



**Kingston Springs Board of Commissioners  
Regular Business Meeting Minutes  
December 19, 2019**

**Meeting Minutes  
December 19, 2019**

**1. Call to Order:**

Mayor Gross called the meeting to order at 7:00 PM.

**2. Pledge of Allegiance:**

**3. Roll Call:**

**Board Members in Attendance:**

Josh Eatherly, Commissioner	Present
Tony Gross, Mayor	Present
Mike Hargis, Commissioner	Present
Geoff Lorenz, Vice-Mayor	Present
Glenn Remick, Commissioner	Present

**Staff in Attendance:**

John Lawless, City Manager	Present
Debbie Finch, Assistant City Manager/Recorder	Absent
Martha Brooke Perry, City Attorney	Present
Eugene Ivey, Police and Fire Chief	Absent
Brandy Miniati, Parks Director	Absent
Jamie Dupré, Assistant City Recorder	Present
Tom Brostowin, Public Safety Officer	Present

**4. Motion to Approve the November 21, 2019 City Commission Minutes:**

Motion to approve the November 21, 2019 City Commission meeting minutes made by Commissioner Remick, seconded by Commissioner Hargis, and passed unanimously.

**5. Motion to Approve the December 19, 2019 City Commission Agenda:**

Mayor Gross amended the agenda to add New Business item "A. Motion to approve the addition of Monday as a holiday for City employees for the 2019 calendar year." Motion to approve the December 19, 2019 City Commission meeting agenda as amended made by Commissioner Remick, seconded by Commissioner Eatherly, and passed unanimously.

**6. Announcements from Commissioners:**

None

**7. Community Input and Concerns:**

None

**8. Department Reports:**

None

**9. Legal Updates:**

Attorney Perry requested an attorney-client privilege session with the board prior to the meeting being adjourned.

**10. Unfinished Business:**

**A. Motion to approve Second Cheatham Utility District to refund secondary meters in the amount of \$18,469.19.**

City Manager Lawless stated that the motion to approve secondary meter refunds was deferred last month as it was noted two non-residential customers were included on the list received from Second South Cheatham Utility District, and it was requested Town Staff supply additional information. Lawless then stated Resolution 89-002 established the use of secondary meters and this resolution mentions adjustments or credits for residential users but does not mention commercial or other users. Lawless suggested the Board approve secondary meter credits for all on the current list with the exception of the two noted non-residential meters and further discuss how to handle non-residential meters in the future. Motion to approve Second South Cheatham Utility District to refund current secondary meters, with the exception of the two non-residential customers made by Commissioner Remick, seconded by Commissioner Eatherly, and passed unanimously. Motion to table refund for two non-residential customers on current list made by Commissioner Remick, seconded by Commissioner Eatherly, and passed unanimously.

**11. New Business:**

**A. Motion to approved the addition of Monday, December 23 as a holiday for City Employees for the 2019 calendar year.**

Brief discussion noting that the addition of December 23 as a holiday was only for 2019, due to the way the holidays occurred. Motion to approve the addition of Monday, December 23 as a holiday for City employees for the 2019 Calendar year made by Commissioner Remick, seconded by Vice-Mayor Lorenz, and passed unanimously.

**12. Surplus:**

- City Hall – Casio Adding Machine – discard
- City Hall – Canon MX870 printer - discard

Motion to approve surplus of above items made by Commissioner Remick, seconded by Commissioner Eatherly, and passed unanimously.

**13. Other (For Discussion Only):**

Discussion to set potential date for 2020 Kingston Springs Commissioners Retreat. City Manager Lawless said that Montgomery Bell Park is remodeling until April, and suggested using the Activity Center at Burns Park. Additional furniture could be brought in and food catered by local restaurant. Tentative dates for retreat set for February 7 & 8, 2020.

**14. Reminders:**

- City Hall will be closed December 23<sup>rd</sup>, 24<sup>th</sup>, and 25<sup>th</sup> for the Christmas Holiday, as well as January 1<sup>st</sup> for New Year's Day.
- Tennessee Bureau of Ethics and Campaign Finance "Statement of Interests" due no later than January 31, 2020.

Request was made by City Attorney Perry to move session to attorney-client privilege discussion. Motion to move discussion to attorney-client privilege made by Commissioner Hargis and seconded by Vice-Mayor Lorenz.

Attorney-client privilege discussion begins at 7:15 pm.

Attorney-client privilege discussion ends at 7:22 pm.

Motion to bring meeting back in session made by Commissioner Remick, seconded by Commissioner Eatherly, and passed unanimously.

**15. Adjourn the Meeting:**

Motion to adjourn the meeting made by Commissioner Remick, seconded by Commissioner Hargis, and passed unanimously. Meeting was adjourned at 7:23 PM.

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Francis A. Gross, III  
Mayor

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Debbie Finch  
Assistant City Manager/ Recorder