



BOARD OF COMMISSIONERS MEETING MINUTES

June 16, 2016

1. CALL TO ORDER:

Mayor Gross called the meeting to order at 7:00 p.m.

A. Pledge of Allegiance

B. Roll Call of Voting Members

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| Gary Corlew, City Commissioner | Present |
| Tony Gross, Mayor | Present |
| Gordon Lampley, City Commissioner | Present |
| Glenn Remick, City Commissioner | Present |
| Bob Stohler, Vice Mayor | Present |

C. Non-Voting Staff

| | |
|--------------------------------------|---------|
| Debbie Finch, City Mgr. /Recorder | Present |
| Martha Brooke Perry, City Attorney | Present |
| Clint Biggers, Public Works Director | Present |
| Eugen Ivey, Chief of Fire and Police | Present |
| Brandy Miniatt, Park Director | Present |

D. Declaration of Quorum by Mayor

2. APPROVAL OF MINUTES:

Vice Mayor Stohler made a motion to approve the minutes for the May 19, 2016 meeting and the June 9, 2016 called meeting. Commissioner Remick seconded the motion and it passed with a unanimous vote.

3. CONFIRMATION OF AGENDA:

Commissioner Remick requested that item 9M be added to the agenda to discuss the police officers being allowed to carry home their vehicles. Mayor Gross requested that discussion of the new county fire station be added to 9C. Commissioner Lampley made a motion to approve the agenda as amended. The motion was seconded by Vice Mayor Stohler and passed unanimously.



BOARD OF COMMISSIONERS MEETING MINUTES

4. ANNOUNCEMENTS FROM COMMISSIONERS:

Vice Mayor Stohler stated that he really enjoyed the Fishing Rodeo.

Commissioner Remick stated that he had been getting calls about the Dickson Shopper and gave this number 615-446-5184 to call and stop the delivery. He also stated that Dickson Electric had a "No Spray" list and they would not spray as long as you maintained your property. You can call 615-446-9051 to be added to the list. Commissioner Remick also stated that he wanted to recognize employee Scott Sampson for finding the leak in the pond at Burns Park.

Mayor Tony Gross stated that the Fishing Rodeo was great and that the Farmers Market was really good as well and had a good turnout.

5. COMMUNITY INPUT AND CONCERNS:

Cindy Dozier Burney – Running for Cheatham County Property Assessor
Travis Walker – Running for Cheatham County Property Assessor
Robert Hestor – Running for Road Superintendent

6. CONSENT AGENDA (Department Reports):

Vice Mayor Stohler made a motion to approve the consent agenda. The motion was seconded by Commissioner Corlew and passed unanimously.

7. UPDATES:

A. Legal – City Attorney

City Attorney, Noe stated that she would give a report on Legislative updates next month.

8. UNFINISHED BUSINESS:

A. Purchase of Property for County Fire Station

Chief Ivey is on the agenda for the July 6, 2016 Emergency Service Meeting. He suggested the board wait to take any action until after the meeting.

B. Police Officers Taking Home Police Vehicle

Attorney Noe will prepare an ordinance for the July 2016 meeting changing the employee policy to allow police officers that live within 15 miles of city hall to



BOARD OF COMMISSIONERS MEETING MINUTES

take home their vehicles and to add language for administrative positions regarding IRS requirements. Attorney Noe will also check with TML as to the status of an off duty officer that comes to a fire scene in their police vehicles, are they considered employees or volunteers.

C. Code of Ethics

Attorney Noe will prepare a Code of Ethics ordinance for the July 2016 meeting. Department heads will discuss procedures for controlling posting on Facebook and who has the right to post.

D. Second Reading of Ordinance #16-002 – Amending Ordinance #98-015 Which Created a Park and Recreation Advisory Board for the Town of Kingston Springs, TN.

Commissioner Remick made a motion to amend first reading of Ordinance 16-002 to create a committee for the Farmers and Artisan Market under the Park Board. The motion was seconded by Commissioner Corlew and passed with a unanimous vote.

Commissioner Remick made a motion to pass Ordinance 16-002 on final reading as amended. The motion was seconded by Commissioner Corlew and passed with a unanimous vote.

