



**Kingston Springs Board of Commissioners  
Regular Business Meeting Minutes  
November 21, 2019**

**Meeting Minutes  
November 21, 2019**

**1. Call to Order:**

The meeting was called to order by Mayor Gross at 7:00 p.m.

**2. Pledge of Allegiance:**

**3. Roll Call:**

**Board Members in Attendance:**

Josh Eatherly, Commissioner	Present
Tony Gross, Mayor	Present
Mike Hargis, Commissioner	Present
Geoff Lorenz, Vice-Mayor	Present
Glenn Remick, Commissioner	Present

**Staff in Attendance:**

John Lawless, City Manager	Present
Debbie Finch, Assistant City Manager/Recorder	Present
Jennifer Noe, City Attorney	Present
Eugene Ivey, Police and Fire Chief	Absent
Brandy Miniati, Parks Director	Absent
Jeremy Vaughn, Public Safety Officer	Present
Jamie Dupré, Assistant City Recorder	Present

**4. Motion to Approve the October 17, 2019 Public Hearing Meeting Minutes:**

Motion to approve the October 17, 2019 Public Hearing Meeting Minutes made by Commissioner Remick, seconded by Vice-Mayor Lorenz, and passed unanimously.

**5. Motion to Approve the October 17, 2019 City Commission Meeting Minutes:**

Motion to approve the October 17, 2019 City Commission Meeting Minutes made by Commissioner Remick, seconded by Vice-Mayor Lorenz, and passed unanimously.

**6. Motion to Approve the November 21, 2019 City Commission Agenda:**

Motion to approve the November 21, 2019 City Commission Agenda made by Commissioner Eatherly, seconded by Vice-Mayor Lorenz, and passed unanimously.

**7. Announcements from Commissioners:**

Commissioner Remick said he appreciated the new officers and thought they were doing a good job.

Mayor Gross announced the passing of lifetime Kingston Springs resident Virginia Harris, noting that she has done a lot for the community and will be missed.

**8. Community Input and Concerns:**

Bob Sanders, Woodlands Drive, Kingston Springs  
Mike Russell, Pegram, Director, Cheatham County Solid Waste

**9. Department Reports:**

No departmental updates.

**10. Legal Updates:**

City Attorney Jennifer Noe is researching Airbnb and looking into legislation surrounding the issue of short-term rentals.

**11. Unfinished Business:**

**A. Second reading of Ordinance 19-009 – Amending Title 8, Section 1 of the Town of Kingston Springs Municipal Code to indicate the sale of off-premise beer shall be allowed to be sold twenty-four (24) hours a day seven (7) days a week three hundred sixty-five (365) days a year.**

Motion to approve the second reading of Ordinance 19-009 – Amending Title 8, Section 1 of the Town of Kingston Springs Municipal Code to indicate the sale of off-premise beer shall be allowed to be sold twenty-four (24) hours a day seven (7) days a week three hundred sixty-five days a year made by Commissioner Remick and seconded by Commissioner Eatherly. Roll call vote was held with Commissioner Eatherly voting yes, Commissioner Hargis voting yes, Mayor Gross Voting yes, Commissioner Remick voting yes, and Vice-Mayor Lorenz voting yes. Motion passed.

**12. New Business:**

**A. Motion to approve Resolution 19-008 – Approving lease to Cheatham County for South Cheatham County Public Library.**

Motion to approve Resolution 19-008 – Approving lease to Cheatham County for South Cheatham County Public Library made by Commissioner Hargis, seconded by Commissioner Glenn Remick, and passed unanimously.

**B. Motion to approve Second South Cheatham Utility District to refund secondary meters in the amount of \$18,469.19**

This item was deferred to the December meeting while the City Recorder researched whether refund is available to residential customers only, or whether refund is also available to commercial customers.

**C. Motion to amend 2019-2020 Budget for payment of \$19,698.20 to Dickson Electric for staking and engineering involved in utility relocation as part of the Safe Routes to School Sidewalk Project.**

Motion to amend 2019-2020 Budget for payment of \$19,698.20 to Dickson Electric for staking and engineering involved in utility relocation as part of the Safe Routes to School Sidewalk Project made by Commissioner Hargis and seconded by Commissioner Remick.

Commissioner Hargis asked if we learn that Dickson Electric does have to pay for the utility relocation as part of the Safe Routes to School Sidewalk Project and the Luyben Hills Multimodal Project, can the budget be amended again. Response was yes.

Roll call vote was held with Commissioner Eatherly voting yes, Commissioner Hargis voting yes, Mayor Gross Voting yes, Commissioner Remick voting yes, and Vice-Mayor Lorenz voting yes. Motion passed.

**D. Motion to amend 2019-2020 Budget for payment of \$18,110.02 to Dickson Electric for staking and engineering involved in utility relocation as part of the Luyben Hills Multimodal Project.**

Motion to amend 2019-2020 Budget for payment of \$18,110.02 to Dickson Electric for staking and engineering involved in utility relocation as part of the Luyben Hills Multimodal Project made by Vice-Mayor Lorenz and seconded by Commissioner Eatherly. Roll call vote was held with Commissioner Eatherly voting yes, Commissioner Hargis voting yes, Mayor Gross Voting yes, Commissioner Remick voting yes, and Vice-Mayor Lorenz voting yes. Motion passed.

**E. Motion to approve Kingston Springs Regional Planning Commission recommendation for submittal, under the Town's signature, a Letter of Map Revision (LOMR) for the Golf Club of Tennessee for FEMA review.**

Motion to approve Kingston Springs Regional Planning Commission recommendation for submittal, under the Town's signature, a Conditional Letter of Map Revision (LOMR) for the Golf Club of Tennessee for FEMA review made by Commissioner Hargis, seconded by Commissioner Remick, and passed unanimously.

**F. Discussion on parameters of authorizing the City Manager to apply for grants for the Town of Kingston Springs.**

City Manager John Lawless asked the Board for direction in applying for grants. After a brief discussion and a question of whether or not there needs to be an ordinance, it was decided that the City Manager had permission to apply for grants when the open/close grant process falls between board meetings, and the grant will provide budget relief for an already allocated project or non-construction grants at 100% funding. If open/close of application process allows then City Manager should discuss with Commissioners.

**13. Surplus:**

- Parks – 2 metal folding chairs - Discard
- Parks – 1 plastic rolling cart - Discard
- Parks – LCD projector - Discard

Motion to approve surplus of above items made by Vice-Mayor Lorenz, seconded by Commissioner Remick and approved unanimously.

**14. Other (For Discussion Only):**

**15. Reminders:**

- KS City Hall will be closed Thursday and Friday, November 28th and 29th for the Thanksgiving Holiday.
- South Cheatham Library Christmas Tree Lighting ceremony Thursday, December 5th.
- KS Lighted Tractor Parade Saturday, December 7<sup>th</sup>.
- Pegram Christmas in the Park Saturday, December 14th.

**16. Adjourn the Meeting:**

Motion to adjourn the meeting made by Commissioner Hargis, seconded by Commissioner Remick, and passed unanimously. Meeting was adjourned at 7:35 PM.

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Francis A. Gross, III  
Mayor

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Debbie Finch  
Assistant City Manager/ Recorder