



## **BOARD OF COMMISSIONERS MEETING MINUTES**

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September 15, 2016

1. **Call to Order:**

Mayor Gross called the meeting to order at 7:00 p.m.

2. **Pledge of Allegiance:**

3. **Roll Call:**

**Voting Members**

Gary Corlew, City Commissioner	Present
Tony Gross, Mayor	Present
Gordon Lampley, City Commissioner	Present
Glenn Remick, City Commissioner	Present
Bob Stohler, Vice Mayor	Present

**Non-Voting Staff**

Debbie Finch, City Mgr. /Recorder	Present
Martha Brooke Perry, City Attorney	Present
Clint Biggers, Public Works Director	Absent
Eugen Ivey, Chief of Fire and Police	Present
Brandy Miniati, Park Director	Present

4. **Declaration of a Quorum:**

Mayor Gross declared there was a quorum.

5. **Approval of the Minutes:**

Commissioner Remick made a motion to approve the minutes for the August 18, 2016 meeting. Commissioner Lampley seconded the motion and it passed with a unanimous vote.

6. **Confirmation of Agenda:**

Vice Mayor Stohler made a motion to approve the agenda. The motion was seconded by Commissioner Remick and passed with a unanimous vote.



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7. **Announcements from Commissioners:**

Commissioner Remick announced that Art In The Park and the Harpeth Huddle Triathlon will be held on October 1, 2016.

8. **Community Input and Concerns:**

Larry Craig – 159 West Kingston Springs Road

9. **Consent Agenda (Department Reports):**

Commissioner Corlew made a motion to approve the consent agenda. The motion was seconded by Commissioner Remick and passed unanimously.

10. **Legal Updates:**

None

11. **Unfinished Business:**

A. **Second Reading of Ordinance 16-008 – Amending the 2015-2016 Budget (Year End Amendments):**

Commissioner Lampley made a motion to approve Ordinance 16-008 on second reading. The motion was seconded by Vice Mayor Stohler and passed with a unanimous vote.

12. **New Business:**

A. **Janet Walker – Request to Add An Addition Onto the Library:**

After discussion the board requested that this item be added to the October agenda to give the city attorney time to review.

B. **Ron Yoho (106 Ellersley Way) Request to Extend the Sidewalks from Downtown to Ellersley Way:**

No action was taken by the board. Mr. Yoho was not present.

C. **Request Fee's for a Temporary 90 Day Permit for the School Board Be Waived:**

Commissioner Lampley made a motion to waive the \$50.00 permit fee. The motion was seconded by Vice Mayor Stohler and passed with a unanimous vote.



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**D. First Reading of Ordinance 16-009 – Adopting the New FEMA Flood Insurance Rate Maps:**

Vice Mayor Stohler made a motion to pass Ordinance 16-009 on first reading. The motion was seconded Commissioner Lampley and passed with a unanimous vote.

A Public Hearing was set for October 20, 2016.

**E. Resolution #16-009 – Engineering Services for the Multimodal Grant:**

Commissioner Remick made a motion to approve Resolution #16-009. The motion was seconded by Commissioner Corlew and passed with a unanimous vote.

**F. Resolution #16-010 – Administrative Services for the Multimodal Grant:**

Commissioner Remick made a motion to approve Resolution #16-010. The motion was seconded by Vice Mayor Stohler and passed with a unanimous vote.

**G. Clint Biggers – Dump Truck:**

Commissioner Lampley made a motion to amend the 2016-2017 Budget by \$15,000.00 to allow Public Works Director, Clint Biggers to purchase a new dump truck. The motion was seconded by Commissioner Corlew and passed with a unanimous vote.

**H. New Overtime Rule:**

The Department of Labor's new overtime rule goes into effect December 1, 2016. The town has one employee that does not meet the salary threshold. Vice Mayor Stohler made a motion to raise the salary of that employee to the required \$47,476.00. The motion was seconded by Commissioner Remick and passed with a unanimous vote.

**I. Interview Committee's Selection and Seeking Recommendation By the Board to Hire:**

Commissioner Corlew made a motion that Interim City Manager, Debbie Finch offer the position of Assistant City Manager to Daniel Estes, the applicant selected by the interview committee. The motion was seconded by Vice Mayor Stohler and passed with a unanimous vote.

**J. Set the Salary for the Position of Assistant City Manager:**

Gary Corlew made a motion to set the annual salary at \$48,000.00 for the Assistant City Manager position. The motion was seconded by Vice Mayor Stohler and passed with a unanimous vote.



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**13. Surplus Items:**

Commissioner Lampley made a motion to surplus the 2001 Ford Crown Vic (VIN# 2FAFPY1W71X102714 and the wooden walk bridge. The motion was seconded by Commissioner Remick and passed with a unanimous vote.

**14. OTHER (For Discussion Only):**

**15. ADJOURNMENT:**

Mayor Gross adjourned the meeting at 7:48 p.m.

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**Francis A. Gross, III**  
Mayor

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**Debbie Finch**  
Assistant City Mgr. /Recorder