E. Second Reading of Ordinance 16-003 –Creating A Farmers and Artisans Market Advisory Board for the Town of Kingston Springs, TN

Vice Mayor Stohler made a motion to approve Ordinance 16-003 on final reading. The motion was seconded by Commissioner Lampley. The motion received no votes and failed.

F. Second Reading of Ordinance 16-001 – 2016-2017 Budget

Commissioner Lampley made a motion to pass the certified tax rate of \$0.7983. The motion was seconded by Vice Mayor Stohler and passed with a unanimous vote.

Commissioner Lampley made a motion to amend the budget by increasing the salary of Interim City Manager Finch to \$65,000.00 annually. The motion was seconded by Commissioner Corlew and passed with a unanimous vote.

Vice Mayor Stohler made a motion to amend the budget by \$3,600.00 to enter into a Memorandum of Agreement for Contractual Services with Laurie Cooper to assist



BOARD OF COMMISSIONERS MEETING MINUTES

staff with planning matters. The motion was seconded by Commissioner Corlew and passed with a unanimous vote.

Vice Mayor Stohler made a motion to pass Ordinance 16-001 on final reading as amended. The motion was seconded by Commissioner Lampley and passed with a unanimous vote.

9. New Business

A. Chris Christensen with American Textile Recycling Service

Mr. Christensen was not present.

B. Diving at Burns Park Lake to Recover Golf Disk

Commissioner Remick made a motion to have the city attorney draw up a contract that would allow divers to dive in the lake once a year to recover the disk. The motion was seconded by Vice Mayor Stohler and passed with a unanimous vote.

C. Uncollected Sewer Debt in the Amount of \$1,299.10 for the period of 7-1-2015 through 12-31-2015

Commissioner Remick made a motion to approve the right off of the uncollectable sewer debt in the amount of \$1,299.10. The motion was seconded by Commissioner Corlew and passed with a unanimous vote.

D. Dog Tethering

Commissioner Lampley made a motion to have the city attorney draft an ordinance on dog tethering. The motion was seconded by Commissioner Remick and passed on a unanimous vote.

E. Approval of the Fire Tax Contract with Cheatham County

City Attorney Noe stated that the contract was not ready to pass. There were some issues on the county side.



BOARD OF COMMISSIONERS MEETING MINUTES

F. Ordinance #16-004 – Amend Ordinance #12-001 – An Ordinance Amending the Kingston Springs Municipal Code of Ordinances, Title 5, Chapter 4, Sections 5-402 (1), Competitive Bids, and 5-403 (1) Formal Sealed Bids

Commissioner Lampley made a motion to amend Ordinance 16-004 to advertise within Cheatham County. The motion was seconded by Vice Mayor Stohler and passed with a unanimous vote.

Commissioner Lampley made a motion to pass Ordinance 16-004 as amended. The motion was seconded by Commissioner Corlew and passed on a unanimous vote.

G. Motion to amend the 2015-2016 Budget to Purchase a New Copier for City Hall in the Amount of \$4,346.50

Commissioner Corlew made a motion to amend the 2015-2016 to purchase a new copier in the amount of \$4,346.50. The motion was seconded by Commissioner Lampley and passed with a unanimous vote.

H. Hiring of New City Manager

Commissioner Lampley made a motion to advertise for an assistant city manager with a salary range of \$40,000.00 to \$50,000.00 dollars. The motion was seconded by Vice Mayor Stohler and passed with a unanimous vote.

Mayor Gross made a motion to leave Debbie Finch in the position of Interim City Manager for an undetermined amount of time. The motion was seconded by Commissioner Corlew and passed with a unanimous vote.

Commissioner Lampley made a motion to not proceed with advertising for a new City Manager. The motion was seconded by Vice Mayor Stohler and passed with a unanimous vote.

Commissioner Corlew made a motion to have previous city attorney, Larry Craig and previous city manager, Laurie Cooper to sit in on the interview process of the assistant city manager as advisors.



**BOARD OF COMMISSIONERS
MEETING MINUTES**

10. MONTHLY DISCUSSIONS:

A. **Surplus:**

11. OTHER (For Discussion Only):

12. ADJOURNMENT:

Mayor Gross adjourned the meeting at 8:34 p.m.

**Francis A. Gross, III
Mayor**

**Debbie Finch
Assistant City Mgr. /Recorder**