award of Bid for City Manager Vehicle:

After discussion a motion was made by Gordon Lampley to declare Hyundai of Cool Springs as the low bidder. The motion was seconded by Bob Stohler and passed unanimously.

Gordon Lampley made a motion to reject all bids. The motion was seconded by Bob Stohler and passed unanimously.

Gary Corlew made a motion to go to state bid to purchase a vehicle for \$20,000.00 or less. The motion was seconded by Bob Stohler and passed unanimously.

(8E) Appointment to Parks Board:

Tony Gross appointed John Lawless to the parks board for a three year term. (2015-2018).

(9) Monthly Discussions

(9A) Surplus Items:


None

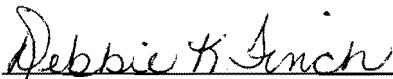
(10) Other (For Discussion Only)

Tony Gross reminded the commission of the commissioner's retreat on Friday, February 20, 2015. He also stated that there would be a retirement reception for Mrs. Cooper at the Activity Center immediately following the commission meeting.

(11) Adjourned:

The meeting was adjourned at 7:44 pm by Mayor Gross.


Francis A. Gross III, Mayor


Debbie K. Finch,
Asst. City Manager/CMFO

BUILDING REPORT FOR JANUARY 2015

PERMIT FOR:	#	Square Feet	Construction Value	Permit Fee	Adeq. Facility Tax	Sewer Tap Fee
NEW RESIDENTIAL (Single Family)	0					
CONDO UNITS	0					
COMMERCIAL	1	9,100		\$5,460.00		
OTHER PERMITS (Addit. Garage, Porch, etc.)	2			\$75.00		
PENALTIES						
TENT	0					
FIREWORKS	0					
DEMOLITION	0					
SIGNS	0					
DRIVEWAYS	0					
MONTHLY TOTAL	3	9,100	\$0	\$5,535.00	\$0.00	\$0.00

PERMITS ISSUED:	
NEW RESIDENCE /COMMERCIAL	1
DEMOLITION	0
PENALTIES	0
CONDO UNITS	0
FIREWORKS	0
TENT	0
SIGNS	0
IN-GROUND POOL	0
DRIVEWAYS	0
ADDITIONS */ ETC.	2
TOTAL	3

BUILDING REPORT FOR JANUARY 2014

PERMIT FOR:	#	Square Feet	Construction Value	Permit Fee	Adeq. Facility Tax	Sewer Tap Fee
NEW RESIDENTIAL (Single Family)	0					
CONDO UNITS	0					
COMMERCIAL	0					
OTHER PERMITS (Addit. Garage, Porch, etc.)	2			\$207.40		
PENALTIES	1			\$25.00		
TENT	0					
FIREWORKS	0					
DEMOLITION	1			\$50.00		
SIGNS	0					
DRIVEWAYS	0					
MONTHLY TOTAL	4	0	\$0	\$282.40	\$0.00	\$0.00

PERMITS ISSUED:	
NEW RESIDENCE /COMMERCIAL	0
DEMOLITION	1
PENALTIES	1
CONDO UNITS	0
FIREWORKS	0
TENT	0
SIGNS	0
IN-GROUND POOL	0
DRIVEWAYS	0
ADDITIONS */ ETC.	2
TOTAL	4

COURT REPORT - JANUARY 2015

Adult Citations Written		12
Juvenile Citations Written		1
Total Citations		13
Total Gross Revenue for the Month		\$1,878.75
Litigation Tax Paid to the State		(-\$221.51)
Drug Fines Collected		
Total Net Revenue		\$1,657.24

COURT REPORT - JANUARY 2014

Adult Citations Written		20
Juvenile Citations Written		1
Total Citations		21
Total Gross Revenue for the Month		\$1,766.00
Litigation Tax Paid to the State		(-\$239.83)
Drug Fines Collected		
Total Net Revenue		\$1,526.17

KSFD JAN. 2015 INCIDENTS

Medical Assist	9
Motor Vehicle Acc./no injuries	0
Building Fire	5
Motor Vehicle Acc./with injuries	2
Passenger Vehicle Fire	0
Brush/Grass Fire	2
Dispatched & Cancelled en route	0
Controlled Burn	0
Severe Weather/Natural Disaster	0
Swift Water Rescue	0
False Alarm/False Call	2
Other	0
Standby	0
Gas Leak	0
Total	20

KSFJ JAN. 2014 INCIDENTS

MVA	5
False Call	0
Brush Fire	3
Controlled Burn	0
FR (First Responder)	17
Fire Alarm	4
Vehicle Fire	0
Trash/Refuse Fire	0
Investigation	1
Search	0
Rescue	0
Structure	3
Standby	0
Hazardous Conditions	0
TOTAL	33

Park and Tree Board

Members are appointed by the Board of Commissioners for three year terms. (May to May)

<u>Year</u>	<u>Member</u>	<u>Appointed</u>	<u>Term</u>	<u>Serving Since</u>
May-14	Gary Corlew	May. 1997	Term of Office	1997
	Laurie Cooper	May. 1997	Term of Office	1997
	Brandy Miniati	January 1, 2007	Term of Employment	2007
	Vacancy		2013-2016	
	Steven Rheinecker	October 17, 2013	2013-2016	2003
	Sarah Hamilton		2014-2017	2008
	Marie Spafford		2014-2017	2001
	Clare Barron	Feb. 16, 2012	2012-2015	2012
	Mike Lee	April 19, 2012	2012-2015	2012

Second South Cheatham Utility District



P.O. Box 309
 Kingston Springs, TN 37082
 615-952-3094 - Phone / 615-952-2017 - Fax



