



**Kingston Springs Board of Commissioners
Regular Business Meeting Minutes
February 21, 2019**

**Meeting Minutes
February 21, 2019**

1. Call to Order:

Mayor Gross called the meeting to order at 7:00 PM.

2. Pledge of Allegiance:

3. Roll Call:

Board Members in Attendance:

Josh Eatherly, Commissioner	Present
Tony Gross, Mayor	Present
Mike Hargis, Commissioner	Present
Geoff Lorenz, Vice-Mayor	Present
Glenn Remick, Commissioner	Present

Staff in Attendance:

John Lawless, City Manager	Present
Debbie Finch, Assistant City Manager/Recorder	Present
Martha Brook Perry, City Attorney	Absent
Eugene Ivey, Police and Fire Chief	Present
Brandy Miniati, Parks Director	Present

4. Motion to Approve the January 17, 2019 City Commission Meeting Minutes:

A motion to approve the January 17, 2019 City Commission meeting minutes was made by Commissioner Eatherly, seconded by Commissioner Remick, and passed unanimously

5. Motion to Approve the February 21, 2019 City Commission Meeting Agenda:

Commissioner Remick amended the Agenda to correct the spelling of The Arc to The Ark under new business item 11A. A motion to approve the amended February 21, 2019 City Commission Meeting agenda was made by Commissioner Remick, seconded by Commissioner Hargis, and passed unanimously.

6. Announcements from Commissioners:

Commissioner Remick announced that tree planting along the Harpeth River at Burns Park would be moved to March 9th due to the recent rains.

Mayor Gross complimented City Manager Lawless and City Recorder Finch on hosting a great Commissioners Retreat.

7. Community Input and Concerns:

Albert White and Janine Whited – 164 Hillcrest

8. Department Reports:

Chief Ivey reminded the Commissioners of the upcoming Fire Banquet.

City Recorder Finch distributed copies of the annual audit, and stated that there was only one finding, weak internal controls, which has been present since 2005 due to the small staff size. However, due to a recent hire that increases our staff numbers, that finding should not appear on next year's audit.

9. Legal Updates:

City Attorney Perry was unable to attend the meeting due to illness, and City Manager Lawless gave her updates on the Comcast Franchise agreement. A copy of the agreement was distributed to Commissioners. Comcast had preliminarily approved edits requested by the City Attorney. City Attorney Perry has also advised the Town to add a clause indicating the Town will accept a contract amendment requested by Comcast to match the terms of any other "better" deal that we may give to another provider. Other than mentioned here, City Attorney Perry is fine with the terms, but encouraged the Commissioners to review Comcast's definition of revenue as that would determine how they pay. Comcast would like to review the Franchise Agreement against the existing franchise ordinance before giving final approval. She suggests we give Comcast that material so that the first reading of the new ordinance can be read at the March Board of Commissioners meeting.

10. Old Business:

None

11. New Business:

A. Motion to approve Resolution 19-001 – Authorizing appropriations for financial aid of "The Ark", a nonprofit organization whose services benefit the general welfare of the residents of this municipality.

Representatives from the Ark spoke about the importance of funding as they continue to grow and help the community. Most recently, they have taken over the Meals on Wheels program. They now have 50 people receiving meals, up from 25 last year. That project alone costs \$50,000. They appreciate the support from the town.

A motion to pass Resolution 19-001 – Authorizing appropriations for financial aid of “The Ark”, a nonprofit organization whose services benefit the general welfare of the residents of this municipality was made by Vice-Mayor Lorenz, seconded by Commissioner Eatherly, and passed unanimously.

B. Motion to amend the Parks Department budget in the amount of \$8,000.00 for the purchase of a new Parks Department vehicle.

City Recorder Finch stated that the total amount the line item would need to be amended by was actually \$31,000, as there is not currently a budget line item for this purchase. However, \$11,000 of the purchase will come from the Parks Dept. vehicle replacement fund, an estimated \$12,000 will come from the sell of the Town’s Ford Taurus, and the remainder will be funded with the proposed \$8000 amendment. Park’s Director Miniat stated that as discussed at retreat, she looked into prices on an Explorer, Tahoe and Expedition, and the Explorer was \$10,000 less than the other models, so the Town was choosing to pursue that purchase.

A motion to approve a total budget amendment of \$31,000 for the purchase of a new Park Department vehicle was made by Commissioner Hargis, seconded by Commissioner Lorenz and passed unanimously.

C. Motion to amend the Drug Fund adding \$9,500.00 to equip the 2011 Tahoe Police Vehicle. Funds will come from settlement of insurance claim on burned 2011 Tahoe Police Vehicle.

A motion to amend the Drug Fund by \$9,500.00 to equip the 2011 Tahoe Police Vehicle from funds of the settlement on the insurance claim of the burned 2011 Police Tahoe was made by Commissioner Remick, seconded by Commissioner Eatherly and passed unanimously.

D. Appointment of Bob Stohler to the Kingston Springs Regional Planning Commission.
Mayor Gross stated that he had appointed Bob Stohler to the Regional Planning Commission.

E. Surplus:

- Fire Department 1992 E-One Mini Pumper

A motion to surplus the above listed items was made by Vice Mayor Lorenz, seconded by Commissioner Remick, and passed unanimously.

F. Reminders:

- Volunteer Fire Department Banquet – Saturday, February 23

G. Adjourn the Meeting:

A motion to adjourn the meeting was made by Commissioner Remick, seconded by Commissioner Eatherly and passed unanimously. Meeting was adjourned at 7:34 PM.

Francis A. Gross, III
Mayor

Debbie Finch
Assistant City Manager / Recorder