TOWN OF KINGSTON SPRINGS BILLING REGISTER SUMMARY

REC'D FEB 06 2015

Billing Period
 Ending : 01/31/15

Dec. 2014 Ending Balance	32,366.95
Add Penalties:	428.73
Credits for Customers:	-239.07
Less Payments:	-29,581.16
Balance Forward:	2,975.45
Sewer Billing (Sales):	31,024.01
Total Account Receivable:	33,999.46

COLLECTIONS STATEMENT

Collection Dates:	01/01/15 - 1/31/2015
Collection Amount:	29,581.16
Less 6.5%	1,922.78
Secondary Meter Refunds	3,529.46
Amount Due	17,981.92

	<u>Same Period Last Year</u>	<u>Current Period</u>	<u>Increase or Decrease</u>
SALES GALLONS	29,654.25 3631.1	31,024.01 3679.3	4.6% 1.3%

ADJUSTMENTS

101-91330-02 Holly Riley	Leak	-239.07
Total		-239.07

This institution is an equal opportunity provider and employer

PAYMENT SUMMARY REPORT
SERVICE BY CLASS

SS COUNT PAYMENTS DATE BATCH NAME

SERVICE: KS SEWER

01	684	20705.86
02	9	4758.15
04	10	522.27
05	5	46.01
06	6	3521.87
07	2	27.00

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SERVICE TOTALS:	716	29581.16
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GRAND TOTALS:	716	29581.16
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PAYMENTS For Reporting Period: 01/2015 TO 01/2015 CLASS = ALL

* End of Report: Software Solutions *

BILLING SUMMARY REPORT
SERVICE BY RATE BY CLASS

CLASS BILLS CHARGES USAGE NAME

SERVICE: KS SEWER

RATE: XAI K.S. SEWER USAGE

CLASS	BILLS	CHARGES	USAGE
01	699	22570.92	26673
02	9	4656.18	5638
04	11	485.66	580
05	5	52.41	35
06	6	3202.01	3860
07	1	10.48	7

TOTALS	731	30977.66	36793

RATE: XBI K.S. NO USAGE

CLASS	BILLS	CHARGES	USAGE
01	2	30.90	0
07	1	15.45	0

TOTALS	3	46.35	0

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SERVICE TOTALS:	734	31024.01	36793
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GR TOTALS:	734	31024.01	
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BILLINGS For Reporting Period: 01/2015 TO 01/2015 CLASS = ALL

* End of Report: Software Solutions *

**VEHICLE BIDS
FOR CITY VEHICLE**

FEBRUARY 2015

	YEAR	MODEL	PRICE	DELIVERY	COLOR
HYUNDAI of Cool Springs	2015	ELANTRA	\$ 17,633.98	immediate	BLACK
BEAMAN FORD	2015	FUSION	\$ 19,500.00	immediate	WHITE
CBGC of Murfreesboro (Chevrolet Buick GMC Cadillac)	2015	MALIBU	\$ 19,678.00	30 days -max	WHITE
FORD of Murfreesboro	2015	TAURUS	\$ 19,477.00	12-14 wks	SILVER
FORD of Murfreesboro	2015	FUSION	\$ 19,477.00	immediate	SILVER
Advertised: Ashland City Times -Feb. 3rd edition					
South Cheatham Advocate - Jan. 31st edition					
Circulated via fax: 10 dealerships (including the 5 above) Feb. 3rd-5th, 2015					
Awarded: City Commission Meeting - February 19, 2015					



Vehicle Information

VIN#: KMH4H4AEXFU342242

Date: 02/19/2015

Model Year	2015	Model	ELANTRA SE	Accessory Group	01
Interior / Exterior Color		BEIGE / BLACK DIAMOND			

STANDARD FEATURES:	MSRP	
AMERICA'S BEST WARRANTY 5-year/80,000-mile New Vehicle Warranty* 10-year/100,000-mile Powertrain Warranty* 7-year/Unlimited-mile Anti-perforation Warranty* 5-year/Unlimited-mile Roadside Assistance *Limited warranties, see dealer for details		\$18,250.00
ADVANCED SAFETY TECHNOLOGY Electronic Stability Control (ESC) w/ Traction Control ABS w/ Electronic Brake Force Distribution & Brake Assist 4-Wheel Disc Brakes Front, Front Side Impact & Side Curtain Airbags Front Seatbelt Pre-Tensioners Daytime Running Lamps Roll-Over Mitigation Control (ROTC)		
POWERTRAIN TECHNOLOGY 1.8L I4 GDI 16V In-Line 4-Cylinder DOHC 16-Valve Dual Continuous Variable Valve Timing 6-Speed Automatic Transmission w/ SHIFTECH™		
COMFORT & CONVENIENCE Driver's Adjustable Steering Wheel (DSW) Tilt and Telescopic Steering Column Cloth Seats w/ 60/40 Split-Folding Rear Seat Power Windows, Power Locks & Mirrors Power Driver's Seat w/ 4-Way Power Lumbar Power Passenger's Seat w/ 4-Way Power Lumbar Power Side Mirrors w/ Memory Function Memory Function Driver's Seat Driver's Heated Outside Mirrors Driver's Side-Spot Mirror Power Windows and Door Locks Tilt Computer External Temperature Display Steering Wheel Mounted Cruise Control Tilt and Telescopic Steering Column Driver Seat Height Adjustment Front Armrest Storage Box Front Passenger Seatback Pocket 60/40 Split-Folding Rear Seat Rear Center Armrest w/ Cupholders Emergency Tire Puncture Repair Kit in lieu of Spare Full Tank of Gas	ADDED FEATURES: *Carpeted Floor Mats *Cargo Net *Cargo Tray *Mud Guards Freight Total Price	\$125.00 \$50.00 \$80.00 \$95.00 \$810.00 \$19,410.00